

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday October 2, 2024, 6:00 PM

Members present: Jessica Hatch, Chair, James Farmer, Ruby Hill Absent.
Also present, Maggi Fellows, Administrative Assistant, Bree & Cam Huntoon, Lenny Ryan, Police Chief Kelby, Friends of the Rail Trail- Ricker Miller, Road Agent Jeremy Cornell

Jessica Hatch opened the meeting at 6:03pm

Consent/Signature Agenda

- Payroll and accounts payable
- August bank reconciliations
- PO Fire Department EMS Training \$3500.00
- PO Fire Department Moran Repair \$1055.00, *Jessica Motioned to approve and sign all items in the consent/signature folder, James Farmer seconded, motion passed 2-0*

Building Permit Applications

- 36-2024b Lavoie & Macaluso (411-007-000) 253 NH Route 104 Roof Solar Array, *Jessica motioned to approve and sign, James seconded the motion, motion passed 2-0.*
- 8-2024D Winslow (416-064-004) New Canada Rd. *Tabled, to review frontage issue.*
- 37-2024B Winslow (416-064-004) New Canada Rd, 48 x 57 New Home Construction. *Tabled, to review frontage issue.*
- 38-2024B Austin (201-067-000) 28 School Pond Rd. 8 x 40 Storage container. *Jessica motioned to approve and sign, James seconded the motion, the motion passed 2-0.*
- 9-2024D Austin (201-067-000) 28 School Pond Rd. Lower Additional Driveway. *Jessica motioned to approve and sign, James seconded the motion, the motion passed 2-0.*

Old Business

- Select a meeting date for Brown engineering (they are unable to meet on Wednesdays). *Jessica motioned to contract with Brown Engineering (\$20839.00) to do detailed construction plans for the work needed to repair Ragged Mountain Rd. James Farmer seconded the motion, motion passed 2-0.*

New Business

- NH DRA Auditor Option and Schedule MS-60A, *Jessica completed the paperwork for Town elected Auditor.*
- IT Quote from Steve Polizzi, *Reviewed.*
- 2 Alarm Quotes for Highway garage. *Jessica motioned to use Capital Alarm for the security system at the Highway garage, James Farmer seconded the motion, motion passed 2-0.*

Selectmen

- Chief Kelby asked the board questions in reference to his Budget presentation, Kelby advised he would like to present 3 budgets for consideration, with 3 levels of services. Jessica advised Chief Kelby he would be coming before the budget committee on November 7th at 7pm to present his budget.

- Fire Chief Martin asked about possible use of the ARPA monies to replace the portable radios for the Fire Department, Martin advised the radios were 20 + years old, Martin advised the estimated cost would be \$98,681.00.
- Chief Kelby advised he also needed to replace the Radio in the Ford cruiser and one of the portables, Kelby advised he would like to replace these 2 radios with Kenwoods.
- Jessica Hatch advised she spoke to the family of Mr. Stitt, they would like to do a ceremony on November 3rd at 11am, for the Boston Cane Award to be shared with Robert Ford.
- Jessica asked that an email be sent to the Department Heads to request there 2025 budgets be turned in by the end of October.
- Jessica asked that we contact Noreen Rollins and check to see if she will be available for the November 5th election.
- Jessica Hatch made a motion to hire Huntoon Excavation to replace the Zaccaria Road bridge. \$90,000 to be paid from the Bridge Capital Reserve fund, James farmer seconded the motion, motion passed 2-0
- Jessica advised we should start the process to acquire a tax anticipation note to cover expenses thru the end of the year.

Administrative Assistant

- Unifirst winter contract for Town Hall Floor mats, *Reviewed.*

FYI

- NHDES approval for operation Eastern District Rd. Taylor (410-051), *Reviewed.*
- NHDES approval for operation Dunlap Rd. Elder (416-088). *Reviewed.*
- NH State DOT Emergency Vehicle Posting Group info, *Reviewed.*
- Health Trust Medicare Advantage for 2025, *Reviewed.*
- Letter from Lakes Region Planning Commission, term expiration of Commissioner Mark Zaccaria, *Reviewed.*

At 9:00pm Jessica Hatch motioned to adjourn, seconded by James Farmer. Motion passed 2-0. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, October 16, 2024, at 6pm.

Respectfully submitted, Maggi Fellows, Administrative Assistant