

TOWN OF DANBURY - Board of Selectmen

Regular Meeting Minutes

Wednesday August 5, 2015

Meeting was called to order at 6:05pm by Chairperson England

Members Present: Lyn England, Chair; James Phelps and Jessica Hatch

Others Present: Administrative Assistant, Karen Padgett

Checks/Applications/Signatures:

- **Manifests** were reviewed and signed.
 - Minutes of July 22, 2015 were reviewed. Motion made by Lyn England to approve as amended, 2nd by James Phelps. Motion carried 3-0.
 - **Abatement 2015-12 Huyler \$100.58** for over assessment of 2014 timber taxes based on tare slips and check copies provided. Motion made by James Phelps to approve abatement, 2nd by Jessica Hatch. Motion passed 3-0.
 - **Abatement 2015-13 Bliss \$15.32** Property was over assessed in acreage. Motion made to approve by James Phelps, 2nd by Jessica Hatch. Motion passed 3-0
 - **Refund checks for Bliss and Huyler were issued.**
 - **Purchase Orders** **038517 DVFD** for bunker gear \$1750.00
 038518 Tom Austin for printer and toner \$416.04
- Motion made by James Phelps to approve purchase orders, 2nd by Jessica Hatch. Motion passed 3-0 and purchase orders were signed.
- **Intent to Cut 15-111-13T Kathleen Reed 415-021** Motion made by James Phelps, 2nd by Jessica Hatch to approve. Motion carried 3-0

Old Business:

- **MRI - Rita Donaldson** has been in for 3 of the 4 scheduled days to assist in balancing the QuickBooks with the tax collector and setting in place procedures for entering the warrants, abatements, etc. into the system in order to get a clear picture of the town financials. Balance sheets are complete thru May. Her next scheduled date is August 12. Lyn will check about Treasurer's bank reconciliation statements.
- **Regional Select Board Meeting.** All 3 selectboard members attended the Regional Selectboard Meeting in Bristol on July 23. There was discussion about the potential for joint purchasing power to get better deals on things such as health insurance, fuel, computer support. Also discussed was the possibility of a mutual fire department. Jim feels this is unlikely to ever happen because the individual departments are fiercely loyal to their own.
- Jim Phelps is working to get specs for town roof bids.
- The response from Jeff Hayes LRPC regarding Danbury participation in **Bristol Household Hazardous Waste collections** indicated the cost would be \$900 for the town to be able to use the Bristol collection site. Jim felt that with the town already belonging to the Pemi Baker Solid Waste district that the cost was prohibitive. Lyn felt that townspeople do not want to drive all the way to Plymouth for the hazardous waste collection day.
- The town received an email from Bart Mayer indicating no formal letter from the board is needed in reference to the Langill foreclosure.
- Pricing from **A D & G Fuel** for kerosene is \$2.85/gallon. Last year was \$3.75. 600 gallons were used. Motion made Jim to lock in the price for kerosene with A D & G Fuel, seconded by Lyn. The motion passed 3-0.

