

TOWN OF DANBURY - Board of Selectmen

Regular Meeting Minutes

Wednesday August 19, 2015

Meeting was called to order at 6:10pm by Chairperson England

Members Present: Lyn England, Chair; James Phelps and Jessica Hatch
Others Present: Administrative Assistant, Karen Padgett
Visitors Andy Phelps, Chief Austin and the Fire truck Committee, Lenny Ryan, Chief Suckling

Checks/Applications/Signatures:

- **Manifests** were reviewed and signed.
- Minutes of August 5, 2015 were reviewed. Motion made by Jim Phelps to approve, 2nd by Jessica Hatch. Motion carried 3-0.
- **Intent to Cut 15-111-14T** Andrew Powell Revocable Trust 403-231
Intent to Cut 15-111-15T Brandon Bliss 410-110-001
Motion made by James Phelps, seconded by Jessica Hatch to approve both Intents to Cut. Motion passed 3-0.
- **Fire Department Purchase Order 038519 Tires for 99FL80 \$2900** Motion made by LynEngland to approve the Fire Department Purchase Order for tires, seconded by James Phelps. Motion carried 3-0.
- **Building Permit 13-2015B** for James and Jessica Farmer to build a 30'X12' Shed406-202
Building Permit 14-2015B for Norton 13'X8' Shed 409-051
Motion made by Jessica Hatch, seconded by James Phelps to approve both building permits. Motion passed 3-0.

Old Business:

- **TC/TX** has requested an abatement for Kenneth Shaw due to the incorrect amount being abated on the original tax bill. This ties back to abatement 2015-06. Motion made by Lyn England to approve, seconded by James Phelps. Motion carried 3-0.

New Business:

- Andy Phelps came in to ask the board about trimming some brush on his neighbor's lot that is obstructing his view of the road coming out of his driveway. Andy cannot cut it himself because it is not in his right of way. The road agent has said he will not cut the brush. Mr. Phelps feels it is a safety issue as cars speed down North Road. If selectmen refuse to have it cut, he wants it in writing. Jessica Hatch will talk to the neighbors to see if they will cut the brush or allow it to be cut. Andy Phelps also asked for some payroll forms for the young man who will be doing community service for him in the cemeteries. Lyn advised him that if we have him fill out payroll forms, it implies that we are hiring him.
- **Lenny Ryan** came in to talk about some properties in town - along Waukeena Lake Road and the dumpster that has been on a property on High Street for going on 3 years. He feels it is unsightly and has been there for a long period of time. The orange dumpster is very close to the roadway Also another storage container is on a property on the S curves and it also has been there a long time. He wonders why he should build a garage and pay taxes on it if he can just get a storage container and pay no taxes. In addition, Mr. Ryan noted that one property on Waukeena has several unregistered vehicles. Jim stated that it could possibly be in violation of the state junkyard law RSA 236. Another has "100" washing machines and microwaves in the yard. Jessica Hatch will speak to the owner on High Street to see if he will move the dumpster to a less visible area. Mr. Ryan stated that all of this

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does not help property values. He would also like to see the end of Waukeena Lake Road repaved. Jim advised that Waukeena is not high on the priority list. It might be 5 years down the road. Ryan also noted that the culverts on Barry Highlands are all blocked. Road was graded and ditched but culverts are still blocked. The board thanked Mr. Ryan for coming in.

- **Chief Austin** and the Fire Truck Committee opened the sealed bids for the new fire truck and have taken the quotes to see if they meet the specs. The companies submitting bids are:

Rosenbauer	\$399,646
4 Guys	\$349,865
Lakes Region Fire Apparatus	\$347,500
 - The **Bristol Ambulance contract presentation for 2016** was received for **\$53,053**. It increased \$5000 from last year. A copy of the contract was given to the Fire Chief, Tom Austin. Jim advised Karen to start two files - one for the 2016 budget and another for the town meeting as these types of documents will continue to come in and are needed for the budget process.
 - Roxanne Winslow wrote a letter to the Selectboard in reference to broadband service on Waukeena Lake Road. She is building a house up that way and is concerned because she works from home and needs a reliable and fast internet. She is recommending TDS. Lyn noted that the town contract with Comcast has 2 years remaining on it. Jessica Hatch will show the letter to the Broadband Committee.
 - The Board received a letter from Andy Phelps requesting authorization to give the push mower to Peter Parady. The Board feels this is Andy's mower and he can give it to Peter without the Board's authorization. The Board took no action.
 - **Dan and Audrey Wilcox** had called the Selectmen's Office to inquire as to whether a driveway permit is needed for their property on Cross Road. They were instructed to contact the Road Agent who did not have a definitive answer. This comes back to the question of if Cross Road is a town road. The board determined that for now, a driveway permit is not required as long as the driveway comes out onto Cross Road. The Board does not believe Cross Rd is a town road. The road has not been maintained or plowed in years.
 - **Highway Department**

Loader repair Quote \$12,438.62 . The quote is from John Deere. Jim will advise the Road Agent to get quotes from some private mechanics. There is no money in the budget to repair it. The truck repairs were also discussed.

