

TOWN OF DANBURY

Board of Selectmen Meeting Minutes

June 11, 2025

The Town of Danbury Selectmen meeting was called to order by Jessica Hatch at 6:00 PM with all members present, James Farmer and Frances Bliss along with administrative assistant Holly Surgens

In attendance: Jeremy Cornell and Michael Maines

Appointments

- Twila Cook, Treasurer 6:30pm
 - *Mail opening policy will be provided to Twila. Mail to be handled by admin and distributed accordingly. Discussed receipt of bank statements; e-statements vs. paper statements for town accounts. Discussed Deputy Treasurer access to accounts. Additional discussion about Recreational Committee and available budget and who is on committee.*

Approval of public meeting minutes from 6/4/2025

- *Jessica Hatch made the motion to approve the public and nonpublic minutes from 6/4/25, seconded by James Farmer, all in favor.*

Consent/Signature Agenda

- Payroll / Accounts payable
- 09-2025D |Taylor| 1 Meadow Brook |406-232-233
- Purchase order for EMR to EMT Course for Danbury FD for \$1,500.00
- Letter to Ben Elder regarding water run-off
 - *Jessica Hatch made a motion to sign all items, seconded by James, all in favor.*

Building Permit Applications

- 21-2025B |Bliss| 41 Gould Hill Rd | 411-110-001| New home previously approved.
 - *Jessica Hatch made the motion to approve the permit, seconded by James Farmer, all in favor.*
- 22-2025B |Wulff| 181 Dean Rd | 408-011| detached garage.
 - *Jessica Hatch made the motion to approve the permit, seconded by James Farmer, all in favor.*

Old Business

- Ragged Mountain Road project continued...
 - *Continued discussion of paving/road work bids and project details. No decision made.*
- Review additional quotes for removal of tree behind roller shed as well as additional trees indicated by hwy department.
 - *Discussion about additional trees to be removed for highway dept. per Jeremy Cornell. Obtain updated quotes for additional trees to be removed.*
- Response to email regarding clearing of paper road and future owners.
 - *Owner asked if future owners can be forwarded approval to remove trees at owners' expense. Selectmen's response is yes; approval can be forwarded to future owners.*
- New Canada Rd update
 - *White flags placed where driveway can potentially be placed. Discussion regarding easement and measurements from property line. Frances will be taking additional measurements to determine property edge.*

- Zaccaria Bridge update
 - *No update at this time regarding bridge signage. To be addressed at next Selectmen's meeting*

New Business

- Review of government buildings budget and what needs to be done for 2025.
 - *Selectmen requested detailed report of year-to-date monies spent on government building maintenance, to be reviewed during next Selectmen's meeting on 6/26/2025.*
- Quote for new gate for transfer station road.
 - *Spoke with Mike regarding break-in at the transfer station building (dump stickers and small amount of cash(\$15) stolen, door was pried open.) Motion to approve installation of new gate made by Jessica Hatch, seconded by Frances Bliss, all in favor.*
 - *Additional discussion and vote to update the transfer fee list. Increase fee for mattress and box springs disposal to \$15, pick-up load of shingles \$100 and 1-ton load of shingles to \$150. Holly to update list. Motion made by Jessica Hatch, seconded by James Farmer, all in favor.*
 - *Discussion regarding hazardous waste and proper disposal. Flyer will be made for residents to advise that we are no longer able to accept certain items deemed hazardous waste. Mike will provide list.*

Selectmen

- Properties to be deeded
 - *Reviewed list of properties to be deeded.*
- TAN Interest
 - *Request to have attorney send letter requesting payment for accrued interest.*

Additional discussion

- *Update of Driveway Permit Application: Add note to advise owner that proposed driveway must be physically marked on property for visual inspection.*
- *Use of drones for assessing purposes for properties we are unable to access. Send email to attorney to look into legality of drone use.*
- *Impact fees for new developments/subdivisions. General discussion about road standards and new roads.*
- *Review of paving quote for Taylor Hill Rd and Ward Hill apron. Motion to approve the paving estimate minus the shouldering. Motion made by, seconded by James Farmer, all in favor.*
- *Selectboard will be attending the CIP meeting on July 8th @ 7pm*

FYI

- Vacation request for Alan Huntoon
- Approval of Septic for 85 Phelps Lane

All FYI items reviewed

Jessica Hatch made a motion to adjourn the meeting at 8:50pm, seconded by James Farmer, all in favor.