

# TOWN OF DANBURY - Board of Selectmen

## Regular Meeting Minutes

Wednesday April 6, 2016

**Members Present:** Jessica Hatch, Chair  
Lyn England  
James Phelps

**Others Present:** Road Agent, Alan Huntoon      Stephen Polizzi

Administrative Assistant Karen Padgett absent

### Checks/Applications/Signatures

- **Manifests** were reviewed and signed
  - **Building Permits**
    - 08-2016B CONNORS 411-081** Ragged Mtn Rd- New Home Construction
    - 09-2016B PHELPS 412-009** 861 US Rt 4 Shop additionJessica Hatch made a motion to approve **both** building permits, seconded by Lyn England. Motion carried 2-0. Jim Phelps abstained.
  - 10-2016B TAYLOR 410-057** Eastern District Rd Wood Shed
  - Jim made a motion to approve the building permit for Tricia Taylor, seconded by Lyn. Motion carried.
- **Intent to Excavate**
    - 16-111-05-E 418-020 CLARK** 254 Eagle Pond Rd
    - 16-111-06-E 405-003 HUNTOON** 46 Peckham LaneJim Phelps made a motion to approve **both** Intents to Excavate, seconded by Lyn England. Motion passed unanimously.
  - **Intent to Cut**
    - 16-111-01-T 406-169 PHELPS** US Rt 4 Jessica made a motion to approve the intent to cut for Phelps, seconded by Lyn. Motion carried. James Phelps abstained.
    - 16-111-02-T 406-182 HATCH** Wild Meadow Rd - Jim made a motion to approve the intent to cut for Hatch, seconded by Lyn. Motion carried. Jessica Hatch abstained.
  - **Driveway Permits**
    - 2016-02-TN CONNORS 411-081 Ragged Mtn Rd** Lyn made a motion to approve the driveway permit, seconded by Jessica. Motion carried. Jim Phelps abstained.
    - 2016-03-TN HATCH 406-182 Wild Meadow Rd** Lyn made a motion to approve the driveway permit for Hatch, seconded by Jim. Motion carried 2-0. Jessica Hatch abstained.Road Agent signed off on both
  - **New England Forestry Consultants** The Product Sale Work Order for agreement with Shaun Lagueux to manage town timber sale on M/L 408-060 was signed. The vote to enter into the contract was made at the previous meeting.
  - **Current Use Applications**
    - HATCH 406-182** Wild Meadow Rd. Jim Phelps made the motion to approve and sign the current use application, seconded by Lyn England. Motion carried. Jessica Hatch abstained.
    - PHELPS 201-002** High Street Jessica made the motion to approve and sign the current use application, seconded by Lyn. Motion carried. Jim Phelps abstained.
  - **Abatement 2016-02 for 2014 Yield Tax**
    - Fore Family Trust and previous owner Linda Friedlander TTE \$778.94**
    - James Phelps made a motion to approve the abatement on the timber tax for Map/Lot 415-034, seconded by Lyn England. Motion carried unanimously.

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## Meeting with Alan Huntoon, Road Agent

The emphasis and priority this year will be on bridge repair. 5 bridges in town are red listed bridges as defined by the State Department of Transportation.

He was asked to:

Prepare a list of repairs to be done to the bridges.

Get a quote on repairing and paving Bliss Hill which is part of Waukeena Lake Road.

Get 3 different quotes/bids on sand - delivered and picked up.

There are a few paved roads that still need to be ditched

Brush needs to be cut at intersections and a chipper rented for at least a week

The Board will be looking at time clock policy, the timing of the 4 day work week and using sick time vs vacation time.

Lyn England clarified that the Ragged Mountain Resort Road Improvement Fund is only to be used for projects within the master plan.

## Old Business:

- Sale of Town owned property. This discussion will be put on hold until Karen returns. Ideally the auction would be in August or September so the revenue could be used to offset the tax rate which is determined by the state in November.

## New Business:

- **Stephen Polizzi** is interested in getting a Federal Firearms license. He wanted to make sure there are no zoning issues in town with establishing the business. It will not be a retail storefront, but rather he will be dealing with estate auctions, selling on auction sites, and doing transfers for people who have purchased elsewhere. The application will be with the ATF, who will then contact the town to be sure there are no zoning issues. It was determined that he should complete a Home Occupation and Cottage Industry application and once that is approved that would fulfill the requirement of the federal government.
- **Employee Evaluations** - memo sent to Police Chief/Highway/Library along with evaluations
- **Backhoe payoff** as of May 1 \$91,210.95/June 1 \$91,228.52. This amount is most likely incorrect. It should be around \$87,000. More research is needed.
- Memo from Tax Collector re: Jason Peterson 406-034/406-035 taxes owed. Property on Ford Mill Road. Not all the taxes were paid when the property was transferred and Mr. Peterson feels he does not owe the first issue taxes as he did not own the property at the time.  
Per the Selectmen, this is an issue between the buyer and the seller, not the town. The taxes are still owed.

## AA

- Town contribution to retirement changed effective last week's payroll. Per the budget, it is now a \$25 match

Jessica Hatch made a motion to go into a work session at 7pm seconded by Jim Phelps. Motion carried.

Minutes respectfully submitted from notes and tape recording  
Karen Padgett, Administrative Assistant