

TOWN OF DANBURY - Board of Selectmen

Regular Meeting Minutes Wednesday , March 15, 2017 6:00 pm

Members Present: Jessica Hatch, Chair
Lyn England
James Phelps

Checks/Applications/Signatures

- **Payroll and Accounts Payable Manifests** were signed
- February bank reconciliations were reviewed and signed
- Jim Phelps made a motion to accept the minutes of 3/1/2017, seconded by Jessica Hatch. Motion carried. Lyn abstained as she was absent from that meeting.
- Abatement 2017-02A redone with interest \$1150.48 416-023 - Littlefield Rd property deeded to Town and recorded on 2/26/2017. Jim made a motion to approve the amended abatement 2017-02A, seconded by Jessica. Motion carried and amended abatement was signed.
- CAI Technologies 2018 Tax Map Maintenance contract - Lyn England made a motion to approve the 2018 contract(April 1, 2017 - March 31, 2018), seconded by Jessica. Motion carried and contract was signed.
- The Board reviewed a veteran's credit application submitted by S Godek, Map 415 lot 048. Jim made a motion to approve the veteran's credit, seconded by Jessica. Motion carried.

Old Business:

- Upton & Hatfield served notice on mortgage holders and the NH Secretary of State of the lawsuit with Doug Colby concerning the removal of the hazardous, burned out building at 88 High Street.
- Concerning the FairPoint litigation, Karen spoke with Cheryl at Commerford, Nieder and Perkins. She is the point person for negotiations with FairPoint on reaching a settlement. She said that until 2016, FairPoint was taxed on the right of way. Karen could find no record of any pole license agreement with FairPoint. Cheryl stated that it is very common nowadays for the utility to put up poles without getting licenses from the town. She will have updated information in about six weeks about the settlement negotiations.
- The board discussed whether to have the assessor's look at the Ford Mill property, 408-039, to assess a land use change tax. They agreed to visit the property. This will be moved to the next meeting for discussion.
- Three of the four owners of the property on NH Route 104 where a dry hydrant is planned, have returned their notarized easement documents. Once the final document is in, there will be four locations that have the necessary easements filed so the work can begin.
Jim will coordinate with Fire Chief Tom Austin on the installation of the hydrants. They will measure, determine the exact location and figure what materials are needed.

New Business:

- The town received information researched by Colin Brown indicating Brian and Mike's Timber Harvesting owns 410-058 and 410-077 as part of 410-072. One of these properties is listed as "Owner Unknown" and the other the Town of Danbury. The research shows sketches and maps and the deed trail going back to 1891. The Board took no action on this.
- The board gave approval to remove the veteran's credit on 405-002 as the owner no longer lives at the house and residency is a requirement of the credit.
- Mark Sullivan recently purchased 416-079 on Davis and Ragged Mt Roads and would like to put in a yurt. He asked what is required for the placement of the yurt. The board discussed and advised that a driveway permit would be needed, a building permit as well. If the yurt is to have water coming in, he will need a state approved septic system.
- An abatement application for 2016 was received from FairPoint.
- Employee evaluations will be given to supervisors to complete.
- Jessica would like to meet regularly with the Fire Chief, Police Chief and the Road Agent during the upcoming year in order to keep the lines of communications open. Jim suggested once every 6 weeks.
- There was a tie between Lenny Ryan and Brad Winslow in the voting for the 2nd budget committee position. This tie will be decided by a draw from the hat with both candidates present if they wish to be.
- The Selectmen discussed the Chair position of the Board for the upcoming year. A decision will be made at the next meeting.

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AA

- Karen received a request for an updated financial policy from auditor Andy Phelps. The version he has is from 2007. That is the most recent version, according to the Board, although they believe an updated purchasing policy was voted on in the last couple of years. Karen will continue to search for this updated purchasing policy.
- Because of an issue with his direct deposit account, Officer Marvin was overpaid by 1 paycheck. The board agreed to a repayment plan of \$75 per week until paid in full.
- Jack Harvey called earlier in the week about getting an address for his new home being build behind the old home at 277 Littlefield Road. No one lives at the old home and all the utilities have been disconnected. The structure will be torn down once the new home is complete. After contacting Casey Gordon of the state E911 addressing unit, it was determined that the new home can keep the 277 Littlefield Road address.
- QuickBooks will be discontinuing support for the 2014 version of QB that we use. We have to purchase the 2017 version in order to continue to use the payroll add on. The Board gave approval for that purchase.
- Robert Repinski wrote a letter expressing concern that the gate to his land on Hoyt Brook Road was being plowed in by the town snow plows. A copy of the letter was given to the Road Agent Huntoon so that he can remedy the situation.
- Karen will be out of the office the week of March 27. Lyn will handle the release of payroll.

FYI

- Monitoring report from Diane Frechette for CNP sales inspections
- Gary Bardsley bankruptcy notice
- Azevedo foreclosure
- Kathleen Vogan Resume
- Primex annual conference schedule of speakers May 10-May 11 Mount Washington
- NHMA Land Use and Road Law workshop March 31, 2017
- Notice that FairPoint was sold to Consolidated Communications

At 8:10 pm Lyn England made a motion to adjourn, seconded by Jessica Hatch. All in favor.

The next meeting of the Board of Selectmen will be Wednesday 4/5/2017 at 6pm.

Respectfully submitted Karen Padgett, Administrative Assistant