

TOWN OF DANBURY - Board of Selectmen

Meeting Minutes Wednesday , April 4, 2018 6:00 pm

Members Present: James Phelps (arriving late)
Jessica Hatch
Lyn England
Administrative Assistant: Karen Padgett

Appointments: Road Agent Cornell

Checks/Applications/Signatures

- **Payroll and accounts payable** were signed.
- Jessica made a motion to approve the meeting minutes for 3/18/18 and 3/21/18 as amended, seconded by Lyn. Motion passed 2-0.
- Application for current use was submitted by Ann and Jon Johnson, tax map 410-060-001. Jessica made a motion to approve and sign the current use application, seconded by Lyn. Motion passed 2-0.
- Timber tax billing - Walker 414-007 operation 17-111-13-T **\$2,254.49**, Lyn motioned to sign, seconded by Jessica. Motion passed 2-0.
- Intents to Cut were submitted as follows:
 - H & H Investments 401-001, et al
 - Brandon Bliss 411-110-001Lyn made a motion to approve both intents, seconded by Jessica. Motion passed 2-0 and the intents were signed.
- Lyn made a motion to approve a \$200 Veterans credit for owners of Map 409 Lot 032. Motion was seconded by Jessica. Motion passed 2-0.
- Eversource submitted a pole license application along with the \$10 fee for installation of a pole on School Pond Road. Jessica motioned to approve the pole license application, seconded by Lyn. Motion passed 3-0.
- Building Permit application Gaffney/Hatch 409-040 for a roof mounted solar array. Jessica motioned to approve the building permit, seconded by Lyn. Motion passed 3-0.
- Lyn motioned to approve the gravel tax billing for James Phelps in the amount of \$568.46. Motion was seconded by Jessica. Motion passed 2-0 with Jim Phelps abstaining from voting.
- The Department of Revenue Administration MS 232 Report of Appropriations Voted was signed by all 3 Selectmen.
- David Scanlan submitted a Conservation Restriction Assessment Application for property 413-021. Jessica made a motion to approve the application, seconded by Lyn. Motion passed 3-0.

Old Business:

- Highway help wanted ads have been placed in several print publications, on the town website, the New Hampshire Municipal website, at the town hall and at the local store. One application has been received.
- Andy Phelps submitted a letter to the Board of Selectmen regarding the work done on the 2017 audit.
- Jim made a motion to appoint Sharon Klapyk as Library Trustee for one year to fill a vacancy and to appoint Jean Parady as alternate Trustee. Motion was seconded by Jessica and passed 3-0.
- Karen provided a copy of the letter to the owner of 88 High Street regarding the complaint made about the property.

Road Agent, Jeremy Cornell

Road Agent Cornell visually inspected the winter sand from the two lowest bidders. He feels they are both of the same quality so it should just come down to the money. There is a 25 cent difference in the delivered price which for the 4000 yards is a total of \$1000. He would like to get the sand from the lowest bidder, Phelps Construction, and have the whole pile put up between the 1st part of May and the end of June.

TOWN OF DANBURY - Board of Selectmen

Lyn asked about the price of the sand if it were picked up. Jeremy Cornell stated that with the current condition of the highway trucks, he has no interest in using the town equipment and manpower to pick up the sand.

Jessica stated that the town has never brought in all the sand in all the spring, it has been done in the fall. The Road Agent stated that he would like to have the sand pile done sooner rather than later.

Jessica asked about the gravel. Jeremy said that a lot of suppliers are out of gravel. Different types of gravel are needed from different suppliers for different situations. All the material he has been buying is good quality. He would like to continue to buy the gravel this way and not be tied to one specific supplier. He feels the gravel is different from the sand. Jim suggested he obtain price lists for this year from the different gravel suppliers and give a copy to the office.

No decision was made about winter sand.

He has received an estimate from Reed Truck for work to be done on the 05 truck to get it operational. The estimate is for \$3150. This does not include the \$6150 worth of work that had been done last month on the truck. Jim made a motion to approve a purchase order to Reed Truck Services in the amount of \$9300, seconded by Lyn. Motion passed 3-0. Jeremy noted that Reed Truck Services had waived one of the tow bills for the 2005 truck.

