

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday September 18 , 2024, 6:00 PM

Members present: Jessica Hatch, Chair, Ruby Hill , James Farmer
Also present, Maggi Fellows, Administrative Assistant, Steve & Michelle Young, Chief Kelby

Ruby Hill opened the meeting at 6:07pm

At 6:09p Jessica Hatch motioned to go into **Non-Public Session RSA 91-A:3, II(c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person **other than a member of this board**, unless such person requests an openmeeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Seconded by James Farmer, motion passed 3-0.

Ruby Hill motioned to come out of NON-Public at 6:38p seconded by James Farmer; motion passed 3-0

The Selectboard agreed to a Payment Arrangement for a Resident to Correct the Town Deeding of a property.

Approval of meeting minutes 8/21/2024 & 9/4/2024, *Ruby Hill motioned to approve the 8/21/24 minutes with a spelling correction, seconded by James Farmer, motion passed 3-0. Jessica Hatch motioned to approve the 9/4/24 minutes with spelling and capitulation correction, Ruby Hill seconded, motion passed 3-0*

Consent/Signature Agenda

- Payroll and accounts payable
- Timber tax bill- abatement SPFNH 23-111-06-T \$673.44 Feb payment was made.
- Intent to cut 24-111-09-T Young (406-100,406-104,406-122) Spruce Lane.
- Intent to cut 24-111-10-T Barneau & Perkins (406-130,406-132) Spruce Lane. *Ruby Hill made a motion to approve and sign all the items in the Consent/Signature folder, James Farmer seconded, Motion Passed 3-0.*

Building Permit Applications

- 33-2024B Antoire & Bushaw/82 Waukeena Lake Rd/409-045 – 20 x 24 x 20 addition. *Jessica Hatch motioned to approve and sign, seconded by Ruby Hill, motion passed 3-0.*
- 34-2024B Fore / 122 Wiggin Road / 415-014 – 12 x 14 wooden sap house. *Jessica Hatch motioned to approve and sign, seconded by Ruby Hill, motion passed 3-0.*
- 35-2024B Cook / 382 Forbes Mtn Road / 404-005-002 37 x 53 New Construction. Will be living in RV during construction. *Jessica Hatch motioned to approve and sign, seconded by Ruby Hill, motion passed 3-0.*
- 07-2024D Wesch-Phelps Lane (411-83.1) Driveway Permit. *Jessica Hatch motioned to approve and sign, seconded by Ruby Hill, motion passed 3-0.*

Old Business

New Business

- Quote from Brown Engineering for Ragged Mountain Road. (Quote \$20839.00) The Board reviewed the quote and would like to meet with Brown Engineering and Jeremy Cornell the Road Agent to discuss.

Selectmen

- Estimated Revenues 2024, *Reviewed*.
- Sign posted at High Street Town Parking Lot “Rail Trail Parking”? , the Sign was discussed, and no one has any information as to where it came from or who installed, The Board requested we ask Don Moyer, Friend of the Rail Trail if he has any info on the sign.
- Jessica asked for an update on the new utility poles installed by Eversource during their recent project, no permits or licensing info was received on the new installs. No calls back from Eversource after multiple call in.
- Ruby advised she would like to continue the Employee Appreciation awards, these are to acknowledge people who are at the 5-year, 10-year, 15- year intervals of employment for the Town of Danbury. Awards would be given at multiples of five years of service.
- Ruby Hill updated the Board on the Planning Boards meetings, she advised there were 3 areas in the Land Use Zoning Ordinance (LUZO) she had advised the Planning board she felt needed work and will potentially show up on the warrant this year for LUZO revisions.
 1. The area involving Septic systems needs to be clarified.
 2. Ruby advised That Three J’s is under contract, it is believed to be the farm side of the road. Ruby advised Jeff intends to build a solar farm down in the meadow, he has done the leg work on it. Ruby advised currently there is nothing in the LUZO on solar farms.
 3. Ruby advised John has spoken to the Lakes Region Planning Commission to get some information about airports, airstrips, and air landings.
- James Farmer updated the board on the Project for upgrading the security at the highway garage, he advised he is waiting for one quote to be sent and has other appointments scheduled. More info to come.
- James advised he has another joint loss safety meeting to be held at the Danbury Community Center, James advised The Community center did advise him that the Defibrillators do NOT work , possibly have dead batteries and the DCC would like them removed. James advised he would check the units out and see what was needed to get them working again,
- Jessica Hatch advised the Board that the ARPA monies received during COVID was coming to an end and would need to be allotted and contracted for use by the end of 2024 or would need to be returned, Jessica mentioned that she felt these monies should be used to upgrade items for the first responders because they were so affected by COVID issues. Fire Chief Martin had mentioned some potential purchases with the monies, Chief Kelby also mentioned using additional monies for the purchase of tasers or Town Hall IT and computer upgrades if possible. Jessica requested we make a list of possible purchase to use the money for so a decision can be made.

- Jessica advised She had Road Agent Cornell put up some no Trespass signs at the Town deeded property at 10 Hemlock Lane, Cornell advised there is still power on at the residence. Jessica asked to have the power disconnected.

The Zaccari Road bridge Quotes were discussed, and question were weather the 2 quotes were for equally replacement, one quote listed guard rail work to be replaces but the Beams and decking was not listed the same. Jessica advised she would follow up and get clarification on the quotes.

Administrative Assistant

- Update on Town hall IT, Police Chief Kelby advised he has meet with an IT professional that will be giving the Town a quote to manage the Towns IT and help upgrade the systems and E-Mails, Kelby advised he had previously spoken with Main Stay, and they gave info on prices between \$1500-\$2200 per month for IT support.
- Discussion on the Dedication Plaque for the flagpole at Riverdale cemetery, after seeing the stone the Plaque is going to be mounted to, I advised I would be designing and pricing a more appropriate plaque.

Police Chief Kelby

- Chief Kelby advised the department is still in need of tasers, the tasers the department has are outdated and not supported for maintenance or updates. The cost would be \$13,649.40 total or 5 yearly payments of \$2729.88.
- Chief Kelby also asked about possibly taking an EMT course as he is often one on the first responders to calls in Danbury.
- Chief Kelby also advised he was researching the possibility of a grant for updating the department computers and laptops
- Chief Kelby updated the Board on the New part time Officer, he advised he has completed his field training and expected to be working solo soon.

FYI

- DES septic approval for construction-208 Littlefield Rd-416-015, *Reviewed.*
- August 2024 Property Sales, *Reviewed.*

At 9:01pm Ruby Hill motioned to adjourn, seconded by James Farmer. Motion passed 3-0. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, October 2, 2024, at 6pm.

Respectfully submitted, Maggi Fellows, Administrative Assistant