

TOWN OF DANBURY - Board of Selectmen

Regular Meeting Minutes

Wednesday June 1, 2016

Members Present: Jessica Hatch, Chair
Lyn England
James Phelps
Administrative Assist Karen Padgett

Appointments: **Ruth and Donald Ford** re: taxes 6:30pm
Eric Ambrose re: abatement 6:45pm
Linda Huard re: letter 7:00pm

Checks/Applications/Signatures

- **Payroll and Accounts Payable Manifests** were reviewed and signed
- Minutes of 5/8 were reviewed. Jessica Hatch had a correction on the location of the forest fire which was in Groton, not Grafton. Jessica made a motion to approve the minutes as amended, seconded by James Phelps. Motion carried.
- **Timber Warrants**
 - 15-111-18-T Steverson \$2810.35 (We have timber bond \$4150 - check was from MBC Timber)**
 - 15-111-08-T Brough \$189.12**
 - 15-111-02-T Sisson - \$415.95**Jim Phelps made a motion to approve all 3 timber warrants as read, seconded by Jessica Hatch. Motion carried.
- **Driveway Permit**
 - 406-065 Gordon** New Canada Road - Jim made a motion to approve the driveway permit for Gordon, seconded by Jessica. Motion carried.

Old Business:

- Jessica Hatch made a motion to sign the **2016 1st issue tax warrant for \$1,251,748.13**, seconded by Lyn England. Motion carried.
- Proposal from **James R. St. Jean Auctioneers** for their auction services to sell some of our town owned property at absolute auction. There is no cost to the town unless a parcel is withdrawn from the sale after the established deadline. Lyn England made a motion to sign the agreement with James R. St. Jean Auctioneers, seconded by Jim Phelps. Motion carried.
- Jim Phelps made a motion to accept and sign the **Primex** proposal for property liability, workman's compensation and unemployment insurance coverage effective July 1, 2016. Motion was seconded by Lyn England. Motion carried. Our current insurance carrier, Property Liability Trust, will no longer be offering coverage.
- **LaVorgna Construction Services** was the only bid received for the reroofing of the town hall. The bid was opened at the meeting. The bid totaled \$20,585.00. There is seven year workmanship warranty and 30 year factory warranty on material. Jim made a motion to **accept the proposal from LaVorgna Construction Services for reroofing the Town Hall**, seconded by Jessica. Motion carried. Karen will contact him to ensure that if LaVorgna Construction determines that no plywood is needed, that amount will be deducted from the bill.
- Karen mentioned that the threshold of the door is jagged, dangerous and needs replacement. The Board advised her to contact Dick Hill to get a quote for the repair. Jim suggested setting up a revolving capital reserve building maintenance fund and put money into it every year. This would cover painting buildings, or if a furnace breaks down. The general government building budget could be reduced.
- **Dry Hydrants.** We have 4 verbal confirmations from owners granting permission to install the dry hydrants on their property. Jim would like to move forward with the permitting process with the DES and has asked Horizons Engineering to give us a price on it.
- The town received notification from Dean Robinson of the DES that our Waste Oil Grant for 2015 - 2016 in full amount \$2500. We have not yet received a check. Applications for 2016-2017 will be available after June 30.

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New Business:

- **Tax Deeded property** A new law has been passed and will be effective July 2, 2016 reducing penalty amount to 10% of assessed property value (was 15%) and giving former owner 30 days (was formerly 15 days) from their notice of intent to repurchase to tender the money.
So.....
90 days prior to sale the town must notify the previous owner of their right to repurchase the property. The property owner must respond within 30 days of the notice that they intend to repurchase and then they have 30 days from the date of their notification of intent to repurchase to tender the \$\$\$\$.
- **Loan for Fire Truck - Lake Sunapee** 2.55% fixed up to 5 years with no prepayment, origination, recording or legal fees. Lake Sunapee bank offered the best terms of the 3 banks contacted. Jim made a motion to finance the fire truck with Lake Sunapee bank, seconded by Jessica. Motion carried. Lyn England abstained.
- The Thibaults own 2 pieces of property on Littlefield Rd and will be deeding this property over to the town.

VISITORS/MEETINGS

- **Don and Ruth Ford** came in to discuss their tax payments and tax bills. There is some confusion as to what has been paid and what is due. The Board will discuss this with the tax collector.
- **Eric Ambrose** did not show up for his requested appointment.
- **Linda Huard** came in to discuss the letter written to them by the Board about the clean up of their property. She will apply for a building permit for the newest storage unit. She stated that the second trailer on the property is not a residence. She agreed to remove the burned out backhoe will be from the property. All the antique vehicles will be fenced in and out of view of the abutters. She also inquired about the definition of a permanent building. Her neighbor has a tent/pole building that does not meet setback requirements and she wanted to bring that to the attention of the board.

FYI

- **Memo** was sent to **Road Agent** asking for list of **bridge repairs** that need to be com
- **Another \$9135.00 Payment** for the logging operation on 408-060 was received on 5/27/16.
- Transportation grant program - asked by Charlotte McIver to pass along to you. It's a grant program for access to federal land.
- The town received DES notification that logging can begin.
- A Merrimack County Public Hearing on bond (\$15,000,000) proposal for renovation of McKenna facility to host a Community Corrections Program for County inmates on Monday June 6 at 9am.
- TTCC Annual Meeting was held on 6/1/16.
- NRRA sent out a new cost list to members for tires. The board discussed these new rates and updated the town pricing list for the recycling of tires at the transfer station. Passenger tires will remain \$2.00, truck tires will be \$6.00, backhoe tires \$35.00, loader tires - bias ply \$80.00, loader tires -radial \$155.00, snowmobile treads \$12.50 and bicycle tires \$1.25.

At 7:33 pm, Lyn England made a motion to recess until a work session on June 8, 2016, seconded by Jim Phelps. Motion passed. Meeting was recessed.

On June 8, 2016 the board met at 6pm to work on revisions to the personnel policy. . Items discussed were time clock policy, vacation, sick leave, cell phone use, drug testing policy and the highway department 4 day work week. This is an ongoing project and no decisions were finalized.

The Board went over the auditor's procedural recommendations with Tricia Taylor, Tax Collector. They also met with the Road Agent to discuss summer road work and bridge work. He continues to work on a list of bridge repairs to bring the red listed bridges into compliance.

- **Building Permit 16-2016B** Haynes 411-075 for a carriage shed. Lyn made a motion to approve the building permit, seconded by Jim. Motion carried and permit was signed.

James Phelps made a motion to adjourn the 6/8 work session at 8:15, seconded by Lyn England. Motion carried. Meeting adjourned.