

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday, October 30, 2024, 6:00 PM

Members present: Ruby Hill, James Farmer, Jessica Hatch, Chair arrived 6:35pm
Also present, Maggi Winn, Administrative Assistant, Deb Phelps, Twila Cook Treasurer, Chief Kelby, Eric Wiswall, Penny Bill.

Ruby Hill opened the meeting at 6:00pm, James Farmer present.

Deb Phelps, in to discuss road concerns with the Board,

- 1) Blocked Culvert on Ragged Mtn Rd, causing water to back up. Road agent Cornell is aware and attempting to get equipment to remove a beaver dam inside the culvert.
 - 2) Searles Hill Rd, at the intersection of Littlefield there is a pothole that is washed out and dangerous.
 - 3) The stop sign at the end of Littlefield road should be removed, because no one stops at it anyway.
 - 4) The pavement in the area of Littlefield is crumbling.
 - 5) There is an exposed rock in the roadway in the area of Deb Phelps house that needs to be removed.
 - 6) Ragged Mountain Rd, Near the Mountain is in bad shape
- Deb advised some of these hazards people are attempting to avoid / drive around and that is also causing a hazard.

Consent/Signature Agenda

- Payroll and accounts payable.
- September bank reconciliations.
- Purchase order IPS \$1400, Fire Department hydraulic equipment & Air pack annual service.
- Purchase order Lakes Region Fire App. \$4500, Fire Department annual truck maintenance.
- Purchase order USPS \$1688 Town clerk Printed Stamped Envelopes.

Ruby motioned to approve and sign, payroll and accounts payable / September bank reconciliation / purchase order for IPS for (\$1400), Fire Department hydraulic equipment & Air pack annual service/ Purchase order Lakes Region Fire App. \$4500, Fire Department annual truck maintenance/ Purchase order USPS \$1688 Town clerk Printed Stamped Envelopes. James seconded the motion, motion passed 2-0

Also in there , and not on the agenda, was the form to sign about the National Election.

- Multiple PSNH pole licenses, *Tabled with Questions?*
- Health Trust Medicare Advantage 2025 plan, *Tabled for Chair Jessica Hatch to sign.*

Chair Jessica Hatch arrived at 6:35PM, Ruby motioned to have Jessica approve and sign the Health Trust Medicare Advantage 2025 plan, James Farmer seconded the motion, motion passed 3-0 .

Also, in the Consent/ Signature folder, and not on the agenda, was the form to sign about the national election. Ruby motioned approved and sign the document stating the polls will be open 11/5/2024 from 8am-7pm, Jessica seconded the motion, advising Tricia also needs to sign before posting, Motion passed 3-0.

Resident Eric Wiswall was in to answer any questions the Board may have on his installation of a ground mounted solar array. Eric asked if the Board would consider doing a Warrant article to allow the owner of a property with a solar array to request an exemption on their taxes for the solar array.

Resident Penny Bill asked about doing a Warrant article themselves for the exemption, Ruby advised they could bring it to the Planning Board, or they could do a warrant article themselves, Ruby suggested they look at one done by another town who has already adopted the exemption.

New Business

- *E-mail from Mark Zaccaria in reference to the appointment of Transportation Advisory Committee member to work with Lakes Region Planning Commission to apply for federal grants for road and bridge maintenance. Ruby advised at the regular LRPC meeting she attended last evening the commission staff brought up the fact that they are tasked by the state with maintaining liaisons with towns for the purpose of assisting with finance and transportation projects. The Commission does so by working directly in each constituent town with a Transportation Advisory Committee member. The local experts are appointed by the Select Board to work with Commission to identify and successfully apply for federal grants to finance repairs and projects. The services offered include grant research and grant writing. The Commission advised we have not yet appointed the tech member and the urge for the matter to be considered by the Select Board. Ruby suggested that Road Agent Cornell would be the likely person to be the liaison to the Commission.*
- *Review CIP plan approved by the Planning Board. Reviewed.*

Town Clerk / Tax Collector

- *Letter requesting refund checks for overpayment of taxes. Jessica Advised this needs to be handled with an abatement form, she requested the letter be returned to the Town Clerk for correction.*

Selectmen

Jessica advised the Alarm Company will be at the Town Highway Garage on November 12th to install the new alarm system.

Jessica requested the administrative assist reach out to Colin Brown, or Chris Huyler to move forward with the New Canada Rd. Line adjustment.

Jessica requested James to reach out to neighbors (Pollizzi) as there are doing some sort of addition to there barn and need a building permit.

Jessica requested we get a hold of Mario at Brown Engineering to get a meeting set up on the Ragged Mountain Rd Project.

Police Department Updates

Chief Kelby reminded the Board his appointment will be expiring soon.

Kelby also advised he would like to move forward with the IT upgrade proposal to get the .GOV emails established.

Administrative Assistant

Reminder the Selectmen's Office will be closed November 7th & 8th for training

- *At 8:10p Jessica Hatch motioned to go into **NON-Public Session, 91-A:3 (a) The dismissal, promotion, or compensation of any public employee or the discipline of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.** James Seconded the Motion, Motion passed 3-0.*
 - *Jessica motioned to come out of NON-Public at 8:45p seconded by Ruby Hill; motion passed 3-0. No decisions made.*

At 8:46 Ruby motioned to adjourn, seconded by James. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, November 6, 2024, at 6pm.

Respectfully submitted, Maggi Winn, Administrative Assistant.