

TOWN OF DANBURY - Board of Selectmen

Meeting Minutes **Wednesday , July 5, 2017 6:00 pm**

Members Present: Lyn England, Chair
 James Phelps
 Jessica Hatch
Administrative Assistant Karen Padgett

Appointments Alan Huntoon, Road Agent
Visitors Shane Barnes 6:30
Checks/Applications/Signatures

- **Payroll and Accounts Payable** were signed
- **Minutes** for 6/21 were reviewed and amendments made. Jim made the motion to approve the minutes as amended, seconded by Jessica. Motion carried.
- **Building Permit 20-2017B South Danbury Church 415-042** Foundation work. Jim motioned to sign and approve building permit 20-2017B and waive the \$50 permit fee, seconded by Lyn . Motion carried 3-0.
- The Board signed the previously approved road work permit for Teresa Vellucci to bury power lines to her property across Searle Hill Road. Lyn suggested that for future permits of this nature, the town look at requiring a bond prior to approving the permit.

Highway Department

- The Board and the Road Agent discussed the quotes for a truck body and reached a decision to accept the Cives/Viking quote for the stainless steel truck body in the amount of \$76,179. The consensus is that the stainless steel body will last longer and could possibly last for two trucks. Lyn made a motion to accept quote #3002-4-17 from Cives/Viking for a truck body in the amount of \$76,179, seconded by Jessica. Motion passed 3-0. Road Agent Huntoon will follow through with the vendor.
- Waukeena Lake Road paving is complete but for some edging. Many compliments have been received about the work that was done.
- Ragged Mt Rd grinding is done through the swamp. Culverts will be placed, fabric will be laid, gravel will be brought in and then crushed gravel. There is enough money in the budget to pave from Littlefield Road thru the swamp to Davis Road.
- There is the possibility of receiving surplus state money for road repairs in town. This could allow for further road repairs up Ragged Mountain Road to New Canada Road, which is in very bad shape. Depending on the amount received, other road repairs could be done as well.

Old Business:

- The town attorney offered comments and documentation for the repurchase/payment agreement for the former owner of 412-019. Jim made a motion, on the advice of the town attorney, to reconvey town owned property 412-019 to the former owner, upon her signing the payment agreement (at 12% interest) provided by our attorney. Motion was seconded by Jessica and passed unanimously.

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- Only one demolition quote was received for the removal of demolition debris from the 88 High Street property. The quote, from All Ways Wrecking in Bristol, was \$17,500. Additional costs could be incurred for asbestos testing and removal if necessary and the cleaning and removal of the oil tank. Hammond & Son has not yet given a quote for the project. Lyn suggested talking to Mr. Colby to see if there is insurance money available that could pay for this clean up, rather than trying to come with town money for it. Jessica will stop and talk with him.
- The updated Personnel Policy, previously voted on and approved was signed by the Board of Selectmen. Copies will be given to employees highlighting the changes.
- On July 19, Melissa Pierce from Comcast will meet with the Selectboard at 6pm to discuss the franchise renewal contract.

New Business

- David Scott of the NH DOT will be holding an informational meeting about the bridge rehabilitation project on bridge 178/091 over the Rail Trail near Beverly Brook. There are 2 other bridges in Andover being preserved as well. He asked if one or more of the Selectmen would be willing to attend a meeting in Andover or would they prefer a separate meeting in Danbury. Jim stated that he will attend the Andover meeting.
- An invoice was received from Paul Brown in the amount of \$905.25. This is for accounting work done in 2015 to close out the 2014 books and make entries to prepare for the MS 535. Jim made a motion to send Mr. Brown a letter declining to make this payment due to the lateness of the invoice, seconded by Jessica. Motion passed 2-1 with Lyn England not in favor.
- The Department of Revenue Administration submitted their assessment review for 2016. They found that current use and veteran's credit paperwork needs to be addressed as some of the files have not been updated since 2011. Also, the American Legion property on North Road, is currently exempt from taxation. However, the proper paper work for this exemption has not been filed by the Legion in several years. With the local American Legion no longer a functioning organization, discussion ensued about the possibility of putting the property back on the tax rolls. Karen will contact the Department of Revenue Administration to see what options the town has in this instance.
- Michael Ridinger part owner of property on Waukeena Lake Road phoned to discuss back taxes owed on the property. He just became aware that a significant amount is owed and asked if any of the interest or penalties could be waived. The Selectmen were all in agreement that they would not waive any of the interest or penalties. Karen will call Mr. Ridinger and inform him of this decision.

Visitors

Shane Barnes came in to the Selectboard to express interest in purchasing the tax deeded property at 29 Lilac Lane. He stated they had a verbal agreement with the former owner to purchase the property, but he went into a nursing home before paperwork could be drawn up. The Board informed him that by law the property can only be sold at public auction. If an auction is held in the fall, they could bid on it at that time.

AA

- Quarterly wage reporting for New Hampshire Employment Security is complete
- Property liability exposures are in progress. An insurance appraiser will be in town on July 11 to visit the occupied buildings

At 8:06 Lyn made a motion to adjourn, seconded by Jessica. Motion carried and meeting adjourned.
Respectfully submitted Karen Padgett, Administrative Assistant