

TOWN OF DANBURY - Board of Selectmen

Meeting Minutes Wednesday , August 16, 2017 5:58 pm

Members Present: Lyn England, Chair
 James Phelps

Not Present: Jessica Hatch

Administrative Assistant Karen Padgett

Appointments 6:15 Tour Danbury Community Center with Kendra Braley and Dick Hill
 6:45 Alan Huntoon, Road Agent
 7:00 Chief Suckling

The Board of Selectmen met at the Danbury Community Center with Kendra Braley, Lorraine Wason, Ann Jule and Dick Hill. Various repairs have been done by Dick Hill around the lower entrance of the building. These repairs were necessary because of water damage to the siding, window sills, casings and clapboards. Rain diverters were installed over the entry way roof to temporarily alleviate the water problem. Rotten clapboards were replaced around the back of the building as well as a 50' water board. It was noted that the roof on the backside of the Community Center is in disrepair and will need to be replaced, but there is no money for that this year. Also, the Board authorized Dick Hill to replace the steps from the parking lot to the lower level of the Community Center and to replace the rotten clapboards and trim on the Town Hall, so that the painting can be completed.

Checks/Applications/Signatures

- **Payroll and accounts payable** to be signed
- July bank reconciliations for review
- Jim made the motion to approve the minutes of 8/2/2017 as written, seconded by Lyn. Motion carried.
- **Building Permit 24-2017B Byron** 410-001 for a prebuilt shed. Jim made a motion to approve the building permit 24-2017B, seconded by Lyn. Motion carried.
- **Building Permit 25-2017B Daniels** 410-062-001 for a 2 car garage. Jim made a motion to approve the building permit 24-2017B, seconded by Lyn. Motion carried.
- Jim made a motion to approve a 1 year extension on permit 25-2016B for 412-045 Peter and Susan Stark. Motion seconded by Lyn. Motion carried. If work is not completed by 8/17/18, a new building permit will be required.
- Timber tax bills for Chandler \$66.20 and O'Connor/Huntoon \$6.00. Jim made a motion to approve both timber tax bills, seconded by Lyn. Motion carried
- Municipal work zone agreement for US Route 4 bridge project over the rail trail was signed. Work to begin in 2018.

Highway Department with Road Agent Alan Huntoon

- There was lengthy discussion about how to spend the **SB 38 Highway funds**. Lyn is concerned that paving the phase 2 portion of Ragged Mountain from Davis Road to New Canada Road will deplete all of the Highway Department road construction budget. Another concern is that the project could go over the quoted price like the Waukeena Rd paving project. Jim estimates that there will be about \$16,000 remaining in the budget when the project is complete. Lyn asked Alan if there are other projects the unanticipated money from the SB 38 bill could be used for. He had gotten a quote for the replacement of the Bohonon Rd culvert. Jim stated that the culvert needs to be replaced with a bridge and to put in a new culvert would be spending a lot of money on a temporary fix. Alan will double check on the width of the phase 2 paving, whether it's 21 or 22 feet. Karen emphasized that the billing for the 2 projects needs to be separate.
- Electricity costs and usage at the highway garage have increased over the last year. Jim asked Alan to be aware of the usage and try to determine what might have changed to cause this.
- The Highway Department received a thank you letter from the Harveys for the work done on the end of Littlefield Road.

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Chief Suckling was in to request background information on the right of way dispute between the owners of 411-125 and 411-124. The Police Department is getting frequent calls from both parties. He was provided with documentation that describes the history of the dispute for his review.

Old Business:

- Jim made a motion to enter into a tax payment agreement with Patricia Gayson. Motioned seconded by Lyn. Motion carried.
- Wayne England has started a movement in town to resurrect the American Legion. The organization has been inactive for many years and owns the building at 12 North Road. If the Legion once again becomes active, then the proper paper work can be submitted for the tax exemption on the building and perhaps deferred maintenance can be done as well.
- Ken Clarke submitted a written quote for the clean up of debris at 88 High Street. The quote covers the clean up of the property but not the disposal of debris.
- Jim made a motion to accept a deed of land from Brian and Mike's Timber Harvesting, seconded by Lyn. Motion carried. The 2 parcels being donated are 410-058 and 410-077.
- Mark Phelps of Winni Construction has agreed to submit a bid for siding the fire station. He will need some specs, which Jim said he will provide.
- Jim will be meeting with Fire Chief Tom Austin this week to measure for the dry hydrants around town.
- Myrl Phelps has agreed to make the wood portion of the Boston Post Cane plaque. Once complete, it will have to be sent out to have the metal placards placed on it.
- No action was taken on the public forum to discuss the future of the Danbury Community Center.

New Business

- The Department of Revenue Administration form for revised estimated revenues worksheet is due 9/1/2017. This will be addressed at the next meeting.
- A decision needs to be made in regards to whether the town will participate in the Local Update of Census Addresses or LUCA. This will require an investment of time to verify the Census Bureau addresses for the community. Participation is optional.
- Rick Evans NH DRA timber appraiser requested that a letter be sent regarding operation 17-111-01-T. The operation was complete a few months ago and no report of wood cut has been received.

AA

- The leaking toilet in the Town Hall was replaced last week. To date, no bill has been received.
- Karen received a question regarding placing an RV on a piece of land in **Echo Glen** for camping 2 weeks at a time. Lyn responded that since it would be a registered motor vehicle, the town cannot prohibit that.
- Approval was given for Karen to attend the NHMA Budget and Finance Workshop on 9/12 in Bedford. The fee is \$90.

FYI

- **Comcast** franchise fee payment for APR - JUN **\$872.21**
- Meeting in Andover 8/21 @ 6:30pm re bridge reconstruction
- email from Cheryl @ CNP re FairPoint - spells out my phone conversation with her that we discussed at last SM meeting
- Hazardous waste collection in Plymouth 9/30/17 from 9am - 12pm
- Thank you from Mid State Health for support (\$280)
- Letter Bob Guida, State Senator, re SB 38 funds
- Bardsley foreclosure sale notice

At 7:50 Jim made a motion to adjourn, seconded by Lyn. Motion carried and meeting adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant