

# TOWN OF DANBURY - Board of Selectmen

## Meeting Minutes

Wednesday , May 17, 2017 6:00 pm

**Members Present:** Lyn England, Chair  
James Phelps  
Jessica Hatch  
**Administrative Assistant:** Karen Padgett  
**Road Agent:** Alan Huntoon

Lyn England opened the meeting at 6pm. At 6:15 Lyn made a motion to go into non public session per RSA 91-A:3, II (b) *The hiring of any person as a public employee.* Motion seconded by Jim Phelps. Lyn - Yes, Jim - Yes, Jessica - Yes. Motion carried.

At 6:55pm Lyn made a motion to come out of non public session, seconded by Jessica. Motion carried.

Jessica made a motion to hire W. MacDuffie to fill the open highway department position, seconded by Lyn. Motion carried 2-1.

### Checks/Applications/Signatures

- **Payroll** was signed
- Minutes for 5/3 were reviewed. Jim Phelps made the motion to approve the minutes, seconded by Jessica Hatch. Motion carried.
- April bank reconciliations were signed
- Timber tax billing **HARVEY** 16-111-15-T \$2,437.87  
**TAYLOR** 16-111-05-T \$616.00

Jim made a motion to approve the yield tax bills for Harvey and Taylor, seconded by Lyn. Motion carried.

- **Driveway Permit applications**  
**DAUGHEN 409-047** Waukeena Lake Road - Lyn made a motion to approve and sign the driveway permit for Daughen, seconded by Jessica. Motion carried 2-0 with Jim abstaining.  
**LEWIS 413-024** Walker Brook Road - Lyn made a motion to approve, seconded by Jim with the condition that the driveway be lower than the road or a 15" culvert should be installed.
- **Building Permits**  
**09-2017B BLISS** 201-099 ATTACHED GARAGE Jim made a motion to approve, seconded by Lyn. Motion carried 3-0.  
**11-2017B L'HEUREUX** 201-044 NEW HOME Jim made a motion to approve, seconded by Lyn. Motion carried 3-0.  
**12-2017B VELLUCCI** 411-040-001 TEMPORARY CAMPER - Jim made a motion to approve this building permit for a period of one year only to provide a place to stay on weekends while a house is constructed. Motion seconded by Lyn. Motion carried 3-0.
- **MS 535 Financial Report of the Town** was completed by Rita Donaldson of Municipal Resources, Inc and Karen. The Selectmen signed the MS 535 Karen will upload the signed document to the DRA tax setting portal.

### Meetings:

#### Alan Huntoon, Road Agent

- The Board members and Road Agent Alan Huntoon, reviewed and discussed additional quotes received for road paving from Pike and R&D Paving.
- Truck quotes were received for Freightliner, International and Kenworth. Jessica expressed concern about the Kenworth being a double frame truck which could lead to the frame rusting out in a shorter period of time. All the various options were discussed and reviewed. Jim suggested Alan call Freightliner and Reed to see if they can do any better on the price. Also, to find out what the delivery time would be on all models.
- Jim gave the Board information that one of the fabrics discussed at the last meeting to be used in the rebuilding of the swamp area of Ragged Mountain Road is primarily for rock, not for the application needed for the Ragged Mountain Road project. Discussion ensued about whether or not to reclaim the swamp area of the road or to lay the fabric and build the road over it. Alan will call to get some quotes on the gravel for the project. Jim and Alan will walk and measure the road to see what is required for material, then Alan will put together a proposal.

May 17, 2017

# TOWN OF DANBURY - Board of Selectmen

- The Board asked Alan to call GMI to have them put the Waukeena Lake Road paving on their schedule and the paving of Ragged Mountain Rd from Littlefield Rd to the swamp. Some culverts on Waukeena will need to be replaced by our highway department before the paving can be done
- Jim made a motion to raise the pay for temporary highway department help to \$12/hour effectively immediately, seconded by Lyn. Motion carried.
- Several complaints have been received about the condition of the roads. These were passed along to the Road Agent.