Jim would like the board to consider a warrant article making the road agent an appointed position making it a director of public works position responsible for roads, transfer station, cemetery, government buildings.

Also, Paul Tierney stopped in before the Selectmen's meeting to complain that the water on Davis Hill Road is coming into his lawn. He wants the water diverted. No changes can be made. The culvert that was under his driveway was buried when his lawn was put in. The Road Agent should let the landowner know that there is nothing the town can do. The town does not install, repair or replace private driveway culverts.
 - The Board of Selectmen received a letter of complaint from Ann Copp regarding a neighbor dog coming onto her property. She states that this has been happening for over 18 years. During it's latest visit, the dog defecated on her deck. She stated that in the 18 years of this happening, you could count on one hand the number of times she has complained. She understands that there is no animal control officer, but would like to see the laws enforced in regard to dangerous and unruly dogs.
- The Police Chief was in to see the Board and stated that he has given the owner a warning about the dog. If he receives another complaint, the owner will be fined \$25 and after the 3rd complaint, \$100. Jim Phelps also said that he would speak with the dog owners and advise them of the situation.

Administrative Assistant Update

- **Mango Security** alarm system is up and running again. New batteries have been installed and everything is working well.
- **Diane Frechette NH DRA -assessment** came to the town office to introduce herself to the new Administrative Assistant. The state will be doing an assessment review in 2016. This happens every 5 years.

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- **Michelle Clark**, our Municipal Accounts advisor from the **DRA**, called to assist the AA in getting all documentation uploaded to the state from the 2015 town meeting and election. These documents need to be uploaded and approved in order to move the tax rate setting process along.
- The town **Aflac** representative, Tim Wakeman, came by to check on the account. Karen will send out an informative memo to town full and part time employees and volunteers to let them know Aflac supplemental insurance is available at the town's group rate.
- Paul Carnevale, of PCCHelp, came in on 8/13/2015 to reestablish internet connections after a power outage and help set up the computer internet networks which will enable the new static IP initiative for the Town Clerk/Tax Collector. The State of NH requires this change. Tricia Taylor will contact the State in order to move the process along. A new router might be necessary.
- Karen Padgett collected water samples from the town hall and took them to the state lab in Concord. This is required semi-annually.
- NHGFOA dues request came in. Selectmen recommended not rejoining as all classes are available to non members as well.
- The certified letter that was sent to Kimberly Dale in reference to uncashed checks was returned. No forwarding address was listed.
- State form MS 232 - Signed appropriations as voted was signed.
- Three Reports of Wood Cut have been received and forwarded to Shaun Lagueux, but he has not responded back with stumpage values. Timber warrants will be drawn up using the state stumpage rates.
- Timber tax liens - 4 timber tax bills remain outstanding. Tax Collector will letters of impending lien to DeRobertis, Sanbornton Realty Trust and Hathaway. Friedlander/Fore will be abated.

Other Correspondence, FYI

- DOT Highway Block Grant Aid Statement
- **Letter from DRA re:** how 2015 Continuing Resolution will effect tax rate setting
- **Notice of Public Hearing** - Phelps lot line adjustment Sept 8, 2015 with the Planning Board
- **NH DOT** Notice of plan to remove flashing light on RT 4 just before Cross Road
- **Comcast Franchise fee** received 8/17 for \$767.23
- NHDES Ragged Wetlands Permit
- **Pemi-Baker Solid Waste District notice of HHW** collection in Littleton Aug 23rd
- **PLT Municipal Forum: Embezzlement: Prevent It From Happening To You.**
- **NH DHHS Letter to Michael Larkin** regarding new Food Truck business and inspection
- **NH DES ISDS for Wilcox**
- **Silva** foreclosure sale date changed to 8/31/15

At 8:07 motion made by Jim Phelps, seconded by Jessica Hatch to go into non public session per RSA 91-A:3, II(c) for matters which, if discussed in public, would likely affect adversely the reputation of any person Motion carried 3-0.

At 8:35 motion made by Jim Phelps, seconded by Lyn England to come out of non public session. Motion passed 3-0. No decisions made, no votes taken.

Respectfully submitted by Karen Padgett, Administrative Assistant