

**Town of Danbury**  
**BOARD OF SELECTMEN MEETING MINUTES**  
September 8, 2021 6:00 PM

**Present:**                    **Jessica Hatch, James Phelps, Tracy Shepard – Selectmen**  
                                     **Karen Padgett, Administrative Assistant**

Also present, Deborah Aylward  
Prior to the start of the meeting, Ms. Aylward presented the Board with a document entitled:  
CIIZEN(SIC) RECOMMENDATION:  
PROPOSED REPEAL AND AMENDMENTS TO TOWN ZONING ORDINANCE(6pgs.)

**Checks/Applications/Signatures**

- **Payroll and accounts payable** were signed.
- Jessica motioned to accept the minutes of 9/1 as amended for a dropped number in the amount of the ARPA funds and a correction on the name of a member of the public in attendance. Jim seconded the motion, and the minutes were approved as amended 3-0.

The Board began a work session to discuss issues with the current land use and zoning ordinance and the process for amending the ordinance. It is required by law that all zoning ordinance amendments be approved by the legislative body of the town, meaning the voters.

It was determined that the following areas need correction in the ordinance:

1. A land use map or a better description of the village districts
2. The 10,000 square foot maximum footprint in the village districts cited in 11.4.2.2
3. Accessory Dwelling Units
4. Home Occupation and Cottage Industry -develop the performance standards referenced in the LUZO add clear regulations into the LUZO.
5. Tiny Homes

A joint session with the Planning Board will be scheduled to work on proposed amendments.

Jessica would like to see the building permit application revised. Jim agreed and added that the Board should develop a commercial building permit application.

At 7:06 Jessica made a motion to go into non public session per  
***RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled***

Motion was seconded by Jim and passed unanimously.

At 7:14 Jessica motioned to return to public session, seconded by Jim. All were in favor. No decisions were made and no votes were taken.

At 7:15 Jessica motioned to adjourn, seconded by Jim. Motion passed 3-0. Meeting adjourned.

**The Board will hold a work session on 9/22 at 6pm Danbury Town Hall for police department research.**

*Respectfully submitted, Karen Padgett, Administrative Assistant*