

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday April 3 , 2024, 6:00 PM

Members present: Jessica Hatch, Chair, Ruby Hill, James Farmer
Also present, Road Agent Jeremy Cornell, Bree & Cam Huntoon

Chairperson Hatch opened the meeting at 6:00pm

Consent/Signature Agenda

- Payroll and accounts payable, *Reviewed and Signed.*
- MS-535, *Reviewed and Signed.*
- Purchase order for PD Policies & Procedures, *Reviewed and Signed.*
- Service Agreement NRRRA, *Reviewed and Signed.*
- Approval of meeting minutes 3/20/2023, *Tabled for corrections.*

Jessica Hatch made a motion to approve and sign all the items in the Consent/ Signature folder, Motion seconded by Ruby Hill, Motion passed 3-0.

Building Permit Applications

- 05-2024B (416-015-000) 208 Littlefield Rd Kevin Provencher Building and Remodeling, *Jessica motioned to approve and sign, James Farmer seconded, motion passed 3-0.*
- Intent to Excavate 24-111-04-E Clark (418-20) Eagle Pond Road, *Jessica motioned to approve and sign, Ruby seconded, motion passed 3-0. Question on check, Clark sent the check directly to the state with his unsigned form.*
- Intent to Excavate 24-111-05-F Huntoon (405-003-100) Peckham Lane, *Jessica motioned to approve and sign, Ruby seconded, motion passed 3-0.*

Old Business

Response back from Counsel re: Ragged Mountain Bible Church, ” **the town should not accept the property from the church, and, in fact, the church probably no longer actually owns it if it is not being used as a church. It has reverted to the heirs.**

The church needs to hire a real estate attorney to figure out how to proceed from here. It may require a quiet title action and a guardian ad litem to try to track down the heirs who do own it. If there really are no heirs, they may be able to go to probate court and have that court rule that they can give it to the town.”

- *Jessica advised we have been thru this before with the church, and the church was told such a search would cost at least \$50,000 . Counsel advised not to accept the building.*

New Business

Selectmen

- Review and sign letter to James Phelps ref Dry Hydrant project completion. *Ruby advised multiple mistakes, would like the letter rewritten.*

FYI

- Mango Proposal for Alarm Upgrades, *Reviewed.*
- Town Hall floor stripping and rewaxing is scheduled for Friday May 3rd, Company will need to come in multiple times over the weekend to put on multiple coats of wax.

- Letter from Trustees of the Trust Fund for closure of the Capital Reserve accounts, approved by warrant article at second Deliberative Session. Total amount \$518.52 to be deposited into the General Fund. *Reviewed.*
- Deed List from Town Clerk/Tax Collector, *Reviewed.*

Jessica advised Chief Kelby has requested to take a car home to be able to respond from home to calls. He also advised he would like something done with the parking lot so the cruisers are not sitting in the mud in the parking lot. The Board advised they would like him to find a place to park the cruiser halfway in between his residence and the Town of Danbury. Jessica asked Road Agent Cornell if the PD lot could be paved when the company was doing the High St. paving.

Chief Kelby has found someone interested in a position, Jessica advised the Board would like to meet with that person.

Jessica requested Road Agent Jeremy Cornell contact people for quotes on the Bridge Project engineering and design, and the Ragged Mountain Road construction project.

Jeremy reported the 2015 truck is in the shop, with estimated \$ 10,000-\$15000 repairs,

Guardrail on High St are broken, (\$3675.00 estimate for repair) found when the snow melted, Jeremy would like to claim it on the town's insurance. Jeremy advised this repair has not been budgeted for.

Jessica and Jeremy discussed culverts for replacement, Jeremy advised they have a list for replacement work at the Highway garage.

Jeremy advised they will be working on the sand bid process. Jeremy advises he would like to include a clause for penalty for large rocks in the sand, there has been significant damage to the town's equipment with replacement needed, due to over size rocks in the sand from 2023. Jeremy will research the wording for the penalty clause.

Jessica questioned the mold and mildew issue at the Highway building , Jeremy advised Seth can still install the fan to get fresh air moving for better breathing, but it will not fix the mold and mildew.

Jeremy reported the generator was worked on again, when the power was out the generator came on but didn't power up the building, Jeremy advised part of the repair will be covered by warranty, the other amount will be billed to General Government Building Fund buildings,

Jessica advised she will be working on follow up courtesy letters for building violations.

7:17pm Ruby motioned to go into Non-Public Session, seconded by Jessica, motion carried.
Personnel issues.

8:38 pm Ruby Moved to come out of Non-Public Session, seconded by James, motion carried, Jessica made a motion to approve the pay raises, Ruby seconded, motion carried.

At 8:39 Jessica motioned to adjourn, seconded by Ruby. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, April 17 2024, at 6pm.

Respectfully submitted, Maggi Fellows, Administrative Assistant