

**Town of Danbury**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Wednesday August 7 , 2024, 6:00 PM**

**Members present:** Jessica Hatch, Chair, Ruby Hill , James Farmer  
Also present, Maggi Fellows, Administrative Assistant, Road Agent Jeremy Cornell

Chairperson Hatch opened the meeting at 6:14pm

Approval of meeting minutes 7/17/2024 & 7/31/2024

*Ruby Hill Motioned to approve the minutes from 7/17/2024. Jessica Hatch seconded the motion. Motion passed 2-0. James Farmer abstained as he was absent for the meeting*

*Jessica Hatch Motioned to approve the 7/31/2024 minutes. James Farmer seconded the motion. Motion passed 2-0 Ruby Hill abstained as she was absent for the meeting.*

**Consent/Signature Agenda**

- Payroll and accounts payable
- Timber tax bill -Ryan 24-111-04T= \$162.49
- Timber tax bill -Ryan 24-111-05T= \$23.76

*Jessica Hatch Motioned to approve and sign payroll, and requested the 2 timber tax bills be tabled for reviewed by the forester , Ruby Hill seconded the motion, motion passed 3-0*

**Building Permit Applications**

- 25-2024B HATCH (406-178.2) Wild Meadow Rd. New Home Construction 28 x 32 x 24, Ruby hill motioned to approve and sign, seconded by James Farmer, motion passed 2-0, Jessica Hatch abstained
- 26-2024B HATCH (406-182) Wild Meadow Rd. Addition 12 x 12 x 15, Ruby hill motioned to approve and sign, seconded by James Farmer, motion passed 2-0, Jessica Hatch abstained

**Old Business**

- Walker Brook Rd Bridge report, *Reviewed.*
- Zaccaria Rd Bridge report, *Reviewed the Board requested a letter with a copy of the report be sent to the resident on Zaccaria rd. and ask for cost sharing.*

**New Business**

- *The Highway Department requested new hire for the vacant Administrative Assistant position, Ruby Hill motioned to offer the job to Ashlynn Hatch, James Farmer seconded the motion, Motion passed 2-0. Jessica Hatch abstained.*

**Selectmen**

- *The Board asked to have the Danbury Community Center get us a list on any need building repairs or concerns.*
- *Town Hall Chimney/ Roof repair, Ruby hill made a motion to Hire Jon Cline to Make the repairs ( Quote \$6952.50) James Farmer seconded the motion, motion passed 3-0.*
- *The board requested a letter to be sent to the property owner at 496 Eastern District Road, in reference to building going on without a building permit.*

**Administrative Assistant**

**FYI**

- Information on Highway Block Grant for class 4 & 5 roads for 7/1/24-6/30/25 \$122,272.29

Update budget worksheet as of 8/5/2024, *Reviewed.*

- FYI NHDES approval for subdivision (410-051) Eastern District rd. Richard Taylor, *Reviewed.*
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At 8:14 Jessica Hatch motioned to adjourn, seconded by Ruby Hill. Motion passed 3-0. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, August 21, 2024, at 6pm.

*Respectfully submitted, Maggi Fellows, Administrative Assistant*