

TOWN OF DANBURY

Board of Selectmen - Meeting Minutes

July 15, 2026

Members present: Jessica Hatch, James Farmer and Frances Bliss along with Administrative Assistant Holly Surgens.

Additional attendees: None

Jessica Hatch opened the meeting at 6:19pm

Appointments - None

Approval of minutes from 7/1/2026 & 7/8/2026

- *Jessica Hatch made a motion to approve the minutes from 7/1/2026 & 7/8/2026, seconded by James Farmer, all in favor*

Consent/Signature Agenda

- Payroll/Accounts payable
- Voluntary Address Change Letter for Lambrecht | 411-071
 - *Jessica Hatch made a motion to approve all consent/signature items, seconded by James Farmer, all in favor.*

Building/Driveway Permit Applications

- 17-2026B | Tuttle | 5 Jackson Ridge Rd | 410-062-011 | Removal of existing deck and construction of 800sqft wrap around deck. 12' x 13' in front of house and 12' x 28' in back of house.
 - *Jessica Hatch made a motion to approve the building permit for Tuttle for the construction of wrap around deck.*

Old Business – None

New Business – None

Selectmen

- Notifications from Primex regarding surplus payment options. Please select one.
 - *Selectmen chose to have amount credited to account.*
- Review of heating system service plans through Dead River Co.
 - *Selectmen discussed options and buildings to be included in service plans. Buildings to be covered - Town Hall, DCC, Library, Highway Garage, Fire Station. Two available plans are Easy Comfort (inspection required) - 439.95 yearly, per building and Shared Plus (no inspection required) - \$334.95 yearly, per building. Holly will reach out to Dead River for additional information regarding billing.*

FYI

New Hampshire the Beautiful letter re: grant for recycling container.

- *Grant check received in the amount of \$2400 and stickers to affix to the container.*

Additional discussion:

- *Letter to be sent to Gray for expiring building permit. Because construction has not yet started the Selectmen would like to see a building contract.*
- *RFPs (Request for Proposals) for auditing companies. Holly will look into it further and reach out to neighboring towns to find out who they use for auditors. Holly will provide update for 8/12/2026 meeting.*

Motion to adjourn the meeting at 7:19pm made by James Farmer, seconded by Jessica Hatch, all in favor.

Meeting minutes prepared by Holly Surgens

Meeting minutes approved by the Board of Selectmen on 7/29/2026