

**Town of Danbury**  
**BOARD OF SELECTMEN MEETING MINUTES**  
Wednesday September 21, 2022, 6:00 PM

**Members present:** Jessica Hatch, Chair, Tracy Shepard, Ruby Hill

Administrative Assistant Karen Padgett absent

Appointments Chief Martin, Stephen Kulacz re ARPA grant  
6:30pm Tyler Richardson, Auctions International – re Fire truck

Chief Warn and Nick Sorrel were also in attendance

At 6:00pm Jessica Hatch opened the meeting.

Ruby motioned to approve the minutes of September 7, 2021, along with the public hearing minutes for accepting unanticipated revenue, seconded by Tracy. Motion passed unanimously.

**Consent/Signature Agenda**

- Payroll and accounts payable
- Thank you card for Terry Taylor for painting the parking lot lines at the Town Hall in time for the primary election.
- Courtesy notices for owners of 415-041 and 201-014

Jessica motioned to approve the consent agenda, seconded by Ruby. All in favor.

**Building/Driveway Permit Applications**

- **33-2022B ARSENAULT 244 NH ROUTE 104/411-120 30 X 36 GARAGE** /Jessica motioned to approve, seconded by Tracy. Motion passed unanimously.
- **34-2022B JLB LAND DEVELOPMENT(BARTON) 418-021 EAGLE POND RD 28 X 40** garage with efficiency apartment. Ruby motioned to approve, seconded by Tracy and all in favor.
- **35-2022B FORE FAMILY REV TRUST/415-014 122 WIGGIN RD** Add siding and windows to existing detached garage. Jessica motioned to approve, seconded by Tracy with all in favor.

**Appointments**

**Tyler Richardson** of Auctions International met with the Board to provide more information about selling a town owned vehicle on the online platform. The auction site will list the vehicle at no cost to the Town.

Tracy motioned to sell the 1975 International fire vehicle through Tyler Richardson and Auctions International for a minimum bid of \$10,000 and the tank and tires separately. Motion was seconded by Ruby and passed unanimously.

Ruby motioned to have Jessica sign the contract and be the contact person for the truck sale through Auctions International. Motion seconded by Tracy and passed 3-0.

**Nick Sorrell** of Nick's Plumbing and Heating came in to answer questions regarding the heating system quote he submitted for the Town Hall. The unit he is proposing is a high efficiency Bosch combi unit which does heat and hot water at the same time. The price is still \$8,900 that was quoted in June. There would need to be coordination with the propane provider to ensure that a propane tank can be installed. The price includes disposal of the old tank as well.

**Chief Martin and EMS Lt. Kulacz** came before the Board to address the ARPA Locality Equipment grant that was awarded to the Town. This grant will be used to purchase 7 SCBA (self-contained breathing apparatus) packs. The Danbury Fire Department has agreed to pay the 10% match that is required as there is not money in the Fire Department budget for this. Procedural items for the grant were discussed and will be revisited at the next meeting when the Administrative Assistant is present.

Chief Martin also mentioned that the Fire Department will be purchasing the Air Pac tanks with the money that has been set aside in the capital reserve fund over the past 5 years because as previously noted, the current tanks will expire.

### **Old Business**

There was a lengthy discussion about crosswalks and specifically about a crosswalk from the Northern Rail Trail parking across US Route 4. Selectman Shepard reported that he had a phone call with Mike O'Donnell of NH Department of Transportation to further investigate the possibility of a crosswalk for the safety of users of the rail trail to cross US Route 4. He will set up an onsite meeting with NH DOT representatives, owners of the Danbury Country Store and Selectmen. Other areas where there are road crossing concerns are South Danbury to the South Danbury Church and across NH 104 to the George Gamble Library. However, the New Hampshire Department of Transportation has specific criteria needed for the placement of a crosswalk.

### **New Business**

Chief Warn is interested in adding a 3<sup>rd</sup> patrol officer. He was advised that budgets for 2023 will be due soon and he could present that option in his budget, and he will have the opportunity to discuss his ideas with the Budget Committee and Board of Selectmen. Hiring a retired police officer would be ideal to take a couple of shifts. His number one priority currently is communication with State Police who do not communicate with the Chief about issues for which they have been in Town.

### **Selectmen**

**Tracy** continues to reach out to electricians regarding the outdoor lighting for the Town Hall without response.

Regarding the upcoming election in November, **Ruby** suggested a 15-minute time limit sign for the handicap parking spot for voters. At the primary election, the handicap spot was taken for over two hours by an election observer. This will be discussed with the moderator.

**Ruby** questioned who is responsible for the maintenance of the bog dam on Gould Hill Road. Branches and debris have collected up against the dam and per NH Department of Environmental Services, there is a limited time frame for the removal of debris. Ragged Mountain Resort is responsible, but it is unclear if they are responsible for dam maintenance. Chief Warn suggested looking at the Local Emergency Operations Plan for more information.

A member of the Article 5 Committee submitted a proposal regarding the formula for apportioning the school district budget to the participating towns. Currently it is based on 100% average daily attendance for each community. This new idea proposes a 4-year plan to gradually get to 100% based on property valuation. Ruby is no longer able to attend the meetings and inquired about posting something on Facebook to look for a representative to attend the committee meetings.

**Jessica** made a motion to have Nick's Plumbing and Heating install in a new propane heating system in the Town Hall for the sum of \$8900 with the condition that a propane tank can be installed in a timely manner for the heating season. Motion seconded by Ruby and passed unanimously.

The household hazardous waste collection was discussed. In the past, the Transfer Station has collected the waste and taken it up to Plymouth on the collection. This is a liability to the Town. In the future, taxpayers will have to take their own hazardous waste material to Plymouth on the collection day.

On election day, the Town borrowed chains and stanchions to direct traffic inside the Town Hall for a smooth flow. These items have since been offered to the Town to purchase for \$200. Jessica researched what the cost of these items would be new and found that the cost would be thousands of dollars. Jessica motioned to purchase the posts and the chains from James Phelps for \$200, seconded by Tracy. Motion passed 3-0.

Jessica motioned to enter nonpublic session at 8:09 per RSA 91-A:3, II (l) *Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*

Motion seconded by Ruby and passed unanimously.

At 8:20 Jessica motioned to come out of nonpublic, seconded by Tracy. Motion passed 3-0.

**FYI/Review**

- **Bruderman** voluntary merger document Littlefield Rd lots – given to Planning Board for sign off
- **Salt contract**
- Information on family medical leave insurance
- Letter from Lakes Region Planning regarding lack of a commissioner from Danbury

At 8:21 Jessica motioned to adjourn, seconded by Ruby. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, October 5, 2022, at 6pm.

*Respectfully submitted, Karen Padgett, Administrative Assistant  
from the recording and notes of the meeting*