

# TOWN OF DANBURY - Board of Selectmen

## Regular Meeting Minutes Wednesday , September 21, 2016 6pm

**Members Present:** Jessica Hatch, Chair  
Lyn England  
James Phelps  
Administrative Assistant Karen Padgett  
**Guest** Mike Daughen  
**Appointments:** Chief Suckling 6:15  
Library Trustees 6:30  
Bonnie Fletcher 6:45  
Alan Huntoon 7:00

### **Checks/Applications/Signatures**

- **Payroll and Accounts Payable Manifests** were signed
- The Selectmen **Minutes** of September 7, 2016 were reviewed. James Phelps made a motion to accept the minutes of September 7 as written, seconded by Jessica Hatch. Motion pass unanimously.
- James Phelps made a motion to sign the Declaration of Right to Inter for 6 plots in Riverdale cemetery, seconded by Jessica. Motion carried and the document was signed by all.
- A D & G Fuel contracts were received for signatures. The Board voted on 7/27/16 to accept A D& G pricing of winter fuel. The contract was signed by the Chair.

### **Old Business:**

- The public auction of town property took place on September 17. There were 13 sales which encompassed 22 properties. The total for all the properties sold was \$134,000. The town will be able to keep about \$102,000 of this. The board reviewed and approved a sample deed. The deeds will be ready for the Selectboard to sign and have notarized next Wednesday. Jim asked Karen to check on the language necessary to show the town exempt from the transfer tax. For the sales that were for multiple lots, the Board discussed whether subdividing them would ever be allowed. It was determined that they are substandard lots and should be merged permanently.
- The Board discussed accounting for the payment agreement for 406-097. It was decided that this is sale of town owned property, not a tax collector issue. A receivable will be set up in QuickBooks to calculate payments and monthly interest.
- Andy Phelps, cemetery sexton, has researched riding mowers and has a quote from Belletete's. If it is paid for this year, the town saves \$180 and will not have to store it over the winter. Since it is included in this year's budget, the board agreed the mower will be purchased. Lyn England made a motion to sign the purchase order for the riding lawn mower, seconded by Jessica Hatch. Motion carried and the PO was signed.
- In response to a letter from Rebecca Rule regarding 408-039, the Board stated that they would be taking no action at this time. Karen will write a letter to that effect.
- The Board received a second quote for a new furnace at the Fire Department from Irving. The quote was \$6020.00 which was twice as high than the quote from Nick's Plumbing and Heating. Jim made a motion to use Nick's Plumbing and Heating for the Fire Department furnace replacement, seconded by Jessica. Motion carried.

### **New Business:**

- **Highway Quotes**
  1. **Marceau** North Rd/ Restful Rd
  2. **All States** - sand/seal Ragged Mtn Rd to Littlefield Rd
- The Lakes Region Planning commission sent a letter regarding a nomination for a representative to the LRPC, since Charlotte McIver has resigned. This item will be referred to the Planning Board.
- Election ballot for 2016 Assessing Officials was received. No action was taken.

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- The Merrimack County tax bill is \$312,678 which is down from last year.
- There is an issue with land owned by the Hartfords on Waukeena Lake Rd -412-101. The Hartfords state they got .45 acres from the town but there is no record of a deed being recorded. The Hartfords have been paying taxes on this lot since 2001. They would like to merge with the adjacent land only lot, but the form requires a book/page. Karen will continue to research this issue.
- Jeffrey and Sarah Scott have assigned themselves an address of 35 Deckman Road. Their property does not actually have frontage on Deckman Road, it is on a paper road from a plan recorded in . Their neighbor's deed calls the road "Hermit Road". There was discussion about the proper address for this property. The neighbor's address is 30 Deckman Road and they do have frontage on Deckman Road. Jessica will go to take a look at it and the Board will discuss at the next meeting.

