

TOWN OF DANBURY

Board of Selectmen Meeting Minutes

June 4, 2025

The Town of Danbury Selectmen meeting was called to order by Jessica Hatch at 6:00 PM with all members present, James Farmer and Frances Bliss along with administrative assistant Holly Surgens and Karen Padgett.

In attendance: Lisa Haynes, Diane C., Jeremy Cornell

Appointments

- **Lisa Haynes 6pm**
 - *Selectmen met with Lisa and discussed the camper on property. Advised that per the Land Use and Zoning Ordinances a person cannot reside in a camper permanently. Their daughter and granddaughter are living in the camper while they find her a place to live. Daughter has health issues, and it is not safe for her to live alone. It was determined the board would like receipts from Bristol for gray water disposal and photos of the composting toilet. Sanitary concerns regarding pig pen that abuts the back of the camper. To be discussed further once requested information is provided.*
- **Tricia and Cathy Jo 6:30pm**
 - *Jessica Hatch made a motion to enter non-public session at 6:33pm per RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by James farmer, all in favor. Cathy Jo was not present in the non-public session.*

Jessica Hatch made a motion at 7:21pm to come out of the non-public session, seconded by James, all in favor. No votes were made during non-public session.

Approval of public meeting minutes from 5/28/2025

- *Jessica Hatch made the motion to approve the public and nonpublic minutes from 5/28/25, seconded by James Farmer, all in favor.*

Consent/Signature Agenda

- Payroll / Accounts payable
- PD \$1295.94 Cruiser repair 2016 vehicle
- Notice of intent to cut 406-193-002
- Landfill annual post-closure report for unknown landfill
- Courtesy notices Honeycutt & Deuink
- Request to Ragged Mountain for the road impact fee

Jessica Hatch made a motion to sign all items, seconded by James, all in favor.

Building Permit Applications

- 17-2025B |Place| 59 Barry Highlands Rd | 409-024| 12'x20' Shed
 - *Frances Bliss made the motion to approve the permit, seconded by James Farmer, all in favor.*

- 18-2025B |Gray| 186 Ragged Mt Rd. | 411-087| Storage Container
 - *Jessica Hatch made the motion to approve the permit, seconded by James Farmer, all in favor. Letter to be sent to Gray regarding the July 2025 expiration of the permit for building a house and living in a camper temporarily.*
- 19-2025B | Vlk |48 Martin Dr. | 412-072 | Roof Mounted solar array
 - *James Farmer made the motion to approve the permit, seconded by Jessica Hatch, all in favor.*
- 20-2025B | Phelps |123 Searle Hill Rd |411-058 | New kitchen cabinets
 - *James Farmer made the motion to approve the permit, seconded by Frances Bliss, all in favor.*

Old Business

- Ragged Mountain Road project
 - *Review of paving/road work bids. No decision made, will be discussed further at next Selectmen's meeting to be held on 6/11/2025.*
- New Canada Road
 - *Discussion regarding driveways and easement through town property to access New Canada Rd. Frances Bliss and Jeremy Cornell will be getting measurements prior to next Selectmen's meeting on 6/11/2025*
- Dunlap Rd culvert situation inquiry
 - *Discussion regarding the driveway water runoff and next steps. Letter to be sent to Ben Elder asking when he will be getting equipment to correct the water runoff so culvert can be installed.*
- Abatement application 700 Waukeena Lake Rd
 - *Jessica Hatch made a motion to approve the abatement application, seconded by James Farmer, all in favor*

New Business

- Quotes for removal of tree at roller shed/who pays?/combine w hwy tree removal quote?
 - *Amy & Tracy Shepard presented a quote for a tree next to the roller shed to be removed. They asked if this would be at the cost of the town because the roller shed is a government building and not the responsibility of the cemetery. There was a suggestion that other trees that needed removal per the highway department could be added to the bid to be more cost effective. Discussion with Jeremy Cornell regarding additional trees to be removed for hwy dept. that can be added to job. Jeremy Cornell will obtain additional quotes for tree removal.*
- Request from owner of property 406-117, Spruce Ln (unmaintained portion of paper road), about road clearing
 - *Discussion regarding removal of trees on paper road (unmaintained portion of Spruce Ln) and if town should remove trees. It was decided that the town will not remove the trees but will permit the owner to remove trees to allow access to Aspen Ln. at owner expense and if any damage occurs due to water runoff or drainage that the owner will be responsible for those damages.*
- Taxpayer concern regarding campers
 - *Campers are set up at 52 Danbury Woods Rd. No known permits have been issued. Campers are in violation of Land Use and Zoning Ordinances. A letter of intent is to be sent to the property owner.*
- Deed list for review
 - *Discussion regarding verification of deed list.*
- MuniSmart quote for correction of animal license records/currently not accessible online for payment.
 - *Frances Bliss made a motion to approve the quote for website update, seconded by James Farmer, all in favor.*
- TTCC use of Independence Park ball field
 - *James Farmer looked into cost of bases and selectmen decided on new plates to be placed at ball*

field. TTCC also has their own base plates. Selectmen approved use of field by the TTCC.

- NHMA Trustee Training class \$70/Karen
 - *Class is approved for Karen to attend*

Selectmen

- Approval of new admin/public hours
 - *Hours approved by selectmen and to be updated in office and online.*
- Hwy Dept applications
 - *Resumes Reviewed*

Additional discussion

- *Transfer station fees. Fees to be reviewed, confirm actual cost to town and adjust as needed.*
- *Meeting with Twila scheduled for 6/11/2025*
- *“Welcome to Danbury” pamphlet for new residents.*

FYI

- Approval of Septic for 90 Ragged Mountain Rd
- NHEC Right of Way clearing project
- MS232R DRA reviewed appropriations
- Info regarding HB-475 Default budget amendments/concerns from NH municipal
- May property transfers
- Lien list

All FYI items reviewed

Jessica Hatch made a motion to adjourn the meeting at 9:05pm, seconded by James Farmer, all in favor.

Meeting minutes prepared by Holly Surgens