

Town of Danbury
BOARD OF SELECTMEN MEETING MINUTES
July 21, 2021 6:00 PM

Present: James Phelps, Tracy Shepard – Selectmen
Karen Padgett, Administrative Assistant

Absent: Jessica Hatch, Selectman

Checks/Applications/Signatures

- **Payroll and accounts payable** were signed.
- Jim motioned to approve the **minutes of 7/7**, seconded by Tracy. Minutes approved 2-0.
- A second notice was signed for the owners of property at 152 Ford Mill Rd directing them to submit a building permit application for a tent platform showing that it meets town setback requirements. This will be sent by certified mail.
- A land use change tax form A-5 was signed for 411-015 releasing the current use lien on .9 acres. This form should have been filed in 2013. The deadline to collect the tax has expired, but the release needs to be filed at the registry.

Old Business

- The State would like to install an interpretive panel on town land at the rail trail parking area on High Street where it will be more visible, instead of near the bridge over the rail trail replacement. Jim feels that this is a great idea and it might be best to place the sign near the current sign post in the well tile. Tracy motioned to allow the state to install the panel on town property at the rail trail parking area, seconded by Jim. Motion passed 2-0. Per David Scott of NH DOT, some sort of agreement will need to be signed and placement spot mutually agreed upon.
- Karen found information regarding the appointment of Fire Commissioners. In 1995 the Town voted to have Selectmen appoint the Fire Commissioner.
- There is another issue with Railroad Drive. When an Eversource representative travelled down Railroad Drive to look at their property for electric installation, their neighbors informed him that their septic is in the road right of way. Now Eversource will not drive over the septic to install power. Jim motioned to send the Ardines a letter regarding necessary access for Eversource. Seconded by Tracy and passed 3-0. A letter will be sent directing them to sign a release of liability or move the septic system.
- The doubling of the 2020 property tax lien was corrected in the MuniSmart tax program by Ross Libby of MuniSmart for \$700. The appropriate correction was made at the Registry of Deeds, however the lien was incorrectly released and had to be resubmitted.
- The Danbury Board of Selectmen will be meeting with the Alexandria Selectboard to hear a proposal for a joint police department. The meeting is in Alexandria on 8/3 at 6:30pm.
- Jim motioned to accept the ARPA funds, seconded by Tracy. Motion passed 2-0.

At 6:24 Jim motioned to go into nonpublic session per

RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Motion was seconded by Tracy and passed unanimously.

At 6:45 Tracy motioned to return to public session, seconded by Jim. Motion passed 2-0.

Jason and Michelle Potter were in to see what could be done about their issue with the abutters not allowing traffic over the road right of way. They were informed that this had been discussed and a letter would be sent.

Emergency Management Director Kyle Levesque was present to receive public comment on the Hazard Mitigation Plan update that he has completed and to gain approval and adoption of the plan from the Board of Selectmen.

The Danbury Community Center is designated as the Town's emergency shelter. Jim inquired about the possibility of obtaining grant money to purchase a generator for the building. Kyle said that the money is available from the state grant funds.

The emergency shelter issues will be addressed when the Local Emergency Operations Plan is updated next year.

Jim motioned to adopt the Hazard Mitigation Plan of 2021, seconded by Tracy. Motion passed unanimously.

Kyle inquired about the Safety Committee that Selectman Shepard is organizing. Fire Commissioner Jon Johnson will be a representative for the Fire Department, and the department is also looking for a fire fighter to be on the committee as well. Kyle invited Tracy to attend one of the Fire Department meetings on Wednesday nights.

New Business

- According to Bonnie Bertune of NRRA there is currently an issue with the hauling of recyclables. The Casella recycling facility at White River Junction is closed for at least a month. Alternate options are for Naughton to haul the recyclables across Vermont to Rutland at a cost of \$125/hour (approximately 8 hours) or for Naughton to take them to their landfill which would cost ~\$900. The Board members chose the least expensive option.

FYI/No action needed

- Email to CNP regarding Pillsbury Lane property
- E-9-1-1 address assignments
- Quarterly 941 filed
- Quarterly NH Employment Security report filed
- Shoreland permit application filed
- NHEC Broadband update
- Notice to town as lienholders on lien property

At 7:07 Jim motioned to adjourn, seconded by Tracy. Motion passed 2-0. Meeting adjourned.

Minutes done from the recording of the meeting.

Respectfully submitted, Karen Padgett, Administrative Assistant