

# TOWN OF DANBURY - Board of Selectmen

## Regular Meeting Minutes

Wednesday June 15, 2016

**Members Present:** Jessica Hatch, Chair  
Lyn England  
James Phelps  
**Administrative Assist** Karen Padgett

**Visitors:** Cathy Chabot, Mike Daughen

### Checks/Applications/Signatures

- **Payroll and Accounts Payable Manifests** were reviewed and signed
- May **bank reconciliations** were signed.
- **Selectmen** reviewed the meeting **minutes** of 6/1. Lyn England made a motion to approve the minutes as written, seconded by James Phelps. Motion carried 3-0.
- **Timber Warrants for signature**
  - **Phelps 16-111-01-T 406-169 \$390.88** Lyn England made a motion to approve the timber warrant for Phelps in the amount of \$390.88, seconded by Jessica Hatch. Motion passed. James Phelps abstained.
  - **Hatch 16-111-02-T 406-182 \$219.82** Lyn England made a motion to approve the timber warrant for Hatch in the amount of \$219.82, seconded by James Phelps. Motion carried. Jessica Hatch abstained.
- **Intent to Cut**
  - **16-111-06-T Bliss 201-122**
  - **16-111-07-T O'Connor 406-191-001**Jim Phelps made a motion to approve both of the above listed Intents to Cut, seconded by Lyn England. Motion carried 3-0.
- **Primex Membership agreement**, previously voted on and approved by the board was signed by Jessica Hatch, Chair.
- **Horizons Engineering Agreement** for engineering services for the dry hydrants was discussed. The board agreed that Horizons would be used, but no action was taken on the agreement at this time as we are still waiting on the return of 2 easement deeds.  
Jim said that the Zaccaria Bridge has a serious erosion problem and is in need of repair. If not done soon, the road will be lost and possibly the bridge. He will ask Horizons Engineering to provide a quote for the engineering of the bridge repair and the road.
- **CAI Tax Map Maintenance Proposal** \$1400 is the annual fee for Cartographics to update the town tax maps. This is the same amount as last year. Jim made a motion to approve the annual map maintenance proposal, seconded by Lyn. Motion carried 3-0.

### Old Business:

- For **Primex** a "claims made - know prior acts incident report" is needed. This is to put our current insurance carrier on notice of any incidents that could result in a claim. No one is aware of any incidents.
- Dry Hydrants easement deeds have been recorded with the Merrimack County Registry for Macuch and L'Heureux. Miller and Frazier have not yet returned their easement deeds and there is still no response from Winters.
- John Lavorgna, of Lavorgna Construction, indicated that the chimney needs lead, pointing and sealing - he will do the work. Estimated cost is \$1000 - \$1200. There is plywood on the roof, so plywood will not be needed.
- Karen Reese from Bureau of Alcohol Tobacco and Firearms contacted the Selectmen's office about Steven Polizzi's Home Occupation and Cottage Industry application to be sure the Board knows he could have customers at his location, but by appointment only, not walk in traffic. The Board has no problem with that.
- Right to repurchase notices were sent today by certified mail to former owners of the properties that were deeded within the last 3 years and are scheduled to be sold at auction in September. These notices are required by law.

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- **Fire Chief Tom Austin** dropped off the finalized hard copy of the Local Emergency Operations Plan developed by Kyle Levesque. Jim questioned whether a public hearing is needed before the plan is implemented. Kyle will ask that question of the state and get back to us.
- Jessica Hatch reported that the Broadband Committee met on 6/14 to review the new Comcast contract. Their was a question as to whether the bonding is up to date.

## **New Business:**

- Cindy Perkins of CNP has completed the abatements for 2015 taxes. The board reviewed and discussed the memos and had no issues. For Ragged Mountain Resort, the majority of the abatements are for the properties with golf course holes on them. With the golf course no longer in operation, the property values changed dramatically. According to Cindy, RMR has agreed to apply the credits to their 2016 taxes rather than getting a refund check.
- The Thibaults own 2 pieces of property on Littlefield Rd and have deeded these properties over to the town. In looking at the quitclaim deeds there appears to be an error in that both deeds list the same map and lot. Karen will contact Russell Thibault and Carol Michael to straighten out the error.
- The Board set the voting hours for the September 13 primary. The hours are 11am-7pm.
- Dick Hill of Millstone Woodcraft, replaced the threshold on the town hall side door entrance and changed the locks.
- According to Margaret Byrnes, an attorney at New Hampshire Municipal Association, paying an hourly wage for Fire Department administration and training hours does not change the volunteer status of the Fire Department.

## **VISITORS/MEETINGS**

**Cathy Chabot** was in to inquire about the tractor tires blocking access to the trail at the end of Danbury Woods Road. The Selectboard does not want motorized vehicle traffic on that Class VI road. Foot and bike traffic is acceptable. The Board will look into the matter further.

## **FYI**

- The town received a check in the amount of **\$7416.98 New England Forestry Consultants** for logging on the town owned lot 408-060.
- **PLT Worker's Comp** \$1824.42 refund check received
- May **Deed** changes were reviewed
- DES Notice re: gas tanks at Dick's General Store. The gas tanks are in non compliance and can no longer be used until fixed.
- Memo was sent to FD/PD to verify for Primex the vehicles covered and their vins

At 7:20 Lyn England made a motion to adjourn the meeting, seconded by James Phelps. Motion carried. Meeting was adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant