

# TOWN OF DANBURY - Board of Selectmen

## Meeting Minutes

Wednesday , March 6, 2019 6:00 pm

**Members Present:** James Phelps  
Jessica Hatch

**Members Not Present:** Lyn England

Administrative Assistant Karen Padgett

### Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- Jessica made a motion to accept the minutes from 2/20/19 as amended, seconded by Lyn. Motion passed 3-0.
- An Intent to Cut for Forbes Mt Trust 403-026 on Forbes Mt Road was signed on 2/27/19 by Jim Phelps and Jessica Hatch. Karen printed out a copy of the RSA voted last fall that states that Intents to Cut must be signed within 15 days of receipt, they can be signed outside of a meeting and a public notice must be posted 2 days before signing. Jim made a motion to enter into the minutes that the Intent to Cut for Forbes Mt Trust was signed on 2/27/19, seconded by Jessica and passed 3-0.

### Highway - Jeremy Cornell

Jim updated the Board on the progress to the building repairs. All repairs should be complete by the beginning of next week. All subcontractor invoices should be submitted by then. He spoke with Karen Duval of Primex, asking if the town was to pay the subcontractors or if Primex would be paying them directly. She would like an update on where we stand with expenses with Tim Crowley, the adjuster, being copied on the email. Jim expressed to her his concern that the subs be paid promptly.

Jeremy is using the trash inventory from All Brite, striking out any items that will not be replaced. There are still some items that are not on the list. An updated list was supposed to be received from Krysten Adel of All Brite along with a flash drive with the remainder of the trash inventory. Jim stated that the town will receive 75% of cash value for things we don't replace, such as filters and parts for trucks that we no longer own. Per Karen Duval it is acceptable to stock the break room/kitchen and bathroom supplies without itemizing from the list.

Nortrax has started putting the loader back together. Kenworth is still being held up on receiving parts for the repair.

Road Agent Cornell has a quote from Maine Oxy for the replacement of the two welders(mig and stick) and the plasma cutter. Now that they are moving back in there are some items that need repair to get through the winter. Lyn made a motion to sign a purchase order in the amount of \$4939 for the welders and the plasma cutter, seconded by Jim. Motion passed unanimously.

Noel and Alan will be out with the loader and grader pushing back the snow banks.

### Old Business:

- The Board finalized the voter guide that will be mailed out to town residents.
- The 2017 audit, completed by Brittani McDonough, was reviewed by the Selectboard. Jessica made a motion to accept the audit, seconded by Jim. Motion passed unanimously.
- The back up auction buyer for 29 Lilac Lane is no longer interested in buying the property. Jim feels it should be put on the market. The issue with this type of sale is that it would be difficult to get financing within 10 years of the tax deeding. Another option is holding an online auction for the property. No action will be taken until spring.

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## **New Business:**

- **MS -535** was completed and ready for review. After review, the Board signed the MS-535.
- James Roberts (416-015) submitted an application for Elderly and Disabled Tax Deferral for 2018 taxes. Jim made a motion to approve the tax deferral in the amount of \$1553. Motion seconded by Lyn and passed unanimously.
- Attorneys for SRK Holdings submitted a draft deed for the New Canada Road property near Davis Rd that will be conveyed to the Town of Danbury for the purpose of straightening the sharp curve in the road in that area. Jim noted there is a typo in one of the dimensions. Karen will send the information off to Attorney Hastings to correct the error.

## **AA**

- Karen took the town hall water samples to Concord for testing. The next test is due in November.
- A 5 year well inspection completed by the State of New Hampshire. The inspector indicated that the water filter at the DCC water tank needs to be changed.
- The blinking school light has been repaired by Eversource.

## **Selectmen items**

- The culvert crossing on North Rd near the School House was discussed. It was suggested that the town submit a permit by notification to the NH DES.
- The Selectmen will be in attendance on March 12 for the election.

## **FYI**

- Sample ballot
- Water sample results
- Legislative bulletin

At 7:30 Jim made a motion to adjourn, seconded by Lyn. Motion carried. Meeting adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant  
The next meeting of the Board of Selectmen will be April 3 at 6pm