

TOWN OF DANBURY - Board of Selectmen

Regular Meeting Minutes Wednesday , December 28, 2016 6pm

Members Present: Jessica Hatch, Chair
Lyn England
James Phelps
Administrative Assistant Karen Padgett

Checks/Applications/Signatures

- **Payroll and Accounts Payable Manifests** were signed. Jim wanted to know if the others Selectmen were aware that uniforms are being purchased for the Police Administrative Assistant. They were not. Business cards were discussed for the Selectmen.
- Jim made a motion to approve the 2017 **contract for assessing with CNP**, seconded by Jessica. Motion carried and the contract was signed by all. The amount spent on assessment for the 2016 update and the regular contract was reviewed.
- An **Intent to Cut** was submitted for **McCabe 406-190-001** on Forbes Mountain Road. Jessica made a motion to sign the Intent to Cut, seconded by Jim. Motion carried and the intent to cut was signed by all.

Old Business:

- An update was received by the tax collector for the tax deeding of properties. Only 2 properties were deeded, as the other taxes were paid up.
- \$3500 was paid to Lecaroz Electric for new, more energy efficient lights at the Highway garage. They are scheduled to be installed in January 2017.
- In researching the process for applying for state bridge aid, Karen found out that:
 1. There is no cost for preliminary estimates/no max number of applications. The process starts with a request for preliminary estimates.
 2. Bridge aid does not have to be for a red listed bridge, but red listed bridges will have priority.The application for preliminary estimates will be completed for all bridges to get the process started.
- Karen contacted the NH DOT office in Enfield to express the Selectboard concern that signage has been removed on Route 4 going over the rail trail indicating a sharp turn/curve. They will investigate.

New Business:

- Broadband committee minutes were reviewed. The Broadband Committee is working with Comcast on the contract renewal. They will be sending out a survey looking for interest in New England Wireless, a company that installs a 100 foot antenna that can connect 10 or so households. The survey is looking for interest, and longitude and latitude locations of interested parties.
- A quote was received from the road agent for a chipper(\$32,850) from Nortrax. Jim felt the cost could be justified if a lot of money is being spent on rentals. Only \$175.00 was spent this year. In other highway news, the highway truck Cam uses is not working. For the upcoming storm he will need to plow with the grader. Also, sand stockpiled for the winter is nearly gone.
- The Pittsburg Board of Selectmen sent out a letter regarding Northern Pass and the control of municipal roads. Northern Pass wants to bury the lines along municipally maintained roads. No action taken.
- The Town Clerk provided the Board with a copy Manie Pellegrino's resignation from the Budget Committee. It was dated in October 2016, but the position was never filled.
- The Board reviewed the list of upcoming vacancies of elected officials.

BUDGET DISCUSSIONS

The Central NH Chamber of Commerce (out of Campton)submitting a request for 1-2% for the town's rooms

Jim submitted a list of potential expenses for repairs and maintenance to General Government Buildings:

| | |
|------------------------|----------------------------------|
| Fire extinguishers | 800.00 |
| Septic pumping | 1500.00 furnace cleaning, 500.00 |
| Town Hall painting | 4500 |
| Fire Department siding | 10,000 |

Discussion ensued about presenting the FD siding as a warrant article or include it in the budget

New entry for town hall

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New heating system for Town Hall main hall

The Board determined that they would up the GGB maintenance/repair budget to \$20,000.

After discussion about capital expenditures these amounts were agreed upon.

| | |
|-------------|----------|
| Bridge | \$25,000 |
| FH | 5,000 |
| hwy equip | 50,000 |
| Air pacs | 5,000 |
| Revaluation | 6,000 |
| Waste Oil | 2,500 |

The Selectboard agreed to place an article on the warrant to make the Highway Equipment Capital Reserve fund expendable by Selectmen. This affords some flexibility to the Board to use the funds if something unexpected comes up during the course of the year.

They agreed to support and place on the ballot the all veteran's tax credit.

Appointment of the Road Agent - The board was not in agreement about supporting a warrant article to appoint the road agent.

It was mentioned that Alexandria has a petitioned warrant article to disband the police department.

Changes to the personnel policy were discussed regarding sick leave, vacation notification and paid time off. Jessica would like to see 10 sick days available to employees with the ability to carry over a max of 10. Jim feels that a definition needs to be established as to what qualifies as a sick day, so that they are not taken as extra vacation days. No action was taken.

Jim informed the others of a website out of Vermont that is a broker of used fire trucks, Firetec

Chief Austin delivered a purchase order to be signed for 2 pagers \$1,050, that can be taken out of his equipment line budget for next year. Jessica made a motion to approve the purchase order, seconded by Jim. Motion carried and the PO was signed.

The ladder for the new fire truck has not yet arrived.

Jim Phelps made a motion to encumber \$1023.00 for the Fire Department budget for a ladder that had been ordered but not yet received. Motion was seconded by Jessica. Motion passed.

The Board of Selectmen expressed their gratitude to Don Padgett who used his truck to travel to Concord and pick up some free office furniture from the HealthTrust offices. The town was able to get a desk, 2 file cabinets and a chair, along with some binders at no cost to the town.

The next meeting of the Board of Selectmen will be January 4, 2017 at 6pm.

At 7:40 Lyn England made a motion to adjourn, seconded by Jessica Hatch. Motion carried and the meeting was adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant