

TOWN OF DANBURY - Board of Selectmen

Regular Meeting Minutes Wednesday , November 30, 2016 6pm

Members Present: Jessica Hatch, Chair
Lyn England, arrived 6:15
James Phelps
Administrative Assistant Karen Padgett

Appointments:

6:15 Melissa Suckling
6:30 Chief Suckling

Checks/Applications/Signatures

- **Payroll and Accounts Payable Manifests** were signed.
- James Phelps made a motion to approve the minutes of 11/16/2016 as amended, seconded by Jessica Hatch. Motion carried 2-0.
- Timber Tax Bill for operation 16-111-03-T Wilson for \$1,577.29. Shaun Lagueux provided the timber values for this cut which took access to the land into account. Anita Blakely, the forester for the operation had asked that the cost of building the landing be credited toward the bill. Shaun indicated by email that this had been factored into the stumpage values. Jim made a motion to sign the timber tax bill for 16-111-03-T in the amount of \$1577.29, seconded by Jessica Hatch. Motion carried 2-0.
- Evans Fuel sent the annual exemption Certificate stating that the town is exempt for fuel tax. Jim made a motion to sign the exemption certificates, one for gasoline and one for diesel, seconded by Jessica. Motion carried 2-0.
- James Phelps made a motion to abate \$5,259.08 for 2016 taxes. This amount was billed to the buyers of town property at the public auction in error. The original bill was for the full year of taxes and not the correct prorated amount owed from October 2016 through March 2017. Jessica Hatch seconded the motion. Motion passed 2-0 and abatement 11-2016 was signed.

Old Business:

- The HealthTrust renewal for employee health insurance needs to be signed and returned by 12/12/16. There is a 5% increase in the rates over 2016. The individual monthly cost is \$738.72. Jim made a motion to renew the contract with HealthTrust for employee insurance , seconded by Jessica. Motion carried 3-0.
- The transfer station fee schedule was reviewed and revised. The Board stated that the fees need to be assessed across the board to everyone, not just to some.

Melissa Suckling came in to meet with the Board. At 6:15 James Phelps made a motion to go into non-public session per RSA 91-A:3, II (c), *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.* seconded by Lyn England. Motion passed unanimously.

At 6:30 James Phelps made a motion to come out of non public session, seconded by Lyn England. Motion passes unanimously and the Board came out of non public session. No votes were taken, no decisions made.

New Business:

- James Phelps made a motion to request funds from the Trustees of the Trust Funds in the following amounts:
\$3,114.75 from the Fire Hydrant Capital Reserve Fund
\$12,000 from the Property Revaluation Capital Reserve Fund
\$7,194.65 from the Bridge Repair Capital Reserve Fund
\$1,000.00 from the Cemetery Common Trust
The motion was seconded by Jessica Hatch. Motion passed unanimously.

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- Lakes Region General is discontinuing the NH DOT drug testing for the Highway Department employees. We received new information from Winnepesaukee Drug Consortium, a new company started by Donna Duncan who was the administrator of the program at Lakes Region General. Jim made a motion to use Winnepesaukee Drug Consortium for the NH DOT random drug selection program, seconded by Lyn. Motion carried 3-0.

Budget 2017

The Board went thru the various budget items and budget requests from each department. They will continue to work on the budget until a final draft is prepared.

AA

- Karen updated the Voluntary Merger of Lots form as the old one had been copied too many times, looked sloppy and the original could not be found. She had a suggestion of charging a \$25 fee with the application, with the town being responsible for the recording of the document at the Registry of Deeds. There have been instances when the merger was approved by the Planning Board, but the landowner never recorded the merger form, making the merger invalid. The board approved the form and the fee in theory, but Jim questioned whether the Board of Selectmen has the authority to impose the fee. Karen will investigate this further.
- An application for veteran's credit was received, but the vet served during the time frame (late 70's) that is ineligible for the credit. A new state law was passed in 2016 that allows towns to give a tax credit to all veterans regardless of when they served. This new credit must be adopted by the town by vote at town meeting. A letter has been sent with this information to the applicant.
- An anonymous caller registered concern about 2 highway department personnel being used to burn brush. It was felt that time could be better used if only one employee from the Highway Department handled the burning, freeing up the other worker to attend to road and highway issues and work. If a second person is needed, perhaps a transfer station employee could be there during the burn, cleaning up around the transfer station at the same time.
- An inquiry was received about the expected date of the Fire Department yearly stipend checks for the volunteers. The Board agreed that these should be paid out next week.

Tom Austin was in to see how to go about registering the fire truck. Karen will follow up with the Town Clerk.

David Suckling, Police Chief

Purchase order was presented for vests with tactical plates and carriers in the amount \$1480.00. This is a government quote and a good price, according to the chief. Motion made by Jim, seconded by Jessica to approve the purchase order for the PD vests. Motion carried and the PO's were signed.

Toni Maviki stopped in to let the board know that the old propane tank at the bottom of Sedgewick Dr was going to be picked up by Dead River within the week. Also, she registered a complaint about the condition of the road. It had not been graded in 5 years, the ditches are higher than the road and the water runs down the middle of the road.

FYI

- Wage survey information
- Comcast price changes for customers
- Clarke state driveway permit amended (now Residential)
- Letter Waukeena Lake rd railing to be removed

At 7:45 Jim Phelps made a motion to adjourn, seconded by Lyn England. Motion carried and the meeting was adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant

November 30, 2016