

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday September 4 , 2024, 6:00 PM

Members present: Jessica Hatch, Chair, Ruby Hill , James Farmer
Also present, Maggi Fellows, Administrative Assistant, Bree Huntoon, Cam Huntoon, Mark & Ruth Ann Zaccaria, Ben Elder, Elizabeth Bolton , Jim Phelps.

Chairperson Hatch opened the meeting at 6:12pm

Approval of meeting minutes 8/21/2024, *Ruby Hill asked for the minutes to be tabled for corrections, seconded by James Farmer, Passed 3-0.*

Consent/Signature Agenda

- Payroll and accounts payable
 - Timber tax bill -Skinner 23-111-08-T \$1170.19
 - Timber tax bill – Corrected SPNHF 23-111-06-T \$673.44
 - Timber tax bill – Phelps 24-111-01-T \$588.47
 - Vacation Request X 2
 - Disabled tax credit request 418-011
 - MS-1 2024
 - Purchase Order PD- Auto Trends \$900.00 Cruiser repairs
 - Purchase Order FD- Lakes region Fire App- \$750.00 Pump testing
 - Purchase Order FD-Lexipol \$1421.60 Fire Rescue 1 online training
 - Purchase Order EX Deluxe Checks \$584.97 Business checks
- Jessica Motioned to approve and sign all items in the Consent/Signature Agenda file, Ruby seconded, motion passed 3-0.*

Meeting with Mark & Ruth Ann Zaccaria in reference to the Town Bridge on Zaccaria Road, recently inspected by the state and downgraded to “3 Tons, ONLY passenger cars”.

Mark Zaccaria advised at this time they have made some arrangements to get the items they need to their residence over the bridge, but is concerned

Jessica advised , the town has received 2 prices for the bridge repair, Jessica had asked Road agent Cornell to request prices from 2 more bridge companies, they will be going out to look, either the end of this week or if not, next week to possibly give additional prices.

Jessica also advised she had asked Jim Phelps to look at the bridge and give the town a price.

Jim Phelps advised this was not a project he could do at this time, but he had looked at the Bridge and suggested repair instead of replacement, Jim advised the infrastructure of the bridge is in excellent condition, he suggested removing the deck and replacing the 2 beams that were reported to be bad. Jim advised that the Town should call the State Bridge inspectors and ask what the Bridge would be rated for if the repairs were made instead of replacement, He advised this would be a large cost saving to the Town.

Discussion was had about Emergency response over the bridge, and in its current condition the Fire Trucks, Ambulance, gas or Oil trucks are not able to pass over the bridge.

Cam Huntoon Stated “The bridges hadn’t been washed since 2010 and then only once.”

Discussion was had about the lack of maintenance to these bridges over the last 50-70 years, Road Agent Cornell advised the bridge should be washed but this is not something he can do himself because of

environmental concerns, so of the Bridges have flaking lead paint and the wash debris needs to be contained.

Jessica asked Cam Huntoon for a timeline with his quote for repair, Cam advised he expected the project would take a week to complete.

Jessica advised they will wait for Road Agent Cornell to get some other Bridge quotes and see what we can come up with for a solution.

Building Permit Applications

- Sign Permit, Hollenbeck 100 NH Route 104 (201-115), *Jessica motioned to approve and sign, Ruby seconded, Motion passed 3-0.*
- 29-2024B Barns-51 Deer Run Park (406-208) Living space and shed additions, *Jessica motioned to approve and sign, James seconded, Motion passed 2-1.*
- 30-2024B Elder-66 Dunlap Rd, (416-088) continuation of 23 permit new home construction, *Jessica motioned to approve and sign, Ruby seconded, Motion passed 3-0.*
- 31-2024B McDonald – 15 Hemlock Lane (406-007) 2 car garage, *Ruby motioned to approve and sign, Jessica seconded, Motion passed 3-0.*
- 32-2024B Giordano & Lopez- 496 Eastern District Road (410-078) 16 x 20 Lean-to equipment shed, *Jessica motioned to approve and sign, Ruby seconded, Motion passed 3-0.*
- 33-2024B Antoire & Bushaw- 82 Waukeena Lake Road (409-045) 20 x 24 x 20 addition, *Jessica asked to table this Building permit, as she would like to review the location of the addition and its setbacks.*

Old Business

- Reminder to request Chief Kelby make contact with Resident of (412-019-000) ref payment arrangements. *Jessica advises she will speak to the resident to make arrangements.*
- Review BP-Dickinson Received 7/31/2024 no receipts received reference septic pumping; *Jessica advises she will speak to the resident.*
- Email ref drainage on Dunlap Road, for 7p appt.

