

# TOWN OF DANBURY - Board of Selectmen

## Regular Meeting Minutes

Wednesday June 29, 2016

**Members Present:** Jessica Hatch, Chair  
Lyn England  
James Phelps  
Administrative Assistant Karen Padgett

**Appointments:** Mike Daughen

### **Checks/Applications/Signatures**

- **Payroll and Accounts Payable Manifests** were reviewed and signed
- **Selectmen** reviewed the meeting **minutes** of 6/15. Jessica Hatch made a motion to approve the minutes as written, seconded by Lyn England. Motion carried 3-0.
- **Building Permits** Jessica Hatch made a motion to approve the following building permits, seconded by James Phelps. Motion carried 3-0.
  - 17-2016B Moran 410-062-005** Garage
  - 19-2016B Heath 412-014** Storage Shed
  - 20-2016B Gordon 416-065** New Double Wide Manufactured HousingJessica Hatch made a motion to approve the following building permit, seconded by Lyn England. Motion carried. James Phelps abstained.
  - 18-2016B Hamilton 410-062** 4 Bedroom Home
- **Driveway Permits**
  - Timothy and Michelle Lewis 413-024** 437 Walker Brook Rd Jessica made a motion to approve the driveway permit for Lewis, seconded by James Phelps. Motion carried 3-0.  
A driveway permit application 408-067 on Danbury Woods Road. It was given to the Road Agent for review and the Board will look at it for next meeting.
- The previously approved **CAI Contract** for tax mapping was lacking signatures. The contract was signed by all and a copy will be mailed back to Cartographics.
- The State DRA sent an order form for the PA-28 Property Inventory form. The town may develop it's own form for the future as there are issues with the state form. For now we will order the necessary forms from the state for this year. There is no cost to the town for these forms.
- Declaration of Right to Inter - Cornell. Motion made by Jessica, seconded by Lyn to sign the form. Motion carried and the document was signed.

### **Old Business:**

- The payoff amount on the backhoe as of July 15, 2016 is \$87,000.24. James Phelps made a motion to request \$40,000 from the Highway Equipment Capital Reserve Fund to pay for the backhoe, seconded by Jessica Hatch. Motion carried 3-0. They requested that the check be made out to the Town of Danbury.
- James Phelps made a motion to approve the following abatements, seconded by Jessica Hatch. Motion carried.
  - 2016-03 Tracy and Amy Shepard 201-136** \$134.34 plus \$4.64 interest. MBTE issue with well.
  - 2016-04 Ragged Mountain Resort 416-060-003** \$1685.88 plus \$16.49 interest. Golf course no longer open.
  - 2016-05 Ragged Mountain Resort 416-060-004** \$8047.35 plus \$143.80 interest. Golf course closed.
  - 2016-06 Ragged Mountain Resort 416-061** \$1562.80 plus \$2.57 interest. Barn gone, adjusted grade and depreciation of farmhouse.
  - 2016-07 RMR Pacific LLC 416-088** \$415.75 plus \$15.03 interest. Adjusted condition of pole barn.
  - 2016-08 RMR Pacific LLC 416-090** \$730.71 plus \$26.43 interest. Adjusted condition of home and barn based on condition and lack of maintenance.
  - 2016-09 RMR Pacific LLC 416-064-001** \$1096.62 plus \$39.66 interest. Adjusted grade and condition of property from rental damage.
  - 2016-10 RMR Pacific LLC 416-060-05T** \$6185.37 plus \$183.52 interest. This was an easement over State of NH land for 3 holes of the golf course in effect as long as the golf course was in use. Golf course closed.

