

# TOWN OF DANBURY - Board of Selectmen

## Regular Meeting Minutes Wednesday , April 5, 2017 6:00 pm

**Members Present:** Lyn England, Chair  
Jessica Hatch  
James Phelps

**Administrative Assistant** Karen Padgett

**Appointments** 6:30 Eric Wiswall re: construction of 4 BR Inn  
7:00 Alan Huntoon  
7:30 Chief Suckling

Meeting was opened at 6pm by Jessica Hatch. She nominated Lyn England to be Chairman of the Board of Selectmen, seconded by James Phelps. Motion passed and Lyn took over as Chairman.

**Tricia Taylor** came in to update the Board on the swearing in of elected officials. All positions have been filled. Sean Sullivan has agreed to take the open auditor's position.

### Checks/Applications/Signatures

- **Payroll and Accounts Payable Manifests** were signed
- Jessica Hatch made a motion to accept the minutes of 3/15/2017, seconded by Jim Phelps. Motion carried.
- Building Permit 06-2017B Sullivan 413-018 Rooftop Solar array. Jim made a motion to approve building permit 06-2017B, seconded by Jessica. Motion passed 3-0.
- Intents to excavate 407-006, 418-015, 411-080, 416-020 Phelps, Jessica made a motion to approve the intents to excavate for Jim Phelps, seconded by Lyn. Motion carried 2-0 with Jim Phelps abstaining.
- Intent to Excavate 405-003-Huntoon Jessica made a motion to approve the intent to excavate for 405-003, seconded by Lyn. Motion passed 3-0.
- Intent to Cut 411-024 Reagan - Jim made a motion to approve the intent to cut for Reagan, seconded by Lyn. Motion carried 3-0.
- Timber Tax Bill - Walker 414-007 \$3533.97, Brian & Mike's 410-067 \$244.06, Scanlan 415-011 \$3548.76 Jim made a motion to approve the timber tax bills for Walker, Brian & Mike's and Scanlan, seconded by Jessica. Motion passed 3-0.
- Gravel Tax Phelps \$353.06 Jessica made a motion to approve the excavation tax bill for Jim Phelps, seconded by Lyn England. Motion passed with Jim Phelps abstaining.
- Form MS 60-A Auditor option was completed and signed.
- Padgett 411-072 veteran's credit application. Jim made a motion to approve the all veteran's tax credit, seconded by Jessica. Motion passed 3-0.
- Application for Current Use - Polizzi 406-200 Brad Chase Road - This application was not approved as the ownership of the property is not identical to the contiguous property 406-195 already in current use. Thus it is not a contiguous property.
- Application for Current Use - Powell 406-231 Jim made a motion to approve, seconded by Jessica. Motion carried 3-0.
- Application for Current Use - Taylor 410-057. Jim made a motion to approve, seconded by Jessica. Motion carried 3-0.
- Purchase order for DVFD \$928.00 for 8 pager batteries. Jim made a motion to approve the purchase order, seconded by Lyn. Motion passed and the PO was signed.
- Brian Sprague requested a building permit extension for an addition at 285 Wild Meadow map 403 lot 008. Original permit was issued 3/24/16. Jim made a motion to approve the extension for 1 year , seconded by Jessica. Motion carried 3-0.

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## Old Business:

- There has been 1 applicant for the open Highway Department position. There will be an ad in the Kearsarge Shopper advertising the job on April 5 and April 12.
- The MS 232 Report of Appropriations Voted was reviewed and signed.
- Because of the winter weather, the Selectboard has not yet been able to visit the Ford Mill property.

