

TOWN OF DANBURY

Board of Selectmen - Meeting Minutes

May 6, 2026

Members present: Jessica Hatch, James Farmer and Frances Bliss, along with Administrative Assistant Holly Surgens.

Additional attendees: Diane Blasotto and Road Agent - Alan Huntoon

Jessica Hatch opened the meeting at 6:06pm

Appointments:

- Karen Padgett @6:15 update on ARPA reporting
 - *Karen provided the Selectmen with an update regarding ARPA reporting*

Approval of minutes from 4/29/2026

- *Jessica Hatch made a motion to approve the minutes from 4/29/2026 with amendments, seconded by James Farmer. Frances Bliss abstains due to being absent from the 4/29/2026 meeting.*

Consent/Signature Agenda

- Payroll/Accounts payable
- Re-review of Elderly Credit Application for Reagan – 411-025
 - *Further review was completed after DRA input.*
- Intent to Cut Wood – Sprague – 26-111-04-E
- Veteran's Credit application – Zenner – All Veteran's Tax Credit – 418-017 (husband)
- Veteran's Credit application – Zenner – All Veteran's Tax Credit – 418-017 (wife)
 - *Jessica Hatch made a motion to sign all consent/signature items and made note that after reviewing the elderly credit for Reagan she no longer qualifies. Motion seconded by James Farmer, all in favor.*

Building/Driveway Permit Applications –

- 07-2026B |Offen – SF Mountain Co. | 620 Ragged Mountain Rd | 416-060 | Interior renovations: Moving retail location in Elmwood Lodge, changing entry, exit doors to be changed to double doors.
 - *James Farmer made a motion to approve the building permit application for SF Mountain Co., seconded by Jessica Hatch. All in favor.*

Old Business - None

New Business – None

Selectmen

- Review of sand bids received.
 - *The Selectmen opened and reviewed sealed bids received for sand materials and delivery pricing from various vendors. Road Agent, Alan will review the bids and discuss further with the Selectmen.*

- *Phelps Construction: South Danbury pit location - \$12 per yard picked up/\$15 per yard delivered. Smith Rover pit location - \$8 per yard picked up/\$10 per yard delivered.*
- *Huntoon Excavating: \$9.50 per yard picked up/\$14.50 per yard delivered.*
- *Morrison Construction: \$12.50 per yard picked up/\$27.50 per yard delivered*
- Review of email from Jay Jarosz regarding Map/Lot 409-052. Interested in splitting the lot and building two duplex homes on each lot.
 - *The email was reviewed and discussed. Due to the Rail Trail cutting through the property the owner would need to first reach out for driveway approval through the state prior to presenting the subdivision plan to the planning board. Holly will reach out to Jay to advise.*
- Review of information regarding language on Tax Lien notices.
 - *The Selectmen reviewed information regarding language currently included in the tax lien notices related to credit reporting. Holly will prepare a memo to Tricia recommending removal of the language.*

FYI

- Email from the Planning Board regarding the Subdivision application for Deckmans Rd – 416-042.
- Septic permit approval for 21 Martin Drive, 412-070
- Septic permit approval for 349 NH Route 104, 411-015
- Letter from DRA - Notice of 2025 Total Equalized Valuations
 - *All Selectmen and FYI items reviewed.*

Additional discussion:

- *Alan discussed paving estimates and bridge quote information with the Selectmen.*
- *Holly to reach out to the Danbury Community Center and advise them to obtain quotes for board repair.*
- *The Selectmen discussed generator quotes for municipal buildings and are awaiting additional information from Kyle Levesque regarding EMS needs.*
- *Selectmen to meet with Mike Maines and Jim Larkin at next meeting on 5/20/2026*
- *The Selectmen discussed requesting an updated contract from Assessing company CNP due to the current contract expiring this year.*
- *Holly to send letter to regarding current renovations to property owner on Tamarack Circle as well as letter to owner on New Canada Rd regarding installation of driveway culvert.*

Motion to adjourn the meeting at 7:51pm made by Jessica Hatch, seconded by James Farmer, all in favor.

Meeting minutes prepared by Holly Surgens

Meeting minutes approved by the Board of Selectmen on 5/20/2026