

# **Town of Danbury**

## **BOARD OF SELECTMEN MEETING MINUTES**

**Wednesday July 3 , 2024, 6:00 PM**

**Members present:** Jessica Hatch, Ruby Hill, James Farmer  
**Also present,** Maggi Fellows, Administrative Assistant, Road Agent Jeremy Cornell

Chairperson Hatch opened the meeting at 6:12pm

Approval of meeting minutes 6/18/2024

*Jessica Hatch Motioned to approve the minutes from 6/18/2024. James Farmer seconded the motion. Motion passed 3-0.*

### **Consent/Signature Agenda**

- Payroll and accounts payable
  - Elderly' tax credit 418-011-000, Tabled more info needed
  - Vacation Request X 2
- Jessica motioned to approve and sign Payroll, accounts payable, and 2 vacation requests, Ruby seconded, motion passed 3-0*

### **Building Permit Applications**

- 14-2024B Bailey, Bailey, Burton (201-041) Us Route 4, 24 x 64 x 16 Duplex, *Jessica motioned to approve and sign, James farmer seconded, motion passed 3-0*
- 02-2024D Nemetz – Phelps Lane, Driveway Permit (411-083-003), *Jessica motioned to approve and sign, Ruby seconded, motion passed 3-0*
- 03-2024d Hatch (406-178.2) Wild meadow rd., Driveway permit, *Ruby motioned to approve and sign, James seconded, motion passed 2-0, Jessica Hatch Abstained.*
- 01-2024S Forest Knolls West, Ragged Mt Road (416-063), *Tabled Needs Map of sign Location.*
- Notice of Intent to Excavate/ Supplemental to 24-111-05-E / 24-111-06-E (405-003) Huntoon, *Jessica motioned to approve and sign, James farmer seconded, motion passed 3-0*

### **Old Business**

- 2<sup>nd</sup> Notice Smith & Blinn, 136 Waukeena Lake Rd. Camper building permit needed.
  - 2<sup>nd</sup> Notice Jenna, 284 Wild Meadow Rd. Camper building permit needed.
  - 2<sup>nd</sup> Notice Gray, 186 Ragged Mountain Rd. Camper building permit needed.
  - 2<sup>nd</sup> Notice Leno, 419 north Rd. Camper building permit needed.
  - FYI Cert Letter sent to Dickinson, 20 Hemlock Brook Rd. Requesting him to make an appt to meet with the board.
- Jessica made a motion to approve and sign all 2<sup>nd</sup> notice letters, Ruby seconded the motion, motion passed 3-0*

### **New Business**

Courtesy Notice- Nugent & Cooper 1235 US Route 4- Building permit needed, *Jessica made a motion to approve and sign, Ruby seconded the motion, motion passed 3-0*

*Jessica made a motion to correct and amend the minutes from The May 15<sup>th</sup> 2024 meeting to read, **HIGHWAY DEPARTMENT TRUCK PURCHASE**, Road agent Cornell asked to purchase of 10-wheel dump truck from the town of Meredith NH, Ruby motioned to purchase the truck from Meredith for \$35,000.00 using the funds from the Highway Equipment Capital Reserve Fund. Motion seconded by James. Motion passed 3-0. Ruby seconded the motion, motion passed 3-0*

**Road Agent Jeremy Cornell** informed the board the state had inspected bridges in town today, the state Closed the Walker Brook Rd Bridge immediately due to structural issues making the bridge unsafe for travel. The Zaccaria Rd bridge is also closed to ONLY passenger car traffic, Jeremy will be following up with Hansen Bridge to see if they can Start the Walker Brook Rd Bridge replacement ASAP and will get quotes got the Zaccaria rd. bridge.

**Road Agent Jeremy Cornell** requesting additional \$15093.96 from the Highway Equipment Capital reserve account for Repairs and tires for the 2008 Kenworth 10wheel dump Truck purchased from Meredith. *Ruby motioned to approve the withdrawal of \$15,093.96 from the Highway Equipment Capital reserve account for Repairs and tires for the 2008 Kenworth 10wheel dump Truck purchased from Meredith, James seconded the motion, motion passed 3-0.*

**Road Agent Jeremy Cornell** requested Purchase order for a new cutting edge for the Grader \$1660.69, Jessica motioned to approve and sign, Ruby seconded, motion passed 3-0.

*Jessica made a motion to go into Non-Public at 6:55pm, seconded by Ruby, motion passed 3-0.*

**Non-Public Session RSA 91-A:3, II(c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person **other than a member of this board**, unless such person requests an openmeeting. This exemption shall extend to include any application for assistance or tax abatement orwaiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

*Motion made to leave non-public session at 7:48pm, By Ruby, seconded by James, motion passed 3-0, Reviewed DRA process for timber tax.*

*Ruby motioned to go into Non-Public at 7:51pm, seconded by James, motion passed 3-0.*

**Non-Public Session RSA 91-A:3, II(b)** *The hiring of any person as a public employee.*

*Motion made to leave non-public session at 8:48pm, By Ruby, seconded by James, motion passed 3-0. No decisions made.*

Jessica requested a letter and building permit be sent to The property owner at 496 Eastern District rd.

9:30pm Ruby motioned to adjourn, seconded by James, motion passed 3-0

The next meeting of the Board of Selectmen will be held on Wednesday, July 17, 2024, at 6pm.

*Respectfully submitted, Maggi Fellows, Administrative Assistant*