Meeting with Dunlap Road Residents, Ben Elder & Elizabeth Bolton,

Jessica advised that she met with Road Agent Cornell to inspect the drainage and culvert issues; Jessica advised the previously installed driveways have no culverts and should. The land has changed with the new development and more water is coming off Ben Elders property, Jessica advised Ben Elder that water is coming down and across Elder's driveway and out into the road. Ben was asked to grade his driveway and improve the ditch lines on his driveway to control the water flow. Ben Elder advised he was going to work on his driveway and would clean out the ditches and possibly line it with riprap to slow the water and dirt coming down the hill.

Elder advised the Town Highway department damaged his culvert the one of the times they cleaned the ditches, Elder advised they hooked it with the tooth of the bucket which pulled the pipe up and it is not draining properly. Elder advised "I don't have the \$1000 to replace a 40-foot culvert damaged by the town." Elder advised "I will take care of it as soon as I can." "I was planning to do it this week and try to get it out and try to at least figure out what I can do to fix it."

Elder explained the water that is coming down his driveway and down the side of the road is crossing the road at the culvert and being diverted into his neighbors' yard between her house and barn.

Elizabeth Bolton advised that water is running between her buildings and going into the basement of both buildings, damaging things. The water is also filling her woodshed, so she is unable to use it to store her

firewood. Elizabeth requested the Culvert that crosses the road be discontinued and moved to the lower part of the road to keep the water flowing away from her property.

It was discussed that Elder will grade his driveway and improve the driveway ditch lines, he will put a culvert in at his lower driveway, Elder agreed it will be his responsibility to install and maintain his driveway culverts.” The Town will remove the Culvert that crosses the road near Elders upper driveway that directs water towards Boltons house, and the Town will clean the ditches to keep the water moving down hill away from the residences.

New Business

- E-mail from NHMA in reference to the use of the Town owned parking lot for vendors.
- Road agent Cornell updated the Board on the Walker Brook Road Bridge repair, He advised the Beams are in the process of being galvanized and the wooden deck is being constructed off site. When these things are finished Hansens will be ready to start the repair.
- Road agent Cornell discussed possibly using some monies (\$10,000) to do some temp repairs to Ragged Mountain Road, Cornell advised he has some upcoming meetings with engineers for the design for the final repairs to the road but in the meantime, he would like to do some temporary repairs to help with plowing and general travel on the road, no decision made.
- James advised he has reached out to a couple of security companies to get quotes for a security system at the highway garage. He will be meeting with them and Road Agent Cornell at the highway garage this week.

Selectmen

- Discussion on Fall Selectmen meeting dates, The Board added 10-30 to the existing schedule, and the January 2025 Dates will be 1/8/2025, 1/15/2025, 1/29/2025
- Discussion on Dedication Plaque for the new flag at Riverdale Cemetery for Andy Phelps, *Jessica made a motion to spend \$250 for the Plaque, seconded by James, motion passed 3-0*

Administrative Assistant

- Andy would like clarification on mowing the area at the dump where the DHART helicopter was set up to land, with the new addition to that area it is believed they will not be using that site. *The Board advised they would still like this area maintained so that it doesn't grow in.*

FYI

- (201-124-000) 2021 Tax agreement paid in full
- FYI Town of Andover Public hearing 9/17/2024 wireless service facility 46 main St Andover special exception

At 8:25 Jessica motioned to adjourn, seconded by ruby. Motion passed 3-0

The next meeting of the Board of Selectmen will be held on Wednesday, September 18, 2024, at 6pm.

Respectfully submitted, Maggi Fellows, Administrative Assistant

