

# **Town of Danbury**

## **BOARD OF SELECTMEN MEETING MINUTES**

**Wednesday December 18, 2024, 6:30 PM**

**Members present:** Jessica Hatch, Ruby Hill, James Farmer, Maggi Winn / Admin Assistant Chief Kelby, Anna Hullinger, Jeremy Cornell

Jessica Hatch opened the meeting at 6:30pm

Approval of meeting minutes 11/15, 11/18, 12/17—November 15 needs to be corrected, Jessica motioned to accept the 11/18 minutes with corrections, James seconded, motion passed 3-0. Jessica motioned to accept the 12/17 minutes with corrections, James seconded, motion passed 3-0.

### **Consent/Signature Agenda**

- **TABLED** 2024 2<sup>nd</sup> half Tax Warrant (\$2,232,314.56) Due 01/21/2025, *The due date on the printed bill was 01/21/2024 which then accrued interest for the entire year, Phone call was made to Tricia Taylor-Tax Collector to reprint the Tax Bills. Tricia advised she would be in the following day to reprint. Ruby motioned to move from the consent/signature Agenda. James seconded Motion passed*
- Payroll and accounts payable.
- Vacation Request.
- 24-111-07-T Timber Tax Bill, Roche 217 Waukeena Lake Rd.
- November Bank Reconciliations.
- **TABLED** Waste Management / Naughton contract. *—Ruby Hill motioned to move out of Consent Folder, seconded by Jessica Hatch, motion passed 3-0.*
- Purchase Order, Police- Pete's Tire Barn \$744.60.
- Evans-Federal Exemption Certificate.  
*Jessica motioned to approve all items in the consent folder, Ruby seconded, motioned passed 3-0*

### **Building Permit Applications**

### **Old Business**

### **New Business**

- Received Warrant Article for Solar Exemption. *Reviewed*
- Letter received from J Schurger. *Reviewed, the board requested a letter be sent back with response.*
- Email From NH Electric Coop ref upcoming Project. *Reviewed*  
*Jessica asked about the utilities contract with Brian Fogg, check with him to see if it needs to be updated.*

### **Selectmen**

- ARPA Reporting update, Selectboard reviewed purchases. *Chief Kelby advised there would be an increase in the radio cost for the PD as he was quoted the wrong price by OME. Ruby motioned*

*to use the remaining \$284+- ARPA monies on the increase in the OME radio price. James seconded the motion. Motion passed 3-0*

- *Deadline for The Shopper id 12/25 Noontime for the January 2<sup>nd</sup> edition. Ads will be placed for the Jan 2<sup>nd</sup> edition.*

## **FYI**

- United Safety Service LLC. was bought out by CINTAS, Fire extinguisher service.
- Road Agent Cornell advised people are going to the Highway garage to get sand / salt he would like to put up No Trespass Signs.
- Road Agent Cornell requested clarification on the purchase of tires for the Backhoe-to be split with Transfer station. *The Board advised to order the tires, and they will decide where to put/split the expense.*
- Road Agent Cornell advised that the culvert on Ragged Mountain Road is now clear of the beaver dam and flowing clearly.

Mr. Davis, 462 North Road, in to discuss water runoff and culvert issue on his property. Selectboard will check into the issue.

Fire Chief Jeremy Martin requested a purchase order to purchase air packs/ SCBAs. Jessica made a motion to authorize the purchase of 2 air packs and 2 face masks(\$14,704), Ruby seconded. The motion passed 3-0.

Jessica made a motion to approve the purchase of Radios from Ossipee ME \$1683.10. James seconded the motion. Motion passed.

James made a motion to approve the purchase order for backhoe tires for \$2539.08. Ruby seconded the motion. Motion passed 3-0.

Ruby made a motion to retain Devine Millimet Attorneys at law, where we engage their services for the purpose of proposing issuance of general obligation bonds by the Town of Danbury New Hampshire for the construction of an emergency services building at a price of 3,200,000 million dollars. Motion seconded by James; Motion passed 3-0.

Jessica made a motion that we have a warrant article to retain a bond to build an emergency services building, at the cost of 3,200,000 million dollars. Ruby second the motion. Motion passed 3-0.

Ruby motioned to hold the bond hearing at 6:30pm on January 16, 2025, before the budget hearing at 7pm. James seconded the motion. Motion passed 3-0.

2024 2nd half Tax Warrant, due 1/21/2025. Jessica made a motion to approve and sign the warrant for the Tax Collector to collect \$2,232,314.56 due to the town of Danbury by January 21, 2025. James seconded the motion. Motion passed 3-0.

Jessica requested a letter be sent to Leclair requesting a building permit be completed for the building they are currently building between the house and the barn, which was an attached garage, now a freestanding garage.

Planning Board update, Ruby advised the planning board discussed the language for abutter, it was decided that their language is more inclusive and specific than the state recommended, so they were not going to change anything. There will be no updates or changes to the Land Use Ordinance this year.

Transfer Station solid waste contract, Waste Management & Naughton contracts for review. Ruby made a motion to go with Naughton for a one-year contract, James second the Motion. Motion passed 3-0.

Reviewed Capital Reserve Article amounts,  
\$75,000 in the Road Construction Capital Reserve Account (Ragged Mountain Road reconstruction),  
\$50,000 in the Highway Equipment Capital Reserve Account,  
\$100,000 in the Bridge repair Capital Reserve Account,  
\$7,000 in the Property revaluation Capital Reserve Account, \$  
\$200,000 in the Safety Services Building Capital Reserve Account. (if the Warrant article for the Bond fails) for a Total of \$432,000 in Capital reserve warrant articles.

At 9:57pm Ruby made a motion to enter into **NON-Public Session, 91-A:3 (a) The dismissal, promotion, or compensation of any public employee or the discipline of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.** Jessica seconded the motion. Motion passed 3-0.

Ruby motioned to come out of Non-Public at 10:22pm, James seconded the motion. Motion passed 3-0. No decisions made during the Non-Public meeting

At 10:23pm Jessica Hatch motioned to adjourn, seconded by James Farmer. Motion passed 3-0. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, January 8, 2025, at 6pm.

*Respectfully submitted, Maggi Winn, Administrative Assistant*