

TOWN OF DANBURY

Board of Selectmen - Meeting Minutes

August 26, 2026

Members present: Jessica Hatch, James Farmer and Frances Bliss along with Administrative Assistant Holly Surgens.

Additional attendees: Jon Kwaitkowski & son

Jessica Hatch opened the meeting at 6:01pm

Appointments - None

Approval of minutes from 8/12/2026

- *James Farmer made a motion to approve the minutes from 8/12/2026, seconded by Frances Bliss, all in favor.*

Consent/Signature Agenda

- Payroll/Accounts payable
- June & July bank reconciliation
- Timber Yield Tax Levy – Sprague \$286.16
- Intent to Cut – Mason | 26-111-04-T | 416-013
 - *Jessica Hatch made a motion to approve all consent/signature items, seconded by James Farmer, all in favor.*

Building/Driveway Permit Applications

- 26-2026B | Shairy | 167 School Pond Rd | 201-039 | 8' x 10' Shed. (X2)
 - *Jessica Hatch made a motion to approve the building permit for Shairy for the construction of installation of two 8' x 10' sheds, seconded by James Farmer, all in favor.*
- 27-2026B | Stukus | 239 Eastern District Rd | 410-090-007 | 12' x 12' Sitting room addition.
 - *Jessica Hatch made a motion to approve the building permit for Stukus for the construction of a 12' x 12' sitting room addition, seconded by James Farmer, all in favor.*
- 28-2026B | McGuinness | 44 Dean Rd | 413-011 | 12' x 8' Addition on existing shed.
 - *Jessica Hatch made a motion to approve the building permit for McGuinness for the 12' x 8' addition on existing shed, seconded by James Farmer, all in favor.*
- 29-2026B | Conway | 89 Hemlock Ln | 406-023 | Continuation of previous owner permit to finish construction of existing home and garage. 28' x 28' 2 Bedroom home and 24' x 20' garage.
 - *Jessica Hatch made a motion to approve the building permit for Conway for the continuation of previous owner permit to finish construction of existing home and garage. 28' x 28' 2 Bedroom home and 24' x 20' garage, seconded by James Farmer, all in favor.*
- 30-2026B | Bliss | 7 Restful Rd | 201-099 | 10' x 14' Greenhouse.
 - *Jessica Hatch made a motion to approve the building permit for Bliss for the construction of a 10' x 14' greenhouse, seconded by James Farmer, Frances Bliss abstains.*
- 31-2026B | Pellegrino & Donnelly | 110 High St | 201-025 | 17' x 30' Hoop house (greenhouse)
 - *Jessica Hatch made a motion to approve the building permit for Pellegrino & Donnelly for the construction of a 17' x 30' Hoop house (greenhouse), seconded by James Farmer, all in favor.*

- 32-2026B | High Life Building Co., Inc | 349 NH Route 104 | Construction of 45' x 75' Barn w/ living space and 16' x 40' shed.
 - *Jessica Hatch made a motion to approve the building permit for High Life Building Co., Inc for the construction of 45' x 75' Barn w/ living space and 16' x 40' shed, seconded by James Farmer, all in favor.*
- 33-2026B | England | 16 Drake Hill Rd | 411-109 | Garage addition (front 12' x 24' & back 8' x 24') and 40' x 8' Storage container.
 - *Jessica Hatch made a motion to approve the building permit for England for the garage addition (front 12' x 24' & back 8' x 24') and 40' x 8' Storage container, seconded by James Farmer, all in favor.*

Old Business - None

New Business – None

Selectmen

- Review of email from State of NH regarding flood mapping action requirements.
- Review of email from NH DOT regarding Eastern District Rd bridge over Smith River.
- Review of email from State of NH 2026 NFIP Annual Acknowledgement form.

FYI

- Election training notes from Tricia Taylor.
- Block Grant notice of estimated payments.
- Revised RSA 40:14-b regarding default budget law change.

◦ *All Selectmen and FYI items reviewed.*

Additional discussion and motions made:

- *James Farmer made a motion to hire Lavorgna Construction Services to complete the deck repair on the Danbury Community Center building, seconded by Jessica Hatch. All in favor.*
- *Driveway permit letter to be sent to Plaisted*
- *Call Dead River to schedule service for Danbury Community Center heating system.*
- *General discussion about ADUs on existing property and tying into existing septic systems.*
- *Holly is instructed to call NHDOT regarding brush on the corner of School Pond Rd. Brush is obstructing view of Route 4.*
- *Discussion regarding Class VI road maintenance waivers.*

Motion to adjourn the meeting at 7:44pm made by Jessica Hatch, seconded by James Farmer, all in favor.

Meeting minutes prepared by Holly Surgens

Meeting minutes approved by the Board of Selectmen on 9/2/2026