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- J Waring had formally requested the selectmen meeting minutes from 3/4/04, however, they could not be located. Karen Padgett looked for them, and also requested the minutes from the Town Clerk. The year 2004 is missing minutes from January through April 2004. The original building permit was found.
- Information was reviewed regarding the Alice Sysak letter discussed at last meeting. Payments and balances due from previous tax years amount to almost \$4500. In the next couple of months she will have paid off enough of the past due taxes to be off the deed list.
- Diane O'Brien is concerned about hazardous materials on the town owned property across the street from her on Davis Hill Road, 416-084. She feels it has black mold, there is an old propane tank and an old trailer and would like to know if the town plans to clean it up. Jim suggested getting rid of the trailer. The town has owned the property for about a year. Lyn feels a letter needs to be sent to the heirs. Jim's opinion is that it(the trailer/camper) is abandoned property. No action was taken.
- The board reviewed the draft letter to Planning Board concerning road improvements for access to Ragged Mtn. Resort. The letter was finalized and signed. A copy will be emailed to the Chairman of the Planning Board and Lyn will deliver original to the meeting August 11.
- Road Agent Huntoon came in to meet with the Selectboard.
The first discussion involved the quote for truck repair- Noel's truck. The quote is for \$10000. There is no money to repair the truck so it will have to be parked.
The backhoe is still not ready from John Deere - attachments are being added.
The Ragged Mtn Road paving project was discussed. Section 1 is from Littlefield Rd to New Canada Rd. Section 2 is from New Canada to Deckman Rd. After discussion it was determined this is a \$500,000 project at today's prices. In the future it will need to be determined what percentage of the repairs is Ragged Mountain Resort's responsibility and what percentage is the town's. Lyn would like to see a quote where the Ragged Mountain Road project is fully outsourced.
Next, Lyn made the motion to authorize the road agent to sign the Morton Salt contract, with the motion seconded by Jim. Motion passed 3-0. Salt contract was signed by the road agent @ 67.89 per ton.
The time clock at the town garage has not been working properly and needs to be reset.

New Business:

- Andy Phelps came in to ask the board about a volunteer who would like to do some work for him as part of a required community service project for school. His question was if the town's insurance covers volunteers. Karen will check with PLT on this. Lyn stated that there may be a NH Department of Labor form that applies to this as well.
Jim asked if he would have it in his budget to cover half of taking down a tree by the cemetery on Ward Hill Road. The tree has potential to come down on some gravestones. This will be addressed at a later date.
- **Dwight Turner** of Danbury Woods Road met with the board regarding the enforcement of **covenants** in the Danbury Woods development. Four families have gone in together to purchase 408-067 and are using the lot for a campground with no intention to build in the near future. Mr. Turner came in to discuss if covenants are enforceable and if so how they are enforced. Jim advised him that the Board has no authority to enforce the covenants. The subdivision property owners would have to engage an attorney to do so. Covenants say only for residential use.
- **Newfound Area School District** - Aug 10 6:30 pm there will be a public hearing for accepting **\$100,500** unanticipated revenue from a TOSA donation for **technology** at **Danbury Elementary School**.

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Other Business:

- **Kay Glines** inquired about **signs** in the **town common**. Signs are not allowed in the common and are generally moved over to the end of North Road. One may have been inadvertently been overlooked. Karen will advise her that if she sees a sign there that has been missed, to please call the office and it will be moved.
- **Bobby Dudley** owns property on Hemlock Lane that did not perc and wants to know if he can build anything - a cabin, a tree house. Our building permit system requires a state improved septic system. We do not require the building of a septic system but the ability to put one in.
- Jessica brought up a concern about the intersection of High Street and Waukeena Lake Road, which has a yield sign on Waukeena Lake Road. Perhaps a yield sign should be coming up from the old bridge side of High Street.
- Also, a taxpayer noted that the back roads do not get policed like they did in the past.

Other Correspondence, FYI

- NH DES notice regarding Solid Waste Facility Operator Workshops
- NHMA Legislative Bulletin summarizing legislative action for the year
- NH DES letter to RMR stating deficiencies from last dam inspection have been corrected
- NRRA Full of Scrap newsletter
- Available workshops - NHMA Budget & Finance workshop
PLT Financial Reporting and Accountability (Board recommended AA attend)
- Thank you letter from Hadwig Gofferje for driveway repair (Wiggin Road)
- Abatement for Shaw was discussed. Lyn would like to see a full statement from the tax collector of what is owed. She will come in Tuesday and meet with the Tax Collector. The abatement will be discussed at the next meeting.

At 8:10 motion made by Jim Phelps, seconded by Lyn England to go into non public session per RSA 91-A:3, II(a) for personnel issues.

Respectfully submitted by Karen Padgett, Administrative Assistant