

Minutes of the
Board of Selectmen, Town of Danbury, New Hampshire
Wednesday, March 5, 2025

6:15 p.m. Meeting called to order by Chairperson Hatch

Present: All members of the Board - James Farmer, Jessica Hatch, Ruby Hill
Ruby moved that the Board enter into a non-public session to discuss the hiring of an administrative assistant, second to the motion by James Farmer, motion carried by aye vote.

6:22 p.m. Board returned to public session with a motion by Ruby Hill, second from James Farmer. The Board agreed in non-public session to offer the administrative assistant position to Chantal Roussel.

Chantal also expressed interest in cleaning the Town Hall, as Maggi Winn had done. Selectmen will ask her to do so as an independent contractor so those hours are kept separate from her hours as an employee.

Chief Kelby joined the meeting. He:

- Asked if we had paid William Huntoon to run cables for the security update work being done at the Town Hall. We have.
- Reported that he asked Steve Pollizzi if they can meet on Saturday to work on getting the new computer, as the old computer can't support Windows 11.
- Reported that the cruisers radar will be re-certified next Tuesday.
- Reported that his new job is Monday-Friday and he can be available to help us in the search/interview process.
- Reported that the department passed the Police Standards and Training Council audit.
- Reported that he has not finished taking care of our evidence collection and may not be able to before his last day on March 16.
- Reported that he has had two people ask about becoming our animal control officer, but there are potential conflicts of interest with both, is waiting to hear from someone who was interested in, and offered, the position.

Old Business:

Minutes:

Minutes from February 19, 2025 were read, amendments/corrections suggested. Jessica made a motion to approve the minutes as amended, second to the motion by James, motion carried with an aye vote.

New Business:

Consent Agenda

- Payroll/accounts payable
- MS-60A Auditor Option and Schedule
- Intent to Cut notice from Jim Phelps for map/lot 406-169 on US Route 4
- Intent to Excavate from Jim Phelps for map/lot 416-020, 418-029, 407-006, 407-006
- Letter for Danbury Food Pantry re: No health license needed from Town

Jessica made a motion to approve all items in the Consent Agenda, second to the motion by Ruby, motion carried with an aye vote.

Building Permits

One permit application 05-2025B Crown Atlantic, map/lot number 416-060-001, to attach four new antennas to the cell tower on Ragged Mountain. Jessica made a motion to approve, second to the motion by Ruby, motion carried with an aye vote.

Correspondence

Request to unmerge properties for 90 Ragged Mountain Road per RSA 674:39 needs a map and map/lot numbers. Acting Administrative Assistant Karen Padgett has asked the landowners for this.

Pick up List for Selectmen's review. Need to mark properties that assessors do not need to visit (no changes since last April 1.) Our assessor wants to complete pick ups within the next couple of weeks so the Town can get tax bills out as early as possible. Jessica will review the list for them.

Administrative Assistant

We need to get the key to the Treasurer's box, door keys, and credit card from Maggi Winn.

Question on the Huard property-Did we ever give veteran's credit to B. Huard? Only C. Huard is on the deed. Selectmen said no. We can't give veteran's property tax credit to someone who is not listed as a property owner.

Selectmen

Chief Kelby returned his credit card.

Former Highway Department crew member returned his keys and some uniforms.

Road Agent Cornell asked permission to post roads that are too muddy for through-travel. Jessica moved to grant that permission, second to the motion by Ruby, motion carried with an aye vote.

8: 23 p.m. Ruby motioned to adjourn the meeting, second to the motion by Jessica.