

TOWN OF DANBURY

BOARD OF SELECTMEN MEETING MINUTES

April 30, 2025

Jessica Hatch opened the meeting at 6 pm, with all members present, James Farmer and Frances Bliss, as well as administrative assistant Chantal Roussel.

Appointments

Laura Spector-Morgan @ 6pm RE: Legal matters

Cindy Perkins @ 6:45 RE: Assessing error

Motion to enter non-public session per RSA 91-A:3, II (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present, made by Jessica Hatch at 6:00PM, seconded by James Farmer, all in favor

Motion to come out of nonpublic session at 6:40PM (no motions were made in nonpublic), made by Jessica Hatch, seconded by James Farmer all in favor.

*Motion to enter nonpublic session per RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an openmeeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant, made by Jessica Hatch at 6:43PM, seconded by James Farmer.*

Motion to come out of nonpublic session at 7:00PM (no motions were made in nonpublic) made by Jessica Hatch, seconded by James Farmer all in favor.

Approval of public/non-public meeting minutes from 4/16/2025

Motion to approve meeting minutes made by James Farmer, seconded by Jessica Hatch, all in favor.

Consent/Signature Agenda

- Payroll / Accounts payable
- 2025-2026 Assessing Contract
 - *Motion to sign the contract made by Jessica Hatch, seconded by James Farmer, all in favor.*
- Driveway permit applications
 - Wetton 410-090-010 Eastern District Rd
 - *Motion to deny application until ledge is removed and it is proven that the site line is safe for a driveway made by Frances Bliss, seconded by James Farmer, all in favor.*
 - Hill 410-062-012 138 Ward Hill Rd
 - *Motion to deny application following the attorney's recommendation from NHMA made by James Farmer, seconded by Frances Bliss all in favor.*
- Sign permit application
 - Morrisette- 415-058-000 "Southridge Electrical Contracting"
 - *Motion to approve made by Jessica Hatch, seconded by James Farmer, all in favor.*
- Intent to Cut Wood or Timber
 - John Taylor 406-232-000, 406-233-000 Taylor Hill Road
 - *Motion to approve made by Jessica Hatch, seconded by James Farmer, all in favor.*
- Abatements

- Phelps, Clarke and Huntoon | \$817.88 | excavation tax entered as yield tax
 - *Motion to approve abatement made by James Farmer, seconded by Jessica Hatch all in favor.*
- Polizzi | \$26.00 | paid the same day the letters were sent
 - *Motion to sign made by James Farmer, seconded by Frances Bliss, all in favor.*
- Application for payment from Bridge Capital Reserve Fund | \$40,000
 - *Motion to approve made by Jessica Hatch, seconded by James Farmer, all in favor*
- License to sell pistols and revolvers | Smith River Trading Post
 - *Motion to approve made by Jessica Hatch, seconded by Frances Bliss, all in favor.*
- MS-60A | This was already signed but the wrong date was put for fiscal period
 - *Motion to sign the form made by Jessica Hatch, seconded by James Farmer, all in favor.*

Building Permit Applications

- 04-2025B Fenton | 81 NH Route 104 | 201-112 | Rented storage container
 - FINAL NOTICE LETTER
- Extension of building permit | 41 Gould Hill Road | 411-110-001 | Single story house
 - *Jessica Hatch made a motion to approve the extension with the intent that owner submits another building permit and pay's the new fee, seconded by Frances Bliss, all in favor.*

Selectmen

- A citizen inquired about having calcium laid down at the transfer station to negate the dust that is being thrown into the air.
 - *There is not enough money in the default budget to cover those costs.*
- Increase the building permit fee
 - *Motion to increase the fee to \$75 made by Jessica Hatch, seconded James Farmer, all in favor.*
- Andy would like to clean up the sand around town hall , what account should he charge it to?
- Personnel policy(DRAFT)
 - Proposed updated vacation time accrual
 - Further edits to the draft to be made
 - Time worked vs overtime
 - *Motion to approve the new wording of the time worked vs overtime made by Jessica Hatch, seconded by James Farmer, all in favor.*
- HealthTrust probationary period
 - *Selectmen would like to inquire about updating HealthTrust's policy for the Town of Danbury to read as it reads in our personnel policy. "to have coverage on the first of the month after the competition of 30 days".*

FYI

- Consolidated cutover 5/2/2025
- New rate for Newfound Area School District to begin 7/1/2025
- SLFRF Compliance Report | COMPLETE
- Deeding for 2025
- Liening of 2024
- Approval for septic
 - 78 North Road
 - 344 Waukeena Lake Road

All topics reviewed by Selectmen, no motions were made.