

# **Town of Danbury**

## **BOARD OF SELECTMEN MEETING MINUTES**

**Thursday January 31<sup>st</sup> 2024, 6:00 PM**

**Members present:** Chair Jessica Hatch, Tracy Shepard, (*Ruby Hill absent* )

Also present, Maggi Fellows, Administrative Assistant

Jessica Hatch opened the meeting at 6:17pm

Approval of meeting minutes 1/11/2024 & 1/17/2024 / *Jessica Hatch motioned to accept and sign meeting minutes; Tracy Shepard seconded the motion. Motion passed 2-0*

### **Consent/Signature Agenda**

- Payroll and accounts payable / *Reviewed and Signed*
- December 2023 bank reconciliations / *Reviewed and Signed*
- NH floodplain Management Program / acknowledgement form / *Reviewed and Signed, Jessica made a motion to approve and sign all items in the Consent folder, Tracy seconded the motion. Motion passed 2-0*

### **Building Permit Applications**

- 02-2024B Danbury Country Store (201-046-000) Replacement windows / Porch / *Jessica made a motion to approve and sign, Tracy seconded the motion. Motion passed 2-0*

### **Old Business**

Library 2023 Repairs were completed / invoice paid / *Reviewed.*

### **New Business**

- Library requesting permission for building repairs. *Board advised they can submit a quote for hourly work to be completed.*

### **Selectmen**

- Review dedication, *Picture chosen to go on the same page as the Dedication to Danbury Volunteers, and add line to thank Committee and Board members and people that signed up for open positions.*
- Review selectmen's annual report. / *Reviewed*

### **Administrative Assistant**

- Info on Credit card / Capital one station / *Can move forward on getting a Capital one card.*
- Update on cleaning company info. / *Prices have been \$120 weekly and \$180 Bi-Weekly, another company will come to see the building Friday and give another quote.*

**FYI**

- Updated info on the Safety Services Building. / *Reviewed*
- DES notice of acceptance of subdivision plan Phelps Lane (411-82.6) / *Reviewed*

***Non-public session per RSA 91-A:3, II (l) legal. Jessica made a motion to go into Non-Public at 6:46p for Legal. Seconded by Tracy. Motion passed 2-0***

Jessica advised they would return to public session at 7:02pm, with a Decision to reach out to MMG PA in reference to litigation representation.

7:03pm Jessica motioned to adjourn, Seconded by Tracy. Motion Passed 2-0

*Respectfully submitted, Maggi Fellows, Administrative Assistant*