

**Town of Danbury**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**December 8 , 2021 6:00 PM**

**Present:** Selectmen Jessica Hatch(arrived 6:20pm), James Phelps, Tracy Shepard  
Administrative Assistant Karen Padgett

**Checks/Applications/Signatures)**

- **Payroll & accounts payable** were signed.
- Jim motioned to adopt the meeting **minutes of 12/1**, seconded by Tracy. Motion passed unanimously. Jim motioned to adopt the meeting minutes of 12/5, seconded by Tracy. Motion passed unanimously.
- **November banks reconciliations** were signed.
- **Jim motioned to sign the New Canada Road easement document and the MOU that had been previously reviewed. Motion seconded by Jessica** and passed unanimously. The documents were signed and notarized, and the easement deed will be sent to the registry of deeds for recording.
- **Jessica signed the annual Evans Fuel Exemption Certification** for diesel and gasoline.
- **Jessica signed the HealthTrust** transmittal for 2022 with the new health insurance rates.

**Old Business**

- Merton Austin submitted his resignation as Forest Fire Warden effective December 31, 2021. Jim made a motion to accept his resignation with great appreciation for his years of service. Motion was seconded by Tracy, with a heavy heart, and passed unanimously. Jim made a motion to nominate Jacob Moran to the position of Forest Fire Warden effective January 1, 2022. Motion was seconded by Tracy and passed unanimously. The recommendation form was signed and will be sent to the State Division of Forest and Lands.
- The Planning Board approved lot line adjustments for property owners of 404-005 and 404-005-001, Huntoon and Feinauer and for the owners of 409-057 and 409-015, Jones and Barker. Karen questioned if the assessment records should be changed where no deed has been recorded transferring the property.
- The driveway permits for Spruce Lane properties 406-137 and 406-138 were approved at the previous meeting. Jessica motioned to add a note to the driveway permits that they are on a non-maintained town right of way and the town will not maintain the road until it is brought up to Town specs with a turnaround. Motion was seconded by Tracy and passed 2-0 with Jim abstaining from the vote.
- Wayne Blackburn, property owner of **101 High St, tax map 201-015**, has received NH DES approval for construction for a septic system. The original permit application was received in June 2021 and denied because there was no septic plan. Jim made a motion to **approve the building permit #24-2021B for Wayne Blackburn to pour a new foundation using the existing footprint and to renovate the interior of the house.** Motion was seconded by Tracy and passed unanimously.
- Karen went over the tax deeding file for the property at 88 High Street. The property was deeded to the Town by the tax collector on September 1, 2021, and the Selectmen held the deed in forbearance because of a payment arrangement made with the property owner, Douglas Colby Jr. If the full amount due is not paid by the date agreed upon by the property owner at the June 2, 2021 Selectmen's meeting, the deed will be sent to the Merrimack County Registry of Deeds for recording.
- The Police Chief ad will be placed in the Record Enterprise for a 4-week run.

**Selectmen**

- The Selectmen worked on finalizing their recommendations for departmental budgets for the 2022 budget. Warrant articles will be discussed at the next meeting.

At 8:23 Jim motioned to enter nonpublic session per  
*RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Motion was seconded by Jessica and passed unanimously.

At 8:25 Jessica motioned to return to public session, seconded by Tracy. Motion passed 3-0. No decisions were made, and no votes were taken.

At 8:26 Jim motioned to enter nonpublic session per  
*RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*

Jessica seconded the motion which passed 3-0.

At 8:29 Tracy motioned to leave nonpublic session and return to public session, seconded by Jessica. Motion passed 3-0. No decisions were made, and no votes were taken.

Jessica motioned to adjourn at 8:30, seconded by Tracy. Motion passed 3-0.

**FYI/No action needed**

- Well release form 101 High Street
- Wiggin Rd – 411-082-004 septic operation approval
- November property sales
- Historical tax rate information

*Respectfully submitted, Karen Padgett, Administrative Assistant*