## Old Business:

- The clean up of the transfer station is in progress. Karen did not order an additional dumpster because she wanted to discuss the cost with the Board. Jim Larkin felt the cost would be excessive. Karen was asked to call Waste Management to get a quote on the cost of an additional demolition dumpster for one week. If it's too expensive, Dumpster Depot might be less.
- David Scanlan mailed the tare slips to back up his request for a timber tax abatement. Lyn made a motion to approve the timber tax abatement for David Scanlan on operation 16-111-10-T in the amount of \$711.20. This includes interest of 6% from the date it was paid in full. Motion seconded by Jim. Motion carried 3-0.
- A court date is set for Tuesday 5/23 at 8 a.m. for the Colby case. Attorney Barton Mayer has asked that one of the Selectmen and a representative from the Danbury Fire Department be present. Jim Phelps will attend, along with Kyle Levesque.
- The Personnel Policy revision will be taken up at a later date.
- The fire truck has been transported down to the White Farm in Concord for the state surplus auction. Auctioneers said to expect about \$5,000 for it. The auction will take place on Saturday 5/20.
- Jessica reported that the Broadband Expansion Committee met with a Comcast representative and are working on the draft of the renewal contract. It appears that the new contract has wording that eliminates the exclusivity of Comcast in the community.  
Also, on June 14th at 6:30, there will be a meeting open to the public with Luc Beaubien of NEWco for the community to learn about the advantages of broadband wireless, the services his company offers, fee structures, and the equipment and infrastructure used.

## New Business

- Jim will prepare spec sheets for fire station siding and town hall painting. The request for bids was in this week's Kearsarge Shopper.
- The Board discussed a letter from Don Hinman regarding a trail from Ragged Mountain to Cardigan Mountain. This is part of the Appalachian Mountain Club's Quabbin to Cardigan initiative to create a continuous north-south trail from the Quabbin Reservoir in Massachusetts to Mount Cardigan. A feasibility study would identify a trail route, approximately 8 to 12 miles in length, to connect some existing conservations lands and trail corridors with other land ownerships. This is a long-range initial planning effort. The board was appreciative of the information but have no input to add at this time.
- The Town received notification of a proposal submitted to NHDES to discontinue monitoring of landfill gas(LFG) at the Turnkey Landfill of Danbury.
- Information was received from Hannah Smith of Standard Power, energy consultant and broker. She works to help reduce energy costs for towns by working with 3rd party suppliers and in consumption reduction programs. They currently work with 24 other towns in the state, including a consortium of southern New Hampshire towns and schools, and are interested in earning the business of the Town of Danbury. On average, they have saved each of these towns/schools 3 cents per kWh by helping them switch from the utility to a third-party supplier. The Board asked Karen to pursue this as long as there is no cost to the town.
- A quote from Nicks Plumbing for new furnace was left in the outside mailbox. While it was not stated on the quote, it was determined that it is for a new furnace at the Danbury Community Center. The furnace is not malfunctioning, just getting old. The quote will be filed for future reference.
- Karen should have the tax warrant ready to sign early next week.

# TOWN OF DANBURY - Board of Selectmen

## FYI

- A notification was received from the NH Department of Labor that J. Martin has 10 days to respond to the town's response to his wage claim.
- The town received notification of a State Driveway permit issued to Dragone 415-054 on US Route 4.
- An old wage schedule was found with steps for town employees.
- Letters sent to Evangelista and Colby about building permit requirements. No response yet received.
- Reschedule of Fernandes foreclosure sale to 8/1/2017
- A bill is in the works that would increase state highway grant to towns by 85% and fund an additional 8-10 municipal bridge projects FY 2017-2018
- Eversource will be changing meter at the Transfer Station because of high kWh

At 8:36 Jim made a motion to adjourn, seconded by Jessica. Motion carried and meeting adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant