

TOWN OF DANBURY

Board of Selectmen - Meeting Minutes

April 29, 2026

Members present: Jessica Hatch and James Farmer, along with Administrative Assistant Holly Surgens. Frances Bliss not present.

Additional attendees: Tracy & Amy Shepard, Ed Esty

Jessica Hatch opened the meeting at 6:30pm

Appointments:

- Lenny Ryan @ 6:15pm
 - *Lenny requested authorization to obtain quotes for installing electricity at the roller shed. The Selectmen agreed and approved moving forward with obtaining additional information and cost estimates.*
- Mike Maines @6:30pm
 - *The Selectmen spoke with Mike about shifting management of the transfer station over to Mike. They will meet with both Jim Larkin and Mike Maines at a later time to discuss the transition.*
 - *Additional discussion regarding policies on disposal of contractor waste and commercial waste.*
- Ben Elder @6:45pm to discuss his property taxes.
 - *Ben received a lien notice and inquired about a potential payment arrangement. Jessica explained that there is still time to make payment and that payment arrangements are typically considered after the lien has been executed. Ben also raised a question regarding the language in the lien notice stating that “liens remain on your credit report for seven years after release.” The Selectmen discussed the concern and requested that Holly review the language and provide additional information.*
- Kelly Marchand @ 7pm to discuss library maintenance.
 - *Kelly discussed the leaking roof from ice dams at the George Gamble Library. Jessica advised her to obtain proposals to have the work done.*
- Stephen, Mike & Nick Polizzi @ 7:15pm to discuss development of 16 Forbes Mountain Rd property
 - *Steve and Mike discussed building a new home on the property and using the existing home as an ADU (accessory dwelling unit). The Selectmen advised them that they would need to begin by applying for a building permit.*

Approval of minutes from 4/15/2026

- *Jessica Hatch made a motion to approve the minutes from 4/15/2026 with amendments, seconded by James Farmer. All in favor.*

Consent/Signature Agenda

- Payroll/Accounts payable
- March Bank Reconciliation
- Liquor License Letter for Ragged Mountain

- *Jessica Hatch made a motion to sign all consent/signature items, seconded by James Farmer, all in favor.*

Building/Driveway Permit Applications –

- 05-2026B |Tatarunis| 81 Hemlock Lane| 406-021 | Construction of new home. 28' x 44' single level with full basement, single family home.
 - *Building permit missing electrician and plumber information and clarification is needed regarding setback as map is unclear. Jessica Hatch made a motion to deny the building permit until more information can be provided, seconded by James Farmer. All in favor.*
- 06-2026B |Haynes| 70 Littlefield Rd | 411-075 | Construction of a 10' x 12' greenhouse.
 - *James Farmer made a motion to approve the building permit for Haynes for the construction of a 10' x 12' greenhouse, seconded by Jessica Hatch. All in favor.*
- 07-2026B |Offen – SF Mountain Co.| 620 Ragged Mountain Rd | 416-060 | Interior renovations: Moving retail location in Elmwood Lodge, changing entry, exit doors to be changed to double doors.
 - *Jessica Hatch made a motion to deny the building permit for missing all owner signatures, seconded by James Farmer. All in favor. Holly advised to reach out to clarify ownership.*

Old Business - None

New Business – None

Selectmen

- Employee Evaluations - Continued
- Review of paving proposal from Peckham Road Corp.
- Right To Know policy - Continued
- Review of draft RFPs for heating service contracts, assessing and town audit.
 - *These will be reviewed further by the selectmen.*
- Review of letter to Bruderman regarding suspected well on property.
 - *Letter approved to send.*

FYI

- Letter from Vegetation control Service regarding spraying of herbicides within powerline right of ways.
 - *All Selectmen and FYI items reviewed.*

Additional discussion:

- *The Selectmen discussed appointing a representative to the Lakes Region Planning Commission. Jessica Hatch made a motion to appoint Kristen McKenna as the Town of Danbury's representative, seconded by James Farmer. All in favor.*
- *Driveway permit application to be revised to include sign-off by the Fire and Police Department to ensure proper*
- *James Farmer spent some time at the transfer station on Saturday to make sure it ran smoothly. He also discussed getting together with the highway department and fire department to go over safety protocols.*

Motion to adjourn the meeting at 8:43pm made by Jessica Hatch, seconded by James Farmer, all in favor.

Meeting minutes prepared by Holly Surgens

Meeting minutes approved by the Board of Selectmen on 5/6/2026