

# TOWN OF DANBURY - Board of Selectmen

## Regular Meeting Minutes

Wed., Aug 24, 2016 6pm

**Members Present:** Jessica Hatch, Chair  
Lyn England  
James Phelps  
Administrative Assistant Karen Padgett

**Appointments:** Charlie Chandler 6pm, State Senate Candidate  
Mike Daughen

### Checks/Applications/Signatures

- **Payroll and Accounts Payable Manifests** were reviewed and signed.
- **Selectmen** reviewed the meeting **minutes** of 8/10. James Phelps made a motion to approve the minutes as written, seconded by Lyn England. Motion carried.
- July bank reconciliations were signed.
- **Building Permits**
  - 29-2016B MACKENZIE** 416-004 New Porch and deck. Jim motioned to approve BP 29-2016B, seconded by Jessica. Motion carried.
  - 30-2016B HARVEY** 411-073 NEW HOME CONSTRUCTION Jessica motioned to approve BP 30-2016B, seconded by Lyn. Motion carried 2-0. Jim Phelps abstained.
  - 31-2016B HOGAN** 410-040 FINISH BASEMENT Jim made a motion to approve BP 31-2016B, seconded by Jessica. Motion carried.
  - 32-2016B HEBERLING** 201-072 ADDITION TO BARN/WORKSHOP Lyn motioned to approve BP 32-2016B, seconded by Jessica. Motion carried 2-0. Jim Phelps abstained.
  - 33-2016B MYER** 201-038 WRAP AROUND PORCH, SIDING, DOORS, WINDOWS. *This building permit was not approved because it did not appear to meet setback requirements.*
  - 34-2016B VERROCHI** 416-011 REPLACE DECK WITH COVERED PORCH Jim made a motion to approve BP 34-2016B, seconded by Jessica. Motion carried.
  - 35-2016B ORDWAY** 415-038 16' X 24' SUGAR SHACK Jim motioned to approve the building permit 35-2016B *on the condition the building be turned 90 degrees in order to meet the required setbacks from the road*, seconded by Lyn. Motion carried.
- License to Sell Firearms - Stephen Polizzi has obtained his Federal Firearms License. The Board issued a Home Occupation and Cottage Industry approval in April of 2016, so he now has everything needed to get a license from the town to sell firearms. Jim Phelps made a motion to approve the license, seconded by Lyn England. Motion carried.
- Jessica Hatch signed the NH DRA MS1 extension form. The town has until Nov 1, 2016 to file the MS 1. This date was recommended by Cindy Perkins of CNP. The updated property values should be completed before that date.
- Primex sent documents to cap our insurance costs for the next two years if we commit to staying with them. Workers Compensation Insurance would have a 10% increase cap and Property and Liability Insurance a 9% cap. Lyn would like to investigate this further before the town makes a commitment. The CAP needs to be signed and returned by 9/15/16.

### Old Business:

- At Lyn's suggestion, the Kimberly Dale 406-097 buyback agreement was changed by the town attorney to allow the town to collect current taxes. Jim made a motion to move forward with the tax agreement for Kimberly Dale, seconded by Lyn. Motion carried. It will not be deeded back to her until it is paid in full. The past taxes will accrue interest at 18%.
- The Board reviewed a draft memo that will be sent regarding the town owned property that will only be offered to abutters. Selectmen decided bids should be returned to the Selectmen's Office 30 days from the date of the mailing.
- Eversource Street Lighting sent a proposal illustrating potential savings to the town by changing street lights to LED. The next step is to contact lighting vendors for proposals and to seek Eversource approval of any proposals.

