TOWN OF DANBURY

Board of Selectmen - Meeting Minutes

October 21, 2026

Members present: Jessica Hatch, James Farmer and Frances Bliss along with Administrative Assistant Holly Surgens.

Additional attendees: Diane Blasotto

Jessica Hatch opened the meeting at 6:10pm

Appointments –

- Fran Wendelboe @ 6:30pm regarding Danbury Elementary School
    - *Fran met with the selectmen to discuss her opinions of the Danbury Elementary School closing and believes the building should be returned to the town based on the precedent of other school properties being returned to their towns when closed. She asked if the Selectboard had plans to pursue getting the building returned to the town. Fran was advised that we have had ongoing communications with town counsel regarding the closure, ownership of the property and stated that they would like to see the building return to the town. Fran stated that she would help in any way she could to aid the town in their efforts.*
- Alan Huntoon – Discussion regarding Ford Mill Rd Bridge

Approval of minutes from 10/7/2026

- *Jessica Hatch made a motion to approve the minutes from 10/7/2026, seconded by James Farmer, all in favor.*

Consent/Signature Agenda

- Payroll/Accounts payable
- Lakes Region Planning Commission – Commissioner Reappointment of John Taylor.
- Purchase Order for Highway Dept – HP Fairfield - $1620.26 – for tandem pump.
- Harris - MuniSmart Annual Maintenance Lock-In Agreement - $15,971.31 for 3 years
    - *Jessica would like Tricia Taylor to confirm continued use of MuniSmart software. Contract not signed.*
- Bristol Fire Dept – EMS Contract for 2027 - $244,022.16
- Intent to Cut – 26-111-05-T off St. Paul Rd. - Map/Lot 201-063 & 064 – John Everly/Equity Trust
- Quote for garage door for Transfer Station garage – Overhead Door Co. - $2,200

    - *Jessica Hatch made a motion to approve all consent/signature items except the MuniSmart Annual Agreement, seconded by James Farmer, all in favor.*

Building/Driveway Permit Applications

- 43-2026B | Plantier | 228 Ragged Mountain Rd | 411-084 | 8’ x 40’ Connex Container
    - *Jessica Hatch made a motion to approve the permit for Plantier for the installation of an 8’ x 40’ Connex Container, seconded by James Farmer, all in favor.*
- 44-2026B | Mackay | 619 North Rd | 406-165 | Replacement of back porch with 20’ x 12’ sunroom
    - *Jessica Hatch made a motion to approve the permit for MacKay for the replacement of back porch with 20’ x 12’ sunroom, seconded by James Farmer, all in favor.*

- 45-2026B | Phelps | 53 Ragged Mountain Rd | 411-040 | 24' x 18' Addition on sap house
    - *Jessica Hatch made a motion to approve the permit for Phelps for the 24' x 18' Addition on sap house, seconded by James Farmer, all in favor.*
- 5-2026D | Phelps | Littlefield Rd | 411-067-003
    - *Jessica Hatch made a motion to approve the Driveway permit for Phelps on Littlefield Rd, seconded by James Farmer, all in favor.*
- 6-2026D | Plaisted | 31 Restful Rd | 201-100
    - *Jessica Hatch made a motion to approve the Driveway permit for Plaisted at 31 Restful Rd, seconded by James Farmer, all in favor.*

Old Business – None

- Review of Estimated Revenues
    - Estimated Revenues completed

New Business – None

Selectmen

- Information regarding sales of town owned property
- Information regarding Class V to Class VI road conversion – Town road to private road
- Review of email from Nick Chambers regarding driveway changes
    - *No driveway permit is needed due to the old driveway coming off the same access point from the town road.*
- Review of Primex Annual Renewal Packages

FYI

- Work on rail trail bridge over Roy Ford Rd is complete.
- Work on DCC decking started today, 10/21/2026
- Email from Chris Sorel regarding proposed project for 4H Club to replace the "Welcome to Danbury" signs.
    - *Chris explained that they have chosen a different project for their group. The Selectmen will look for alternatives.*

Motion to go into non-public session at 8:24pm made by Jessica Hatch, seconded by James Farmer, all in favor.

- *Discussion regarding the closure of the Danbury Elementary School building.*

Motion to come out of non-public session at 9:01pm made by Jessica Hatch, seconded by James Farmer, all in favor

- *No motions made during the non-public session*

Additional discussion and motions made:

- *ADU requirements regarding septic systems. Prior to permit approval for ADUs an approved septic design showing*

Motion to adjourn the meeting at 9:12pm made by Jessica Hatch, seconded by Frances Bliss, all in favor.

Meeting minutes prepared by Holly Surgens

Meeting minutes approved by the Board of Selectmen on 11/4/2026