

TOWN OF DANBURY - Board of Selectmen

Work Session Meeting Minutes Wednesday , April 19, 2017 6:00 pm

Members Present: Lyn England, Chair
James Phelps
Jessica Hatch
Administrative Assistant Karen Padgett

Checks/Applications/Signatures

- **Payroll and Accounts** was signed
- Minutes for 4/5 and 4/12 were reviewed. Jim Phelps made the motion to approve as amended, seconded by Jessica Hatch. Motion carried.
- An Application for Current Use Birnbaum 413-021 needs more information as to the acreage and type of timber on the land. The application will be returned for more information.
- Application for Current Use Michael and Kelly Polizzi 406-200. Jim made a motion to approve the application for current use subject to Kelly Polizzi signing the application, seconded by Jessica. Motion carried. Karen will make sure the application is signed by both owners.
- The previously approved current use application for Powell 406-231 was returned by the Merrimack County Registry of Deeds because it was a 2 sided document. A new document was submitted for original signatures so that it can be recorded.
- Timber Tax \$796.23 SPRAGUE 412-007 and \$565.40 MACUCH 413-001 Jim made a motion to approve both timber taxes , seconded by Lyn England. Motion carried.
- Excavation Tax \$40 HUNTOON 405-003 and \$428.32 CLARKE 418-020 Jim made a motion to approve both gravel taxes, seconded by Lyn. Motion carried.
- Driveway permit application Dumont 408-073 for a second driveway. The driveways are 220 feet apart. The application will be given to the road agent for review.
- Jim made a motion to sign the FireTec Agreement which lists the old fire truck for sale on their website www.firetec.com, seconded by Jessica. Motion carried. If the truck sells thru the website, FireTec gets 10% of the sale.

Old Business:

- Highway job opening
- Ragged Mountain Road grinding quote
- Update on 88 High Street. The mortgage company is considering foreclosing on the property, has hired a company to look into the demolition of the burned out building, and will seek recovery of the insurance proceeds to cover the cost.
- Personnel Policy Revision/pay rates will be discussed at the next meeting.
- Discussion of the ownership of 410-077 and 410-058 was tabled from 3/15/2017 meeting. Central Land Surveying provided documentation dating back to showing that Brian & Mike's Timber Harvesting is the owner of these two pieces of land on NH Route 104. Current tax records show 410-058 owned by the Town of Danbury and 410-077 as Owner Unknown. Lyn would like to review the information presented. No action was taken.
- The Board would like to hold a public forum to discuss the future of the Danbury Community Center. Originally the thought was to hold it in April or May, but it may have to be moved forward to June. Also, Jim will ask Dick Hill to take a look at the rotted exterior window sills that need to be replaced.

New Business:

- There was discussion about installing a new gate at the transfer station so that it would be more secure.
- Eversource pole license request for the pole already installed on New Canada Road. The pole license was signed by the Selectboard and will be recorded by the Town Clerk.
- David Scanlan submitted an abatement request for the timber tax assessment on operation 16-111-10-T. He provided the contract agreement with the logger showing pricing. Lyn would like to look over the numbers before any action is taken.
- Karen showed the Board some property inventory forms that indicated minor changes to the property. The Board determined that these do not need to be submitted to CNP for pick ups. Discussion ensued about the need to revamp the building permit application to be clear about when a building permit is needed and when it is not.

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Road Agent Huntoon

Quotes have been received from vendors for the new highway 6 wheeler truck. Jim will prepare a spreadsheet for comparison purposes to review at the next meeting.

Selectman Phelps and Road Agent Huntoon took a drive over all the roads to see what repairs are needed.

Alan will get pricing on paving per ton, grinding and crack sealing.

Culverts will need replacing on Waukeena Lake Road near Barry Highlands Road

North Road by Jason's mill and High Street need repair that can mostly be done by the highway crew

Walker Brook Road has not been paved in 10 or 15 years. It needs crack sealing down the middle.

Littlefield Road needs ditching. Ragged Mountain Road needs crack sealing at the end near NH Route 104.

Ragged Mountain Road repairs from Littlefield thru the swamp to Davis Road were discussed. It might be possible with the \$52,000 from Ragged and the town paving budget to do the whole section.

Seven applications have been received for the open Highway Department position.

At 8:03pm, Jim Phelps made a motion to go into non public session per

RSA 91-A:3, II (b) *The hiring of any person as a public employee.*

Motion seconded by Lyn. Motion carried and the Selectboard went into non public session.

At 8:47 pm Lyn made a motion to come out of public session, seconded by Jessica. Motion carried.

Jim made a motion to offer pay for the new position of \$15.00 to start, with a \$.50 increase after the 90 day probationary period. An additional \$.50 will be offered to a qualified welder and an additional \$.50 for a person with mechanical experience. Motion seconded by Lyn. Motion carried.

Tom Austin Fire Chief

Brought in a purchase order for a new med bag for EMS. Lyn made a motion to approve the \$460 purchase order, seconded by Jim. Motion carried.

Also, Tom advised the Board that the Freightliner is going in for repair of a pump problem on Friday. He does not have an estimate of the cost.

He also asked if there is money in the General Government Building for new lighting at the Fire Station. Lyn suggested he get some pricing on replacing the lights. However, until the cost of residing the Fire Station and painting the Town Hall, the Board is reluctant to commit funds to the project.

AA

- Working with CAI on map updates
- Working with Cindy on pick ups/subdivisions/current use/mergers
- Workers comp wage reporting/NH Unemployment wage reporting and 941 reporting in progress
- Karen asked about using Shaun Lagueux for timber values. It is difficult to get a reply from him. The Board advised to continue doing the timber assessments without his input.

FYI

- Primex renewal agreements for Workers' Comp and Property Liability
- Letter sent to McNamara re easement agreement for driveway permit
- Administrative order from DES sent to Dick's Store re: gas tanks
- Foreclosure auction - Fernandes 415-053
- Mattress disposal rates going up to \$100
- fire truck is listed on FireTec website

At 8:35 Lyn made a motion to adjourn, seconded by Jessica. Motion carried and meeting adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant