

TOWN OF DANBURY - Board of Selectmen

Regular Meeting Minutes

Wednesday Aug 10, 2016 6pm

Members Present: Jessica Hatch, Chair
Lyn England
James Phelps
Administrative Assistant Karen Padgett

Appointments: Alan Huntoon, Road Agent

Checks/Applications/Signatures

- **Payroll and Accounts Payable Manifests** were reviewed and signed
- **Selectmen** reviewed the meeting **minutes** of 7/27. Lyn England made a motion to approve the minutes as written, seconded by James Phelps. Motion carried.
- **Building Permits**
 - 24-2016B KILKENNY 418-023 10 X 16 PREFAB SHED** Jessica Hatch motioned to approve the previously signed building permit, seconded by Jim Phelps. Motion carried.
 - 25-2016B STARK 412-045 RENOVATIONS** Jim Phelps made a motion to approve building permit 25-2016B, seconded by Lyn England, motion carried.
 - 26-2016B SKINNER 416-070 NEW HOME CONSTRUCTION** Jim Phelps abstained. Jessica Hatch made a motion to approve the building permit 26-2016B, seconded by Lyn England. Motion carried 2-0.
 - 27-2016B CARON 201-106 ENCLOSE PORCH, FINISH BASEMENT** Jim Phelps made a motion to approve building permit 27-2016B, seconded by Jessica Hatch. Motion carried.
 - 28-2016B CARLSON 409-084 2 NEW SHEDS**
- **Purchase Orders Fire Department**
 1. **P O 038534 Pump service and testing** \$1200.00
 2. **P O 038535 portable monitor** \$1650.00Lyn England made a motion to approve the purchase orders for the fire department, seconded by Jim Phelps. Motion carried.
- Jessica Hatch signed a purchase order for the Police Department for ammunition on 8/3/16. It was for less than \$500.00
- Quitclaim Deed for property being turned over to the town on Littlefield Rd.
Jim Phelps made a motion to accept the quitclaim deed of the owners for map/lot 416-024, seconded by Jessica Hatch. Motion carried. Deed was signed and Karen will sent to the Merrimack County Registry of Deeds to be recorded. Carol Michael is preparing another deed for 416-023 to be given to the town as well.

Old Business:

- Sale of Town owned property
 1. Kimberly Dale 406-097 has offered a payment plan to buyback the property at 18 Aspen Lane. Jim Phelps made a motion to accept her payment plan, seconded by Lyn England. Motion carried. Karen will contact town attorney Bart Mayer to see how he suggests handling this.
 2. Karen offered a sample letter to go out to owners of town owned property that will only be offered for sale to abutters. The Selectmen indicated the letter is fine. A date needs to be set for the final day to submit sealed bids.
 3. Bog properties will be offered to owners across the bog as well as adjacent properties.
 4. Jay St. Jean visited all the properties again. They would like to show the house on Spa Rd - maybe do it 8:30 on auction date. The auctioneers were advised not to have people go to 40 Judkins - he is not posting signs there.
 5. Cassidy property taxes paid- 406-139 - waiting on documentation naming Jan Cassidy as executrix of estate, then will need to prepare a deed for her.
- Ann Bowes came in with another complaint about barking dogs on Gould Hill Rd. They start at 5:30 in the a.m. and bark incessantly until night.
- The 3rd Easement Deeds for fire protection (Frazier) has been recorded at registry.

July 13, 2016

TOWN OF DANBURY - Board of Selectmen

- Jim Phelps made a motion to prepare the checks for the fire hydrant capital reserve fund(\$5000), the bridge capital reserve fund(\$25,000), and the property revaluation capital reserve fund(\$12,000) to give to the Trustees of the Trust Funds to deposit. Motion seconded by Lyn England. Motion carried.
- Jessica asked for clarification of the numbering of the new homes on Hamilton Woods Road. 410-062 is 12 Hamilton Woods Rd. The new home on the subdivision is 33 Hamilton Woods Rd.
- Jessica also asked for clarification of the "pay for time worked" policy and how it affects insurance and overtime. This will be discussed again in the future.

New Business:

- Alteration of Terrain Permit application received from Ragged Mountain Resort for the expansion of the snowmaking pond. No action needed.
- Mr. Antonides on NH Route 104 had a tree down on his property and he would like to donate it to someone in town in need. Karen will check with Andrew Phelps to see if he knows of anyone.
- Received NH DOT drug selections for HWY Dept - 2 chosen - they now need to go to Franklin to be tested.

Appointments:

Alan Huntoon

The Selectboard questioned a bill for paving on and around Frazier Bridge. The original quote was for \$3250 to pave inside the guardrails. The final bill was over \$8000. He said that there was more paving done than originally anticipated. Not only were the edges done but some paving up the hill.

Jim asked for the list of specific repairs needed to bring the State DOT red listed bridges into compliance. He requested a detailed list of every bridge in town and the work that needs to be done. The Board would like a plan to see what the priorities are, planning financially for the future and the possibility of getting into the state bridge program.

Jack Wells Bridge was discussed.

Complaints on the brush hanging out into the road on Eastern District and other roads have been received.

Ditching will be starting soon.

Paving of Bliss Hill (Waukeena Lake Rd)will start the end of August or early September.

Quotes were received for Bohonon Bridge repairs. One for slip lining the culvert, the other for spray coating the bottom.

Jim asked for better communication between the Road Agent and the Selectmen.

FYI

- Letter written to tenants at 40 Judkins Dr. indicating the property will be sold at auction 9/17/16
- Comcast franchise fee received \$796.50
- Email from Marie Pelletier re: fire truck loan wondering when needed. Must have 2 or 3 days notice
- Letter from John Deere showing backhoe is paid off
- Diane Frechette NH DRA has been visiting properties in town the past week . Finished for now.

Respectfully submitted Karen Padgett, Administrative Assistant