August 24, 2016

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## New Business:

- Office Aaron Leighton tendered his letter of resignation from the Danbury Police Department to the Selectboard. James Phelps made a motion to accept his resignation with appreciation for services rendered. Motion was seconded by Lyn England and motion carried.
- Several members of the Danbury Community Board of Directors invited the Selectmen to attend their board meeting invitation on 9/6/16 at 6:30 pm. Light refreshments will be served. All of the Selectmen will plan to attend.
- The Board worked on the MS 434 Revised estimated revenues due 9/1/16. The form was completed and will be sent in to the NH Department of Revenue.
- Jim Phelps brought up several topics of discussions.
  1. A quote for \$3092.42 was received for a new furnace at the Fire Department. Jim spoke with Chief Austin about this. The existing furnace is 40+ years old, and not very efficient. It's an old oil furnace and the oil tank is in the building. The proposal is for a propane furnace, which would take up much less space. If the town buys their own propane tank(which would be located outside), the fuel is much cheaper. It was determined that at least one other quote should be obtained.
  2. The Fire Department is interested in keeping the old fire truck for back up. The disposal of the fire truck is up to the Selectmen. There will be no space to store it once the new fire truck comes in. A discussion ensued about the need for a garage for the police cruisers and other overflow vehicles. The fire station needs new siding. The old siding is homasote and is rotting.
- A resident had a question about what is needed from the town to start a bed and breakfast. It was determined that he needs to start with a home occupation and cottage industry application and go from
- A draft letter from the fire chief to the owner of burnt out house on High Street was reviewed. The Board feels it is a health and safety hazard.
- The NH Department of Revenue form MS-232-R - DRA Revised/Reviewed Appropriations for Danbury was received. Michelle Clark of the DRA revised the figures to reflect the error in wording for Warrant Article 3(the backhoe)on the ballot.
- The title for the new cruiser was received. The Board asked Karen to look for a file with all the vehicle titles and keep them all together. A title for the old cruiser will need to be located in order to sell it.
- The payroll timekeeping issue with the Highway Department was discussed. It was determined to keep the current policy of "time paid = time worked." Overtime will be paid for any amount of time worked over 40 hours.
- A complaint has been received about septic running into the brook behind 201-130. Karen will contact DES.
- A memo will be prepared asking the Transfer Station to submit revenues received every Tuesday.
- 2015 taxes have been lienied by the tax collector.

## Appointments:

### Charlie Chandler

Charlie Chandler introduced himself and presented the Selectmen with hand-outs. Mr. Chandler is running for the NH Senate District 2 senate seat which covers 27 towns. Charlie has previously served in the NH Legislature and is currently a selectman for the Town of Warren and is the Moderator of the Warren School District. Mr. Chandler thanked the Board for their time.

### Mike Daughen

Mike was in to inform the board about the lack of progress being made by his neighbors to clean up their property. The Board will contact the homeowners and request an onsite visit for Wed 8/31 at 6pm.

## FYI

- First Report of Injury filed
- Letter sent to owners of 408-039 for camp on CU land
- PLT letter re: run off
- NHMA legislative proposals submitted from towns

## **TOWN OF DANBURY - Board of Selectmen**

At 8:25 pm Jim Phelps made a motion to recess until August 31 at 6pm, seconded by Jessica Hatch. Motion carried.

On August 31, the Board of Selectmen reconvened their meeting at 6pm. Linda Huard was in to discuss their property on Waukeena Lake Rd. The Selectboard was not given permission to visit the property. Progress is being made. She stated that there are 10 sections of fence up, with 16 more sections to be put in place that should extend back to the pin of the property. A storage box was put in place to keep auto parts out of sight. She feels the fence and storage box satisfy the NH law requiring that the antiques motor vehicles and parts be kept out of view of the public and abutters.

She is attempting to keep everything neat and out of view of the neighbors and the road. The backhoe was mentioned once again. It is being used for parts and has to be taken apart. She feels it can be gone in a month.

She stated that her neighbor wants a picture perfect house, but she doesn't feel her family should have to change their lifestyle because of that. There are also other properties in the area that have messy yards as well and theirs is not the only one. Other factors could also be affecting her neighbor's ability to sell his house.

The Board thanked her for coming in to meet with them.

James Phelps made a motion to recess the meeting until September 6, 2016 when the Selectboard will attend the Board of Directors meeting at the Danbury Community Center at 6:30 pm, seconded by Lyn England. Motion carried and meeting was recessed.

Respectfully submitted Karen Padgett, Administrative Assistant