

# TOWN OF DANBURY - Board of Selectmen

## Meeting Minutes

Wednesday, December 11, 2019 6:00 pm

**Members Present:** Jessica Hatch, Chair  
Lyn England  
**Not Present** James Phelps  
**Administrative Assistant** Karen Padgett  
**Appointments** 6:00 Road Agent Cornell

Jessica Hatch opened the meeting at 6:00pm.

### Checks/Applications/Signatures

- **Payroll and accounts payable** were signed.
- Meeting minutes were reviewed. Jessica motioned to accept the minutes of 12/4, seconded by Lyn. Motion passed 2-0, with Jim abstaining as he was not present at the meeting. Jim voted to accept the minutes of the NH DOT public officials meeting on 11/20. Lyn seconded the motion and it was passed unanimously.
- November bank reconciliations were signed.
- Lyn motioned to approve a regular vet credit of \$200 for the owner of 201-100. Motion was seconded by Jessica and passed 2-0.
- Jessica motioned to approve a current use application for Forbes Mountain Trust, Tracey and Michael Feinauer, map 404 lot 001-001 on Forbes Mountain Rd. Motion was seconded by Lyn and passed unanimously.
- Jessica motioned to approve a purchase order for the Fire Department for \$600 to reimburse S. Kulacz for the Emergency Responder class. Motion seconded by Lyn and passed 2-0.
- Jessica motioned to approve a purchase order for the Highway Department for \$1100 for heavy weight rims for the 2015 truck. Motion seconded by Lyn and passed 3-0.

### Budget

Road Agent Cornell presented his 2020 budget request to the Board. Overall the budget is up about \$17,000 over last years budget. There are increases in temporary help. Cornell would like to hire a person to help with paperwork a few hours a week. Overtime is also increased. Phone is up \$600 to account for the new town provided cell phone. Other increases can be found in vehicle repair, general supplies, hot top and road construction. The rental and lease request is down \$13,500.

### Old Business

- A draft winter sand policy was reviewed, discussed and changes made. Jessica motioned to adopt the finalized winter sand policy. Jim seconded the motion to adopt and the policy was passed unanimously by all Selectboard members.
- Donna Duncan, of Winnepesaukee Drug Consortium Services, LLC, emailed a template for a controlled substance and alcohol policy that includes the national drug clearing house information. No action was taken on the policy proposed by the Consortium. Participation in the drug and alcohol clearing house is mandatory for employers and owner/operators.
- Emergency Management Director, Kyle Levesque, is preparing a contract to complete the work on the Hazard Mitigation update so this years funds can be carried over into next year. There will be a Hazard Mitigation meeting on 12/16 at 6pm at the Fire Station.

### New Business:

- School Budget Committee Chairperson, Ruby Hill, informed the Board in an email, that there is a proposed position in the upcoming school budget for a professional social worker. One rationale

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for the school position is that our guidance counselors spend a lot of their time acting as social workers, helping families through financial crises and other types of crises. She asked how often a guidance counselor from the elementary, middle or high school contacted the town welfare officer over the past year and how well equipped the welfare officer feels when faced with families in crisis. The Board could recall one instance in 5 years when a guidance counselor reached out to the welfare officer. The Board of Selectmen views the role of the welfare officer as a point of contact to help out in an emergency financial situation and not equipped to deal with emotional issues, suicide, divorce and other problems of that nature.

### **FYI/REVIEW**

- Pemi Baker Annual Report
- Septic design 236 Wiggin

At 7:55 Jim motioned to adjourn, seconded by Lyn. Meeting adjourned.  
The next meeting of the Board of Selectmen will be December 18 at 6pm