

TOWN OF DANBURY - Board of Selectmen

Regular Meeting Minutes Wednesday , February 1, 2017 6pm

Members Present: Jessica Hatch, Chair
Lyn England
James Phelps
Administrative Assistant Karen Padgett

Checks/Applications/Signatures

Payroll and Accounts Payable Manifests were signed.

- **Payroll and Accounts Payable Manifests** were signed
- Lyn England made a motion to accept the minutes of 1/18/2017, seconded by Jessica Hatch. Motion carried 2-0 with James Phelps abstaining.
- Jessica Hatch made a motion to sign the Declaration of Right to Inter for E Colby, seconded by Jim Phelps. Motion carried and document signed.
- Abatement 01-2017 in the amount of \$912.60. The reason for this abatement is that the property 416-024 was deeded by the owners to the Town in August of 2016. The property was not changed over to exempt in the billing system and a tax bill was generated for the 2nd half of 2016, plus the taxes on the books for 2015 needed to be zeroed out as the Town is now the owner of the property. Jim made a motion to approve and sign the abatement, seconded by Lyn. Motion carried.
- Building Permit 02-2017B McNamara 411-078 on Littlefield Road for new home construction. Lyn made a motion to approve the building permit, seconded by Jessica Hatch. Motion carried 2-0. Jim Phelps abstained.
- The deeds were completed and signed for the sale of town owned property to abutters(approved last year) for tax map/lot 411-113, 411-115, 411-116, 406-015, 406-129 and 406-131.
- The Board reviewed an application for current use for 410-057, Tricia Taylor and determined that the map needed more specific information. It will be returned for those dimensions.
- Timber tax billing
Phelps \$792.09 Jessica made a motion to approve and sign, seconded by Lyn. Motion passed 2-0. Jim abstained.
Green Crow \$1903.11 Jessica made a motion to approve and sign, seconded by Jim. Motion passed 3-0.
Feinauer \$6927.72 Jim made a motion to approve and sign, seconded by Jessica. Motion passed 3-0.
- Jim Phelps made a motion to enter into a contract with CNP Appraisal for the first year of cyclical revaluation. Motion was seconded by Lyn England. Motion passed 3-0.

Old Business:

- A email from the State Fire Marshall was forwarded from the Danbury Fire Department. The email stated that the investigation into the house fire at 88 High Street has been closed
- Pictures were taken of the new fire truck and police cruiser that the town purchased last year. This picture will be used for the cover of annual town report. The additional cost of a color photo is \$178 for a quantity of 350 and \$222 for 450. The Board determined that they would like to use a color photo.
- For property 406-139, owned by Robert Cassidy (deceased) money was received last July for repurchase. We have been waiting on probate documentation to prepare the deed. A 3rd letter was sent 1/20/17 for documentation of probate. It was determined that the deed will be prepared to "The Estate of Robert Cassidy".
- Notification was received from the NH DOT that only 3 applications for preliminary estimates can be done at one time and asked what 3 bridges are the priority. The Board decided to proceed with the estimates for Bohonnan(culvert), Walker Brook and Jack Wells bridges.

New Business:

- The Board worked on and completed their report for the Annual Town Report.
- A mailbox was damaged by the Highway crew pushing back snow. The post will be repaired in the spring by the highway crew.
- Copies of the MS 9 and MS 10, Trustees of the Trust funds reports, were reviewed.

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Peter Ladd was in to discuss with the Board the status of the Cross Road. He is now the owner of the property on both sides of the road and would like to take action to stop motorized traffic and dumping which occurs on the road. He provided the Selectmen documentation that the road was closed in 1882 by vote of Town meeting. With this documentation, the board determined that the town has no claim on the road. Jim Phelps made a motion to grant Peter Ladd permission to gate both ends of the Cross Road, seconded by Lyn England. Motion passed unanimously. The Board will require that for safety purposes, once the gates are placed, that the gates are marked with reflectors or reflective tape so that they are readily identifiable.

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- The question was asked if Rita Donaldson, of Municipal Resources Inc. could be enlisted to train and help the tax collector in preparing the MS61. The board gave approval for this.
- Karen reminded the BOS that she would be out of the office on Thursday, 2/2/2017 for Primex HR training.

FYI

- Legislative bulletin
- NRRRA recycling detail report for 2016
- Thank you note from S. Felong for signs that were placed on Wiggin Road
- Thank you from Mid State Health for money received.
- Lakes Region Mutual Fire Aid publication with a picture of new Danbury Fire Truck
- Conservation news - Deuink Conservation easement

The next meeting of the Board of Selectmen will be February 15, 2017 at 5:30pm. The Board will be attending the meeting on the tax cap rescission at the Danbury Elementary School at 6:30pm.

At 8:15 Jim Phelps made a motion to adjourn, seconded by Lyn England. All in favor.

Respectfully submitted Karen Padgett, Administrative Assistant