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- Russell Thibault and Carol Michael plan to donate two pieces of land on Littlefield Road to the Town and inquired about getting a letter from the town for tax write off purposes. A letter will be written stating that the properties were turned over to the town when the transaction is complete.
- Administrative Assistant, Karen Padgett would like to have Rita Donaldson of MRI, Inc. come in for a half day consultation. The board ok'd this.
- The Board approved a written time clock policy for the Highway Department. Also, an updated schedule was put in place for the transition to and from the 10 hour day 4 day week schedule of the Highway Department.
- The Board discussed the Class VI road at the end of Danbury Woods Road. The town would like to keep it gated and inaccessible to motorized travel. Foot and pedestrian traffic is not an issue.
- Receipts from the right to repurchase notices sent to former owners of the properties the town will be auctioning in September are coming in slowly. Wayne Blackburn called the town office to inquire about the letter sent as he had not yet picked up his certified mail notice. James feels that the sale of properties should proceed even if we are unable to contact the previous owner. The excess proceeds would go back to the state by a Bill of Interpleader and they would disperse the funds.

## New Business:

- Highways quotes were received from CWS Fence for guard rail near the Frazier Bridge and from All States Asphalt for sealing Ragged Mountain Road. The board will ask the Road Agent to come in for the next meeting to discuss this and a schedule and list of repairs for bridge work.
- LRPC contacted Charlotte McIver to see if the town has any interest in looking into a group rate opportunity for lower electric rates. Karen will contact Charlotte and ask her to follow up on this for them.
- ADG Fuel, our current supplier, contacted us regarding locking in prices for #2 fuel. Up to 4000 gallons \$2.025 kerosene up to 600 gallons \$2.64 - lock in? Karen will contact a few other suppliers to get pricing to compare.
- The wages this year for Planning Board Clerk, Zoning Board Clerk, election workers and fire administration will remain the same.
- A state law has been passed that broadens the veteran's credit to include those who serve during non conflict times. This is an optional credit for towns and must be voted on by the community at town meeting. This will be revisited as we approach 2017 town meeting.
- The Board asked the Administrative Assistant to look into a program with Eversource that provides rebates for energy efficient street lighting.

## VISITORS/MEETINGS

**Mike Daughen** was in. He and the Board reviewed RSA 236:111 regarding junkyards and the antique vehicle restoration portion of the law.

**Chief Suckling** stopped by to let the Selectboard know that the new cruiser has arrived and is at Ossipee Mountain Electric having the extras installed. The Charger will be turned over to the Board of Selectmen and they will figure out what to do with it. At the moment it is not road worthy because of catalytic converter issues. The Chief will contact Hill to see if they might be interested in purchasing it.

He has a meeting scheduled with Primex, our new insurance to discuss training opportunities. They have a training available for Police Chiefs that he is considering.

The Chief reported that the firearm swap is complete.

The lock on the front of the Town Hall needs to be changed. Karen will contact Dick Hill of Millstone Construction.

At 7:30 Lyn England made a motion to go into nonpublic session per RSA 91-A:3, II(c)

*Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

seconded by Jessica Hatch. Motion passed unanimously. The Board went into nonpublic session.

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At 8:00 Lyn England made a motion to come out of non public session, seconded by Jessica Hatch. Motion passed unanimously.

James Phelps made a motion to approve the Veteran's credit of \$200 for Karl Hannan, seconded by Jessica Hatch. Motion passed unanimously. This credit will take effect in 2017 as the application was received after the deadline of April 15 preceding the setting of the tax rate.

## **FYI**

- Town Hall Roof total \$16,961.92. The warrant article passed was for \$25,000. The money that was not needed(\$8038.08) will be returned to fund balance.
- The total revenue from the **Timber Cut** on lot **408-060 is \$47,727.91**. All monies have been received.
- The 2015-2016 Waste oil grant money in the amount of \$2500 was received.
- 20 Building permits have been issued so far for this year. At this time last year there were 5 and in 2014 there were 8.
- Letters were sent to Mr. Wilcox and Ms. Reed because no report of wood cut has been submitted to the town.

At 8:10 Lyn England made a motion to adjourn the meeting, seconded by James Phelps. Motion carried. Meeting was adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant