TOWN OF DANBURY

Board of Selectmen - Meeting Minutes

February 4, 2026

Members present: Jessica Hatch, James Farmer and Frances Bliss, along with Administrative Assistant Holly Surgens.

Jessica Hatch opened the meeting at 6:09pm

Appointments - None

Approval of minutes from 1/21/2026

- *James Farmer made a motion to approve the minutes from 1/21/2026 as is, seconded by Jessica Hatch, all in favor. Frances abstained due to absence from 1/21/2026 meeting.*

Consent/Signature Agenda

- Payroll/Accounts payable
- Default Budget Signature Page (signed 1/28/2026)
- Purchase order for Highway Department truck sand chain in the amount of $1897.69
- Reconciliation for December 2025

  - *Jessica Hatch made a motion to sign all consent/signature items, seconded by James Farmer, all in favor.*

Building/Driveway Permit Applications - None

Old Business - None

New Business

- Town report – Selectmen's Report, dedication, cover photo selection
  - *Jessica to complete Selectmen's report. Cover photo selected and dedication reviewed for approval.*
- Request for laptop for Planning Board
  - *OK to purchase new laptop with cost not to exceed $500. Reaching out to Steven Polizzi for recommendation.*
- Resignation letter from Noreen Rollins – Supervisor of the Checklist.
  - *Jessica Hatch made a motion to accept the resignation letter, seconded by James Famer, all in favor. The Selectmen would like to thank Noreen for her time as Supervisor of the Checklist.*

Selectmen

- Review of quote from Police chief for outfitting of new cruiser, if purchased.

FYI

- Septic approval for 66 Danbury Woods Rd, 408-065
- Septic approval for 408 Walker Brook Rd, 413-022
- Email from Lakes Region Planning Commission regarding the Transportation Advisory Committee and whether or not the Town of Danbury is interested in being added to the email list.

- *All items in selectmen and FYI folders reviewed*

Additional discussion regarding email from Scott McClory regarding plowing concerns. Jessica will review further and reach out to Scott.

Motion to adjourn the meeting at 7:15pm made by James Farmer, seconded by Jessica Hatch, all in favor.

Meeting minutes prepared by Holly Surgens

Meeting minutes approved by the Board of Selectmen on 2/18/2026