

**Town of Danbury**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Wednesday October 5, 2022, 6:00 PM**

**Members present:** Jessica Hatch, Chair, Tracy Shepard  
**Members absent:** Ruby Hill

**Also present** Karen Padgett, Administrative Assistant

**Appointments**  
6:15 Walter Wright, II  
Chief Warn

**Also present for a portion of the meeting:** Barbara Antonides and Deborah Aylward  
At 6:07pm Jessica Hatch opened the meeting.

Jessica motioned to approve the minutes of September 21, 2022, as amended with the correction that the tank and tires are to be sold by Auctions International as separate lots. Motion seconded by Tracy. Motion passed unanimously.

**Consent/Signature Agenda**

- Payroll and accounts payable
- Intent to Cut – Lewis/Hoyt Brook Road 408-022  
Evitts/Danbury Woods Road 408-064/065/066  
LaVorgna/Waukeena Lake Rd 409-007/008
- Courtesy notice – property owner 415-040 US Route 4/living in
- LUCT LaVorgna \$4,000 409-007  
Cline \$3,900 415-011-001  
Cleary 406-252/253 corrective for acreage  
Cleary 406-252 \$160

Jessica motioned to approve the consent agenda, seconded by Tracy. Motion carried.

**Walter Wright** is one of three Supervisors of the Checklist. He is unable to access the state website platform because credentials have to be established during the State office hours of 8-4. During these hours he is working his regular job at the Highway Department. Jessica advised him to set up a time during business hours, let her know and she will arrange to excuse him for that purpose.

**Old Business**

- On October 5, there was a meeting in the Danbury Country Store parking lot to discuss the possibility of a crosswalk from the rail trail across US Route 4. In attendance were Mike O'Donnell and another representative from NH DOT, Jim Phelps and Audrey Pellegrino of the Danbury Country Store, Selectman Tracy Shepard, and Administrative Assistant Karen Padgett. The goal of this meeting was to preliminarily identify a location for the crosswalk, and any associated improvements such as asphalt work, curb work, concrete work, overhead street lighting, beacon devices, etc. The Town would use this information to plan for the required design and construction, which will be the Town's responsibility. The cost to the Town is estimated to be between \$40,000 and \$50,000 and it is still unclear if a crosswalk would make a safer crossing. O'Donnell suggested a traffic sign cautioning that pedestrians may be crossing ahead.
- The grant for the purchase of Fire Department Equipment was discussed. The grant is for \$42,777. The State of NH will send the money to the Town once the money has been obligated. This will require a signed contract with the vendor or the purchase and payment for the equipment. There will be a public hearing on 10/19 to accept unanticipated revenue of \$42,777 from the grant.

- Pemi River Fuels will do a site evaluation on 10/17 at 11am to evaluate where a propane tank can be installed at the Town Hall. Tracy will attend that meeting.

### **New Business**

- Sgt. Spencer Marvin submitted his letter of resignation on 10/5/2022 effective immediately. Chairman Hatch thanked Sgt Marvin for his time and service with the Town of Danbury.
- Tracy motioned to request \$50,000 from Fire Truck Capital Reserve Fund for balance of money for the used fire truck purchase and sign the voucher requesting same. Motion seconded by Jessica and passed unanimously.
- The contracted price from Pemi River Fuels for propane for the 2022-2023 heating season is \$2.19 per gallon and #2 fuel is \$3.99 per gallon. They also offered discounted pricing for town employees(not at the same town rate). Jessica motioned to approve and sign the fuel contracts, seconded by Tracy. Motion passed 2-0.

At 7:17pm Jessica motioned to enter into nonpublic session per ***RSA 91-A:3, II(b) The hiring of any person as a public employee.***

Motion seconded by Tracy and passed unanimously.

At 7:35pm Jessica motioned to return to public session, seconded by Tracy. Motion passed. No decision was made and no votes were taken.

**Fire Chief Martin** reported to the Board that the command vehicle (2010 Durango, formerly a PD cruiser) is out of service. It has rust holes in the body and would need approximately \$1000 worth of work to repair it. If the repairs are done, they could get another year out of it. No decision was made.

The 2014 fire truck purchased from a fire department in the State of New York still does not have a title. After contacting the State of New York, Chief Martin learned that NY State does not issue a title on that type of vehicle. He received a card with the State of NY seal, that stated that it is a permanent transferrable registration. However, the NH Department of Safety sent a letter stating that they cannot title the vehicle because a copy was sent, and the original is needed.

The Chief presented 4 purchase orders:

\$2,200 for testing SCBA Air Pacs, service and testing hydraulic tools and pump

\$6,400 for 2 sets of fire gear(bunker jacket and pants)

\$1,200 for pump service on 3 vehicles

\$750 for pump testing on 3 vehicles

Jessica motioned to approve all 4 purchase orders, seconded by Tracy. Motion passed 2-0.

There was discussion about a new safety services building. Jessica had contacted architect Jessica Cook of Eagle Pond Studios to ask some questions about the process for designing a new safety services building. Chief Martin has concerns that the town owned lot on NH Route 104 is not big enough. His opinion is that a 10,000 sq ft building is needed and the lot is only 140 feet deep. Chairman Hatch asked if he and Chief Warn could meet with Jessica Cook to have an initial talk about the possibilities.

### **Selectmen Items**

Jessica received a call from Consolidated Communications revising their previous request that residential customers wait for Consolidated to contact them to change over to Fidium Fiber. Consolidated discovered that when they make the calls, no one responds, probably thinking it is spam. Now Consolidated is asking residents to call the company to change over to Fidium Fiber to get the better rates.

Jessica received an email from Selectman Ruby Hill letting her know that Sharon Wing attempted to attend the Article 5 Committee meeting on 10/4 and discovered that it had been changed to 10/5. No one informed Ms. Hill of the change.

Tracy reported that the Transfer Station is getting a lot of construction debris and suggested a statement on the building permit application requiring the homeowner provide their own dumpster for large projects. He also informed Jim Larkin that the Town can no longer accept and transport hazardous waste because it is a liability to the Town. Residents will have to transport their own hazardous waste up to Plymouth on the collection day.

**FYI**

- Education tax warrant for 2023 \$247,833
- County tax warrant for \$344,814
- Thank you – Lakes Region VNA
- August property sales
- Hwy vacation request forms
- NASD school tours – DES 10/6 5:30 – 6:30
- JSJ Auction flyer
- New address assignments

At 8:19 Jessica motioned to adjourn, seconded by Tracy. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, October 19, 2022, at 6pm. There will be a public hearing to accept unanticipated revenue from the locality equipment grant at 6:15pm

*Respectfully submitted, Karen Padgett, Administrative Assistant*