## New Business:

- Some employee evaluations have been received. They will not be reviewed until the new pay scale is set.
- The NH DOT sent out the Road Inventory Collection Form. The change in the status of Cross Road will be noted on this form. At a previous meeting, it was determined that Cross Road was discontinued in 1882. Documentation will be sent back with the form showing this. In looking at the NHDOT map, it appears that some private roads are not listed. Jessica Hatch will take a look at the map and make note of changes that should be made. The form is due back to the state by 5/31/2017.
- A voluntary merger of lots form was received for property 411-040 on March 30. Even though the Planning Board will not be able to sign off on it until after April 1, because it was *received* before the deadline, it will be effective for this year.
- Town Treasurer Twila Cook received correspondence from the NH Municipal Bond bank about financing the new highway truck. The Board discussed and decided to use Lake Sunapee Bank, who financed the fire truck loan. The process was quick and easy and the loan had the best terms of all the banks who responded.
- A request was received to use Independence Park for a family reunion on August 27 from 9-4. After checking with Dale Cook, Chairman of the Recreation Committee, that nothing else was planned for that day, the Board approved the use of the park. Karen will send out the Independence Park Use Form for them to complete and return.
- Jim Phelps made a motion to pay Jeremy Martin 2 weeks vacation, seconded by Lyn England. Motion passed with Jessica Hatch abstaining.

## Meetings

### **Eric Wiswall** - owner of Haunting Whispers Vineyard

Mr. Wiswall is interested in building and operating a 4 bedroom bed and breakfast to supplement and feed into the winery business. The Selectmen responded positively to this idea and told him that the zoning allows for such a use with a special exception from the Zoning Board of Adjustment. Mr. Wiswall will contact Toni Maviki, Chair of the ZBA to proceed.

### **Alan Huntoon, Road Agent**

Alan got quotes for a 10 wheeler truck. The Board asked that he go back and get quotes for a 6 wheel truck and would like to meet with him again in two weeks to discuss the quotes. Some of the projects he has planned for this summer are:

- paving Ragged Mountain Road - there is \$147,00 available for this project - which includes approximately \$52,000 coming from the Ragged Mountain Road Improvement Fund
- replacing culverts on Wiggin Road
- ditching
- pulling some rocks on New Canada Road
- culvert replacement on Waukeena Lake Rd.
- putting a new pressure treated deck on the Zaccaria bridge

The Board asked him to return in two weeks with numbers and quotes for the new truck and a detailed prioritized list of planned work for the summer.

### **David Suckling, Police Chief**

Chief Suckling was in to discuss a legal issue. Lyn England made a motion to go into non public session per

*RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.* Motion seconded by Jim Phelps and passed unanimously. The Board entered non-public session at 7:50 pm.

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The Chief discussed rates of pay that he would like to see for his department. He also informed that Board that he and Sgt. Marvin had attended a week long drug investigation class in Concord.

Lyn asked about the status of the search for another officer. The Chief responded that the search is ongoing for the right person. He said that the town is lucky to have Officer Marvin and the Board agreed.

## AA

- MS 61 completed with the help of Rita Donaldson and sent to DRA
- There is an increase in the installation of solar energy mounts in town. The town does not currently have a solar property tax exemption. This would need to be approved at the annual town meeting. The exemption would be for exactly the amount that the solar array increases taxes.
- A letter was sent on 3/20/17 to Joseph Fiore regarding work being done on the property and the cost to repurchase the property from the town. No response has been received.

## FYI

- Andy Phelps picked up the new riding mower from Belletetes. It is in the shed.
- Lake Sunapee VNA Annual Report
- Copy received from Tricia - notice to state about 2016 final tax bills
- Primex annual conference(revisited)
- Merrimack County budget
- Comcast letter

Pay rates for the Highway Department will be discussed next week. For those calling about the open position, the minimum pay is \$15.00/ hour and could be more depending upon experience.

Jim Phelps made a motion to pay Jeremy Martin 2 weeks vacation, seconded by Lyn England. Lyn noted that this vote applies only in this instance and does not represent a change in policy. Motion passed with Jessica Hatch abstaining. The Board also expressed their appreciation to Jeremy Martin for many years of service to the Danbury Highway Department and wished him success in his future endeavors.

At 8:40 pm Lyn England made a motion to adjourn, seconded by Jim Phelps. All in favor.

The next meeting of the Board of Selectmen will be Wednesday 4/12/2017 at 6 pm.

Respectfully submitted Karen Padgett, Administrative Assistant