

# **Town of Danbury**

## **BOARD OF SELECTMEN MEETING MINUTES**

**Wednesday August 21, 2024, 6:00 PM**

**Members present:** Jessica Hatch, Chair, Ruby Hill, James Farmer  
**Also present,** Maggi Fellows, Administrative Assistant, Road Agent Jeremy Cornell  
Lenny Ryan, Bree Huntoon, Cam Huntoon, Elizabeth Bolton

Chairperson Hatch opened the meeting at 6:10pm

Approval of meeting minutes 8/7/2024, *Ruby Hill motioned to approve the minutes, seconded by James Farmer, motion passed 3-0.*

### **Consent/Signature Agenda**

- Payroll and accounts payable
- Vacation Request X 2
- July bank reconciliations
- Timber tax bill -P Somers 24-111-03-T \$181.47
- Timber tax bill -M Ryan 24-111-04-T \$82.04
- Timber tax bill -S Ryan 24-111-05-T \$11.88, *Jessica Hatch motioned to approve and sign, payroll vacation request, July bank reconciliation, and 3 timber tax bills, Ruby seconded, motion passed 3-0.*
- Application for disability exemption 1557 US Route 4-Drake (418-011-000), *Ruby motioned to table the application for further review, James Farmer seconded, motion passed 3-0.*

### **Building Permit Applications**

- 27-2024B Bernstein/Sylvia/611 Waukeena Lake Rd./413-009 – 30 x 34 x 14 New Garage, *Jessica motioned to approve, seconded by Ruby, motion passed 3-0.*
- 28-2024B Taylor/Ford-Taylor/367 Eastern District Rd. / 410-051- 27.5 x 38 New cape style home, *Jessica motioned to approve, seconded by Ruby, motion passed 3-0.*
- 29-2024B Barnes/ 51 Deer Run Park / 406-208 – Shed addition & Dry Cabin Additions, *Jessica Hatch motioned to table the permit and have a site visit before approval, seconded by Ruby, motion passed 3-0*
- Removal of CU / Hollins& Dickinson / School Pond Rd. (201-054), *reviewed*

### **Old Business**

### **New Business**

- Courtesy Letter --Lopez 496 Eastern District Rd. Building permit needed, *Reviewed*
- Email from Robert Scott ref purchase of old fuel tank, *Jessica motioned to sell tank to Robert Scott, Ruby seconded, motion passed 3-0*
- Dunlap Road Drainage issues, Email from Elizabeth Bolton, Property owner on Dunlap rd., advised town culvert that crosses road is dumping water into her yard between her house and barn, water is running in both basements and into her woodshed, she would like the culvert removed and a new culvert placed on the other side of the road, at a driveway owned by Ben & Erin Elder. *Jessica advised she was familiar with the area and road condition and would like to meet with both property owners and the road agent to come up with a plan for all.*
- Jeremy Cornell advised they would be paving next week Monday- Wednesday, North Road and High Street

- Jeremy Cornell advised the 10-wheeler is back from repair.
- Huntoon Excavation LLC submitted a quote for the Zaccaria Road Bridge.
- Police Chief Kelby discussed a quote he received to replace the department tasers, onetime payment of \$13649.40- or 5-year payments of 2729.88, The Police Department Taser did not work when it was used a few weeks ago and is so old it is not supported by the company any longer.
- Police Chief Kelby submitted a Purchase Order for Pete's Tire Barn for new tires, approximate cost of \$1300, Jessica motioned to sign the PO, James seconded, motion passed 3-0
- Police Chief Kelby advised the Board the Dodge Durango Cruiser failed inspection due to brakes, which NuCar priced at \$3052.83 with differential service, or \$2500 for brakes and rotors; he will be getting additional price for the repairs.
- Police Chief Kelby advised our new officer might be able to work 12-16 hours per week instead of the expected 8.
- The Board requested we ask Mark Zaccaria to meet with the board at the next Selectmen's meeting to discuss repair costs to the Zaccaria road bridge. The Board also requested the road Agent get an additional quote for the repair of the bridge.

#### **Selectmen**

- Ruby asked about the Towns Liability in reference to the Taco truck set up on the Town property at the parking area near the rail trail. Jessica advised there are no Town vendor permits for operation. Jessica mentioned that maybe this is something the planning board may want to add to the Land Use Zoning Ordinance.
- Jessica mentioned that Cathy Jo, Deputy Town Clerk Tax Collector is the one working on the Town Web Site and doing updates, she would like those hours worked to come out of the professional service line, not the Deputy wages line, and possibly ask Karen Padgett to assist with the web page also.
- Jessica advised she had discussed with the Stitts, in reference to the Boston Post Cane for the eldest native citizen of Danbury, to Share the Position with Robert Ford. They advised they would like to meet reference this in the end of September if possible.

#### **Administrative Assistant**

#### **FYI**

- July Property Sales. *Reviewed.*
- DES Letter of Deficiency Phelps (411-083) 276 Ragged Mtn Rd. *Reviewed.*

At 7:53pm Ruby Hill motioned to go **into NON-Public Session, 91-A:3 (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Jessica Hatch seconded the motion, motion passed 3-0.

At 9:17pm Jessica Hatch Motioned to come out of NON-Public Session, Ruby seconded the motion, motion passed 3-0

NO decisions were made during the NON-Public Session.

At 9:18 Ruby Hill motioned to adjourn, seconded by James Farmer. Motion passed 3-0. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, September 4, 2024, at 6pm.

*Respectfully submitted, Maggi Fellows, Administrative Assistant*