

TOWN OF DANBURY

Board of Selectmen - Meeting Agenda

September 2, 2026

Members present: Jessica Hatch, James Farmer and Frances Bliss along with Administrative Assistant Holly Surgens.

Additional attendees: Jeremy Martin and Diane Blasotto

Jessica Hatch opened the meeting at 6:12pm

Appointments

- Jeremy Martin @ 6:15pm to discuss quotes for mini-split repair at fire station
 - *Repair and replacement estimates were reviewed by the board. A motion to replace the mini-split was made by James Farmer, seconded by Frances Bliss. All in favor.*
 - *Jeremy also discussed the fire alarm going off in the middle of the night at the Town Hall. The fire department did not have the keys to access the alarm box. Additional keys should be made for emergency services.*
- Diane Blasotto to speak on behalf of Penny Bill regarding paving issue on North Rd and School Pond Rd.
 - *Diane stated that she noticed that the road has a line down the center where it looked like one side was tarred. She stated that it is not aesthetically pleasing and does not look like a professional job and “we” should do a good job to please the Danbury residents. Jessica advised her that School Pond Rd was paved last year and North Rd was paved 2-3 years ago. Jessica explained that this is the way some roads are paved. Frances further explained that the town faces multiple issues regarding bridge repair and building repair that will be costly. Diane asked if there was a way for residents to find out about the issues the town is facing in regard to these other building and bridge repairs. She was advised that a newsletter is in the works and that residents can read the Selectmen Meeting minutes for additional information.*

Approval of minutes from 8/26/2026

- *James Farmer made a motion to approve the minutes from 8/26/2026 with corrections, seconded by Frances Bliss, all in favor.*

Consent/Signature Agenda

- Payroll/Accounts payable
- Purchase order for NHLEAP Conference for PD \$509.11
- Declaration of Right to Inter – Gealy
 - *Jessica Hatch made a motion to approve all consent/signature items, seconded by James Farmer, all in favor.*

Building/Driveway Permit Applications

- 3-2026D | Mason | 415-021 | New Canada Rd
 - *Jessica Hatch made a motion to approve the driveway permit for Mason on New Canada Rd, seconded by James Farmer. All in favor*
- 4-2026D & 5-2026D | Luff | 411-083-001 | 30 Phelps Lane – For two driveways. One for primary residence and one for ADU.

- *Jessica Hatch made a motion to approve the driveway permits for Luff on 30 Phelps Ln, seconded by James Farmer. All in favor.*

Old Business - None

New Business – None

Selectmen

- Review of abatement application for Alexander
 - *The Selectmen advised to forward the application to our assessing company for further review.*
- Review of Right To Know request
- Review of email from Stephen Polizzi regarding phone system options.
 - *The Selectmen requested that Stephen attend a future meeting to go over the phone system recommendations.*

FYI

- Review of email from Utility Assessor Brian D. Fogg LLC. regarding Eversource, NHEC, Consolidated Communications and Crown Atlantic Communications.
 - *All Selectmen and FYI items reviewed*

Additional discussion and motions made:

- *Budgets due from department heads by October 31, 2026. Holly instructed to send email.*
- *Repair at DCC. Lavorgna will take a second look at the decking and advise the board on repairs.*
- *The board decided to hold a work session on Wednesday, 9/23/2026 and confirmed October meetings for 10/7/2026 and 10/21/2026.*
- *Holly was instructed to reach out to DCC director to inform her of the scheduled heating system service scheduled on 10/23/2026*
- *New review and approval process for driveway permits. Fire Chief and Police Chief to inspect driveway sign-off once driveway is complete.*

Motion to adjourn the meeting at 7:34pm made by Jessica Hatch, seconded by Frances Bliss, all in favor.

Meeting minutes prepared by Holly Surgens

Meeting minutes approved by the Board of Selectmen on 9/16/2026