

**Town of Danbury**  
**BOARD OF SELECTMEN MEETING MINUTES**  
Wednesday May 1, 2024, 6:00 PM

**Members present:** Jessica Hatch, Ruby Hill, James Farmer  
Also present, Maggi Fellows, Administrative Assistant, Lenny Ryan

Chairperson Hatch opened the meeting at 6:05pm

Approval of meeting minutes 4/17/2024 , Jessica Hatch motioned to approve (with amendments)and sign, seconded by Ruby Hill, Motion passes 3-0.

**Consent/Signature Agenda**

- Payroll and accounts payable
- March bank reconciliations
- Purchase Orders, Fire Department – Allcom Radio Reprograming \$2040; IPS gas Monitor & Cal. Kit \$1287
  - *Jessica motioned to approve and sign all items in the Consent/Signature Agenda folder, James Farmer seconded the motion, Motion passed 3-0.*

**Building Permit Applications**

- 09-2024B Hollins & Dickinson/School Pond Rd (201-054-000 )– RV on land for recreational use/ with a port a potty---- Removal of 1 acre from CU. ***Denied LUZO 3.4.1.2 Needs State approved and installed septic system.***
- 10-2024B Bliss 41 Gould Hill Rd (411-110-001) 28 x 32 Single story house, with RV temp residence. *Jessica motioned to approve and sign the building permit, seconded by Ruby, motion passed 3-0.*
- 11-2024B Nile 1192 Murray Hill Rd (410-066-000) 10 x 30 x 8 Storage Shed. *Jessica motioned to approve and sign the building permit, seconded by Ruby, motion passed 3-0.*
- Notice of intent to cut – 24-111-02-T - (411-028-000) Route 104, Rockhaven Financial. *Jessica motioned to approve and sign intent to cut, seconded by Ruby, motion passed 3-0.*
- Notice of intent to cut – 24-111-03-T - (409-077-000) 537 US Route 4, Patricia Somers. \*
- Notice of intent to cut – 24-111-04-T - (201-036-000) 164 School Pond Rd., Seth Ryan. \*
- Notice of intent to cut – 24-111-05-T - (201-037-000) 150 School Pond Rd., Mike Ryan. \*  
*Ruby motioned to approve and sign three intent to cuts, James seconded, Motion passed 3-0.*
- Notice of intent to cut – 24-111-06-T – (406-187-000) 70 Wild Meadow Rd, Michael & Nancy Bailey. *Ruby motioned to approve and sign intent to cut, seconded by James , motion passed 2-0, Jessica Hatch Recused.*

**Old Business**

- Credit card policy for review. *Reviewed , changes made, Ruby motioned to approve and adopt the credit card policy, seconded by James, Motion Passed 3-0.*

**Selectmen**

- Ruby Hill, Information from the Planning board meeting, 1) SKR met with the planning board for preliminary subdivision plan information. 2) Mark Zaccaria wanted the Boards permission to have a representative look at the transfer station to assess operating procedures to help with improvements. 3) The Planning board would like a copy of the ZBAs rules for operating procedures before September 2023, the ones they have a copy of were revised 9/2023.

- Jessica reported she spoke to the family of Robert Ford, and advised he would be at his daughter's house on Sunday May 12<sup>th</sup> with Family. The Board requested the Administrative Assistant to get a certificate to give to Mr. Ford.

#### **Administrative Assistant**

- Siding repaired on the back side of Town Hall repaired.
- Floor stripping moved to next Friday the 10<sup>th</sup>.
- 1<sup>st</sup> Quote for chimney removal and roof repair, Cline \$6952.50.

#### **FYI**

- 2023 Total equalized valuations form from DRA. *Reviewed.*
- 2023 ARPA Funds Report . *Reviewed.*
- March property sales for review. *Reviewed.*

At 8:26pm Jessica motioned to enter nonpublic session, seconded by Ruby Hill per ***RSA 91-A:3, II(b) Legal.*** Motion passed 3-0.

At 8:57pm Ruby Hill Motioned to return to public session, no decisions made. James Farmer seconded; motion passed 3-0.

At 8:55 Jessica motioned to adjourn, seconded by Ruby. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, May 15, 2024, at 6pm.

*Respectfully submitted, Maggi Fellows, Administrative Assistant*