

# **Town of Danbury**

## **BOARD OF SELECTMEN MEETING MINUTES**

**February 17, 2021 6:00 PM**

**Meeting was opened at 6:00pm by Jim Phelps, Jessica Hatch arrived at 6:15**

**Present:**

Jessica Hatch, Chairman /Lyn England, Selectman/James Phelps, Selectman  
Karen Padgett, Administrative Assistant  
Jeremy Cornell, Road Agent  
Greg and Jamie Ardine

**Checks/Applications/Signatures**

- Payroll(\$7479.56) and accounts payable(\$127,213.68) were signed.
- Lyn motioned to approve the minutes of 2/3 seconded by Jim. Minutes approved 2-0.
- January bank reconciliations were signed.
- Jim motioned to approve a regular veteran's credit for the owner of 201-133, seconded by Lyn. Passed 2-0.
- Building permit 03-2020B for Gardner/411-088/174 Ragged Mountain Rd needs more information.

**Road Agent Jeremy Cornell**

1. He inquired if Lyn had made any progress on the issue of dental insurance for the Highway crew. She informed him that she is still working on it.
2. Requested that the purchase order policy that was temporarily revised last year to monitor spending more closely during the initial months of the pandemic be reinstated to prior limits - \$1000 for Highway Department and \$500 for others. Jim mentioned that he believes there is an RSA that for any purchase over \$2500, multiple bids are needed. All Board members agreed to reinstate the limits for purchase orders to \$1000 for the Highway Department and \$500 for all others.
3. The Frazier Rd bridge claim that was damaged in January when a truck operated by a driver from Clarke and Company hit the bridge was discussed. Cornell requested a quote for repairs from CWS Fence. The looked at the bridge but will be unable to complete an estimate until the spring when the snow and ice have melted. A letter will be written to Clarke and Company stating the Town's intention to file an insurance claim for the damage to the guard rails.
4. Letters were received from John Taylor and Steven Lynch disputing the Town's authority to prohibit plowing across the road. The ordinance will be sent to town counsel for review and interpretation, along with the letter from Mr. Taylor. Also, the Board asked if Karen would contact John Taylor to request an in-person meeting for March 3.
5. Railroad Drive was discussed. A call was received from a potential buyer at the end of Railroad Drive asking how he could access the property when the residents of the last house are blocking the right of way. Greg and Jamie Ardine spoke to this issue as they are the property owners in question. They stated that the right of way is clear and there is absolutely nothing in the way and access is not blocked to that property. Mrs. Ardine also went on record to say that the septic, leach field and artesian well under the roadway. There was discussion about the width of the road.

**New Business:**

- Kris Fowler, NH Department of Revenue Administration wants to schedule start up meeting with Town and CNP, the town assessing company, for the upcoming revaluation of the town. CNP requesting mid to late March. The Board suggested March 17 or March 31. Karen will follow up.

**Selectmen Items:**

- The Selectmen’s Voter Guide was reviewed and edited. It will be sent out the week prior to the March 9 election.

At 6:45pm Jim motioned to enter into nonpublic session, seconded by Lyn per *RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.*

All in favor.

At 6:50 Jim motioned to leave nonpublic session and return to public session, seconded by Lyn. Motion passed unanimously and the Board of Selectmen returned to public session. No decisions were made, and no votes were taken.

**FYI/REVIEW**

- NHMA financial impact survey completed
- Warm zone grant money received \$5,169.10
- Country Store water sampling results
- Snow ordinance letters written – Higgins, Maynard,

At 6:55 pm Jim motioned to adjourn, seconded by Jessica. All in favor. Meeting adjourned.  
*Respectfully submitted, Karen Padgett, Administrative Assistant*