## Visitors

### Bonnie Fletcher

Bonnie came to the Board with concerns about a neighbor putting up a sign right next to their address sign, confusing the delivery drivers. The sign was 2 feet from her property on the corner, by her flowers. Currently, the sign is placed on the other side of the road and for now the problem is solved. Jessica suggested putting her address number up near her house as well. She also stated that if the road is named, they would like to keep their address Deckman Rd as it has been the same for 28 years.

### Sharon Klapyk and Linda Higbee, Library Trustees

The trustees are still researching different parking options. They are contacting neighboring land owners to see if they could acquire some land and the state about driveway specifications. In discussing the parking issue, Linda noted that the rocks along the road are 10 feet from the roadway. The information received from the state noted the prescriptive right of way is 25 feet from the center of the roadway. They will be having someone come in to check on the slate roof.

Sharon also updated the Board as the town's school board representative for the Newfound Area School District. There is a surplus of money this year and the NASD will be returning \$913,000 to the taxpayers. Another \$350,000 will go into the reserve fund and \$99,900 into the maintenance fund. She provided a list of all repairs done to the school buildings this summer. The capital improvement plan is moving slowly, A new software has been installed for facilities management that should improve communication and improve maintenance. The district is growing with 1227 students - last year was 1170. The conversation has shifted from closing schools to updating facilities. Danbury has remained the same.

Linda invited the Selectmen to come by and look at the many improvements that have been made at the Library.

### Chief David Suckling

The Chief presented a purchase order for \$622.68 for winter tires for the new police cruiser. Jim made a motion to approve the purchase order for winter tires, seconded by Lyn. Motion passed and the PO signed.

Chief Suckling is looking into a new software program for crime reporting. Currently they are using Crimestar. Everyone else in the area uses a program called IMC. This is compatible with Franklin dispatch and would cut down on the amount of paperwork and streamline the whole operation. It would enable a more pro active patrol. The system in the police office would be tied directly to Franklin. The Board wants to know total cost and annual cost. The Chief will continue to research this. He stated that the police budget is currently at 52.7%. He praised Officer Marvin, as did the board.

### Alan Huntoon, Road Agent

The Jack Wells bridge is a lot worse than initially thought. The concrete was dissolving and rotting, especially on the south side of the bridge. Jim feels that we should fix it but not put a lot of money into it. Eventually the town will need to decide what to do with the bridge. Should we close it or spend a quarter of a million dollars on it? There are no houses in Danbury on the other

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side of that bridge. For now, Jim recommends a wooden deck on the Jack Wells bridge. A short term fix would cost about \$5000.

Bliss Hill paving came out under the estimate. The shoulders on Bliss Hill will be shimmed. Paving quotes were reviewed for North Road and Restful Road, sealing quotes for Ragged Mountain Road. It's possible that just the cracks could be sealed, and the sealing budget would go further.

## **AA**

- The school list was received and Jessica will reviewed and verified it. Karen will contact the school district with any discrepancies noted.
- Karen will send out budget requests to the department heads.

## **FYI**

- Karen to attend NHMA Budget training Tues 9/27
- A thank you note was received for the Old Home Day funds.
- Public auction sale of 16 Juniper Lane Wilcox continued to 10/20/2016
- White Farm auction of state surplus is on 10/15/2016
- County tax due 12/19/16 \$312,678
- Regionalization Forum will be held 9/22/16 in Bristol.

At 8:00, James Phelps made a motion to recess until September 22, 2016 when all members of the Selectboard will be attending the Newfound Area Regionalization Forum in Bristol.

On **September 28, 2016** the Board of Selectmen met to sign deeds from the auction of town owned property.

Present were:

Jessica Hatch, Chair

Lyn England

James Phelps

Also, a building permit for 415-014 FORE for a detached garage was reviewed. Jim Phelps made a motion to approve the building permit 36-2016B, seconded by Jessica Hatch. Motion carried.

Karen Padgett, Administrative Assistant

Sylvia Hill, Notary Public

Respectfully submitted Karen Padgett, Administrative Assistant