The loader is out of service. The pins that hold the bucket on need to be repaired. Northeast Iron Works can do the work. Jim made a motion to approve a purchase order to Northeast Iron works in the amount of \$2800, seconded by Lyn. Motion passed 3-0.

More street signs are turning up missing. This is becoming quite an issue in town, with the expense of replacing the signs ultimately being laid on the taxpayer.

Jim asked Road Agent Cornell to start to look at paving projects for 2018 and assess where there is the greatest need.

The Road Agent stated that things have been disappearing from around the outside of the Highway garage and he is interested in installing security cameras. The topic of a gate was also discussed. His new computer has been installed and FairPoint came out to install all new phone outlets. They discovered that the old ones were all corroded.

New Business:

- It has been discovered that not enough money was appropriated for the Highway truck loan. Instead of the \$60,000 that is required on the 2 year loan, \$40,000 was budgeted. After discussion it was determined that rather than rewriting the loan at what would be a higher interest rate, a surplus in the amount appropriated for the fire truck loan could be used. The fire truck loan is a 5 year loan. However the Board's intention was to pay it off in 3 years. This will overdraft that budget line slightly and the adjustment to the payments can be corrected next fiscal year.
- The Board accepted the resignation of Sandra Spencer from Budget Committee with appreciation for her service and time served.
- The Newfound Area School District Business Administrator, Michael Limanni sent updated student lists to all towns. His intention is to send this information 3 times per year.
- The owner of property 408-077 has a payment agreement in place for past due property taxes. Through the tax collector, she requested a lowered payment. The Board determined that the payments should continue as scheduled without change at least until 2014 taxes are paid off.
- A request for bids has been prepared for the painting of the DCC and the siding of the Fire Station. An ad will be placed in the Kearsarge Shopper.
- Cheryl and Warren Drake have purchased and donated a new refrigerator for the Town Hall. The Board expressed their thanks and will send out something to them.

TOWN OF DANBURY - Board of Selectmen

- Anne Chandler donated a flag to replace the one at Independence Park. The Board expressed their appreciation and will send a card.
- The Board agreed that the part time cemetery help, directed by Andy Phelps, should continue to do the outside cleanup/mowing of Library, Town Hall, rail trail parking and monuments like they did last year.

Selectmen

Jessica was approached by a citizen about placing a 3 foot round mirror on a telephone pole on Ragged Mountain Rd. This is a safety issue coming out of a driveway. According to the electric company, approval by the town is required. If it's ok with the property owner where the pole is located and ok with the family that the mirror will benefit, then the Board has no issue it. For the time being, no action was taken.

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- Karen informed the Board that the oil brought in by property owners to the Transfer Station, generally used as fuel for the waste oil burner at the Highway garage, has become unusable because of water seeping into it. The town will have to pay to have it taken away.
- Some minor electrical work needs to be done at the Town Hall. Seth Offen will be contacted to do the work.
- NHDOT Jason Tremblay requested to be put on the agenda for May 2 meeting. He will be seeking input concerning a bridge rehabilitation project over the rail trail near Cross Road.

FYI:

- Letter to Kimberly Dale
- Letter to NHDES regarding waste oil grant
- Naughton hauling fee increase eff 6/1/18 from \$425 to \$475 mixed paper and comingle
- Date of NH Surplus auction - May 19
- Danbury Hwy contact sent to PD dispatch
- Supplemental check received from Primex for fire truck damage \$274.34
- News articles on default school budget
- Tax Collector completed required notice to Board of Tax and Land Appeals
- Notice work started on Andover/Danbury bridge preservation projects
- Lake Sunapee VNA Annual Report
- Legislative Bulletin

At 8:25 pm Jim made a motion to go into non public session per

RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

and

RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

Motion was seconded by Jessica. Jim - yes, Jessica - yes, Lyn - yes. Motion passed unanimously.

At 9:40 the Board came out of non public session. No votes were taken.

Lyn made a motion to adjourn, seconded by Jim. Motion carried and meeting adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant