

TOWN OF DANBURY - Board of Selectmen

Meeting Minutes

Wednesday , December 12, 2018 6:00 pm

Members Present:

James Phelps
Jessica Hatch
Lyn England

Administrative Assistant

Karen Padgett

Appointments(budget)

Jeremy Cornell 6:15
Chief Suckling 6:45

Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- November bank reconciliations were signed.
- Jessica made a motion to approve the minutes from 12/5 as written, seconded by Jim. Motion passed 3-0.
- Jim made a motion to enter into a contract with the Town of Bristol for ambulance service from July 1, 2019 to June 30, 2020 in the amount of \$42,216, subject to review for accuracy by Chief Austin. Motion was seconded by Lyn and passed unanimously.
- Jim made a motion to enter into a grant agreement with the State of New Hampshire for the Hazard Mitigation Plan Update 2019. The motion was seconded by Jessica and passed unanimously. Jim read the following statement into the record.

"The Town of Danbury Board of Selectmen, in a majority vote, accepts the terms and conditions of the Pre-Disaster Mitigation(PDM) Grant Program as presented in the amount of \$7,500.00 for the Local Hazard Mitigation Plan Update. Furthermore, the Board acknowledges that the total cost of this project will be \$10,000.00, in which the Town will be responsible for a 25% match(\$2,500.00)."

Highway

- Lyn reported that the vehicle appraisals have not come in yet. There is a delay because their (the vehicle appraiser's) systems are down. Tammy Denver of Primex said that an email would be sent to the Board of Selectmen as soon as they have a timeline as to when we can get the truck situation moving. Also, Tim Crowley, the insurance adjuster, advised Lyn that the fire investigators determined that the truck had struck something on the left side which caused the tire and the bearing to overheat causing electrical issues which caused the fire. The truck remains will stay where they are until Primex gives the ok to move it. Cornell stated that the truck cannot be moved until the overhead doors are repaired. Getting the heating system and electrical back up and running. Jim had a question as to whether the demolition costs are a separate item from the building costs. He is uncomfortable that we have nothing in writing from the insurance company, everything is verbal and that nothing is being cc'd to the office. Everything should be emailed to the office so that we have documentation. Also, all board members advised Road Agent Cornell to be very cautious on his spending. The question arose about the need to have a public hearing to spend the insurance money as unanticipated revenue. Lyn was going to ask Tim Crowley for written confirmation of all items that have been discussed to date. The Town's offer on the J&B Truck was declined. Road Agent Cornell will get something in writing firming up the hourly rental for the truck.
- The Town of Colebrook heard from Primex that the Danbury might be interested in purchasing a used truck they have for sale. It is a 2007 Sterling with plow and wing. At this time the Selectmen are not interested in purchasing the truck.

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Old Business:

- Regarding the building permit for antenna replacement on Ragged cell tower for TRM, as a representative for Verizon Wireless. There would be no change to the tower height or ground space. The Board of Selectmen referred this application to the Danbury Planning Board for review to determine if Planning Board approval is needed. At the December 11 meeting, the Planning Board determined that because it is simply replacing existing equipment, no Planning Board consideration is needed.
Jim made a motion to approve building permit number 19-2018B for TRM as representative for Verizon Wireless. Motion was seconded by Jessica and passed 3-0.
- No action was taken on the easement agreement for New Canada Rd. Road Agent Tim Martin of Wilmot has yet to review the document.
- No word has been received from Jeremy Corson regarding building without a permit on Danbury Woods Rd. He had expressed an interest by email in meeting with the Board of Selectmen to clarify the issue, but has not followed through with a date for such a meeting.
- Melissa Suckling is interested in filling the vacant school board position. Her letter of interest, along with a recommendation from the Board of Selectmen, will be sent to the Newfound Area School District School Board Chair, Jeff Levesque.

New Business:

- Karen presented information regarding a new 3 year agreement with Consolidated Communications for the all town phone lines plus internet at the Highway garage. This agreement would lock in the prices for the 3 years and save the town about \$1500 per year. Jim made a motion to enter into the 3 year agreement with Consolidated Communications, seconded by Jessica. Motion passed unanimously.

Budget Meetings:

Jeremy Cornell, Road Agent - presented the Highway Budget for 2019. There are a lot of unknowns as far as the building and equipment go because of the fire. He went line by line over the budget. He is requesting increases in many line items and explained his reasoning on it.

The Board asked to reschedule the meeting with **Chief Suckling**.

Shane Barnes met with the Selectmen to inform them that the home inspection had been completed on the property at 29 Lilac Lane and that they would be meeting with the bank within the week to finalize the loan to purchase the property.

At 8:40 Jim made a motion to adjourn, seconded by Lyn. Motion carried. Meeting adjourned.
The next meeting of the Board of Selectmen will be December 19, 2018 at 6pm

Respectfully submitted Karen Padgett, Administrative Assistant